

Annex.

MM AIE LETTER, FS SUBMISSION, OAG AUDIT SUBMISSION, BUDGET EXTRACT

HIMS

ERP

**CONTRACT
MANAGEMENT**

HRIS



IV) Demonstrable Good Systems and Records of Prudent Management for Thika Municipality

Thika Municipality has consistently demonstrated its commitment to excellence in governance through the establishment and maintenance of robust systems and sound records management practices. Guided by principles of transparency, accountability, and efficiency.

The Municipality has put in place structured mechanisms that support prudent resource management and service delivery.

1. Financial Management

Thika Municipality adheres strictly to the Public Finance Management Act, ensuring that all financial operations are well-documented, traceable, and aligned with budgetary allocations. Regular audits are conducted internally and externally, with timely preparation and submission of financial reports to relevant oversight authorities. (*Annexure IVa; Municipal Manager AIE letter, Financial Reports submissions, Office of Auditor General submissions and budget extract.*)

- i. The adoption of **Integrated Financial Management Information Systems (IFMIS)** has enhanced real-time tracking of expenditures and revenue collection.
- ii. Additionally, Thika Municipality has prioritized health sector digitization through the adoption of a Hospital Information Management System (HIMS) across its public health facilities. The system is a critical component of the municipality's broader goal to enhance healthcare delivery, promote data-driven decision-making, and improve patient outcomes through the integration of modern technology. The Hospital Information Management System (HIMS) is a comprehensive, digital solution designed to streamline operations in public hospitals and health centres. The system supports the

management of clinical, administrative, and financial information in a secure and efficient manner including;

- a) **Electronic Medical Records (EMR):** Digitized patient profiles and health history accessible by authorized medical staff across departments.
- b) **Appointment Scheduling:** Organized booking system that reduces congestion and wait times.
- c) **Pharmacy and Inventory Management:** Real-time tracking of drugs and medical supplies to prevent stockouts and curb misuse.
- d) **Billing and Revenue Management:** Automated billing system that tracks payments, claims, and other reimbursements.
- e) **Laboratory and Diagnostic Integration:** Immediate transfer of test results to relevant departments for faster diagnosis and treatment.
- f) **Reporting and Analytics:** Provides accurate reports for the Kenya Health Information System (KHIS) and county dashboards. (*Annexure IV b; HIMs*)

iii) **Enterprise Resource Planning (ERP)** in the Management of Thika Municipality.

Thika Municipality has adopted Enterprise Resource Planning (ERP) as a strategic tool to enhance operational efficiency, accountability, and service delivery across its departments. The ERP system integrates key municipal functions into a unified platform, enabling seamless coordination, real-time data access, and informed decision-making.

ERP systems are designed to consolidate and manage core processes through a centralized software architecture. In Thika Municipality, the ERP system supports the management of financial resources, human capital, infrastructure development, and service delivery operations, all within a digital and interoperable framework. (*Annexure IVc; ERP*)

Key Modules of the ERP System in Thika Municipality includes;

a) **Financial Management**

- Budget preparation and execution

- Automated revenue collection (e.g., rates, licenses, parking)
- Expenditure tracking and reporting
- Integration with the **Integrated Financial Management Information System (IFMIS)**

b) Human Resource Management

- Staff recruitment and onboarding
- Payroll and leave management
- Performance appraisals and training records
- Employee self-service portals

c) Asset and Inventory Management

- Real-time monitoring of municipal assets and equipment
- Maintenance schedules and lifecycle tracking
- Stock control and procurement planning

d) Project and Works Management

- Tracking of infrastructure projects (roads, markets, housing)
- Workflow approval processes and contractor oversight
- Integration with GIS for spatial planning

e) Customer Relationship Management (CRM)

- Handling of citizen complaints, service requests, and feedback
- SMS/email notifications and service alerts
- Transparency in service delivery response times

f) Document and Records Management

- Digital storage and retrieval of official documents
- Secure access control and audit trails
- Streamlined communication across departments.

2. Procurement and Supply Chain Integrity

The Municipality employs a transparent and competitive procurement process in line with the Public Procurement and Asset Disposal Act. All procurement records are systematically archived, with clear documentation of supplier selection, contract awards, and delivery

milestones. This fosters confidence among stakeholders and ensures value for money in the acquisition of goods and services. (*Annexure IVd; Contract management*)

3. Human Resource and Administrative Systems

Thika Municipality has developed an effective **human resource information system (HRIS)** that maintains comprehensive employee records, including recruitment, performance appraisals, training, and disciplinary actions. Administrative processes are supported by a well-maintained filing and document management system, ensuring efficiency in operations and decision-making. (*Annexure IVe; HRIS*)

4. Development Planning and Project Implementation

The Municipality ensures that all development projects are aligned with the County Integrated Development Plan (CIDP) and the Annual Development Plan (ADP). Project files include feasibility studies, stakeholder consultations, implementation schedules, and monitoring and evaluation reports, which are available for review by both internal and external evaluators.

5. Record Keeping and Archiving

An organized registry system is in place to maintain both digital and physical records, with categorization based on function and retention schedules. All official correspondence, meeting minutes, contracts, and reports are securely stored and accessible for reference, promoting institutional memory and legal compliance.

6. ICT Integration and Data Security

To support data integrity and service efficiency, the Municipality has integrated ICT systems across departments. Regular backups, restricted access controls, and cybersecurity measures are enforced to protect sensitive information and ensure business continuity.



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF FINANCE AND ECONOMIC PLANNING

P.O. Box 2344 00900 Kiambu, Kenya

TEL: 020 2709877/0000

Email: info@kiambu.go.ke

Website: www.kiambu.go.ke

Twitter: @kiambucountygov

REF: KCG/FEP/2/06/VOL IV (14)

3rd June 2024

John Gathii Kanyi
Municipal Manager- Thika
P.O. Box 2344-00900
KIAMBU

LETTER OF DESIGNATION ACCOUNTING OFFICER

1. In accordance with the powers conferred on me by Section 148 of the Public Finance Management (PFM) Act, 2012 you are hereby designated as Accounting Officer for **Sub Vote 4080000403 Thika Municipality** under the Department of **Lands, Physical Planning, Housing & Urban Development** for **2024/2025 Financial Year**.
2. Pursuant to Section 149 (1) of the PFM Act, 2012, as the Accounting Officer you shall be accountable to the County Assembly for ensuring that the resources of the Department are used in a way that is:
 - (a) Lawful and authorized; and
 - (b) Effective, efficient, economical and transparent.
3. Your attention is further drawn to Section 149 (2) of the PFM Act, 2012 that provides that in carrying out your responsibilities, you shall:
 - (a) Ensure that all expenditure made under the Vote complies with Section 149 (1) of the PFM Act, 2012;
 - (b) Ensure that financial and accounting records kept under the Vote complies with the PFM Act, 2012;
 - (c) Ensure that all financial and accounting records kept under the Vote in any form, including in electronic form are adequately protected and backed-up;
 - (d) Ensure that all contracts entered into under the Department are lawful and are complied with;

- (g) Ensure that all applicable accounting procedures and financial controls, systems, standards, laws and procedures are followed when acquiring or disposing of goods and services and that, in the case of goods, adequate arrangements are made for their custody, safeguarding and maintenance;
- (l) Bring any matter to the attention of the County Executive Committee Member responsible for finance, if in your opinion, a decision or policy or proposed decision or policy concerning usage of money under the Vote may result in resources being used in a way that is contrary to Section 149 (1) of PFM Act, 2012.
- (g) Prepare a strategic plan for the entity in conformity with the medium term fiscal framework and fiscal policy objectives of the County Government;
- (h) Prepare estimates of expenditure for the Department in conformity with the strategic plan referred to in paragraph (g);
- (i) Submit the estimates of the Department to the County Executive Committee Member for Finance;
- (j) Submit the estimates of your Department to the Executive Committee Member responsible for your Department who after approving it, shall forward it to the County Executive Committee Member for Finance.
- (k) Prepare annual financial statements for each financial year within three months after the end of the financial year, and submit them to the Auditor-General for audit, and forward a copy to the County Treasury,
- (l) Take appropriate measures to resolve any issues arising from audit which may remain outstanding;
- (m) Manage the assets of the entity to ensure that it receives value for money when acquiring, using or disposing of its assets;
- (n) Dispose off assets at the most competitive price and the lowest possible cost ensuring that the proceeds from all asset disposals are deposited in a bank account of the entity;

- (o) Ensure that the respective County Government entity has adequate systems and processes in place to plan for, procure, account for, maintain, store and dispose of assets, including an asset register that is current, accurate and available to the relevant County Treasury of the Auditor General;
 - (p) Provide information to the relevant authority on any fraud, losses, or any violation of Section 149 (1) of PFM Act, 2012 and provide explanations for the actions taken to prevent similar conduct in future;
 - (q) Provide the County Treasury with any information it may require to fulfil its functions under the Public Finance Management Act, 2012; and
 - (r) Carry out such other functions as may be specified in regulations by the County Executive Committee Member for Finance.
4. You are further notified that financial responsibility requires that if the concerns referred to in Section 149 (2) (f) are not adequately addressed by the County Executive Committee Member, as the Accounting Officer, you shall bring those concerns to the attention of County Assembly or any other relevant authority.
5. Further, in your responsibilities as the Accounting Officer, you should take into account the following: -
- a) *As the Accounting Officer you will sign the Financial Statements, and thereby make yourself responsible for their correctness. Both the County Assembly and the County Treasury will regard you as primarily responsible for the balance in the custody of the Vote although you may hold no part of it. It should be emphasized that the responsibility for the proper conduct of financial business cannot be delegated to a subordinate officer.*
 - b) *The Constitution and the Public Finance Management Act, 2012 stresses your personal responsibility as the Accounting Officer for the conduct of financial business. Your most obvious duty is to ensure that the public funds entrusted to your care are properly safeguarded. As an Accounting Officer you must comply with the financial provisions contained in the Constitution, the PFM Act, 2012, various laws, regulations, financial instructions and circulars issued by the County Treasury from time to time. In this as in other matters of a technical nature, you will naturally have the advice of appropriate officers. The precise arrangements to be made will depend upon the circumstances of your entity, but they should*

invariably include, without regard to personal considerations, independent and effective checks of cash balances in the hands of any officer, and effective management of revenues and expenditures including proper administration of the monthly payroll applicable to your Department.

- c) It is your duty as the Accounting Officer to ensure that the funds entrusted to you are applied only for the purposes intended by the County Government. You must satisfy yourself, for instance, that any payments made under the Vote are both within the ambit to the Vote and also covered by specific statutory authority where necessary; and that approval has been sought by way of Supplementary Estimate or otherwise, in all cases where it is appropriate to do so. It will be your responsibility to maintain an effective, efficient and transparent system of financial management and internal control. That this has been done is implicit in your signature on the financial statements. As the Accounting Officer you must ensure proper management and control of commitments and expenditure. It should be emphasized that goods and services are ordered/procured, or LPOs/LSOs are issued only when there are sufficient balances in the Vote. Goods or services ordered must be paid for within the commercially accepted time and as much as possible payments should be made immediately after delivery. It must be emphasized that there should be no build up of arrears (pending bills).
- d) Pursuant to Section 153 of the PFM Act, 2012, as the Accounting Officer, you shall be responsible for the management of the Departments assets and liabilities. You will be expected to manage these assets in a way that ensures that the County government achieves value for money in acquiring, using and disposing of those assets. You may dispose of these assets only in accordance with the Public Procurement and Disposal Act and Article 227 of the Constitution and shall ensure that the proceeds from all assets disposed are deposited into a bank account of the Department. You shall not loan or transfer assets to any person or organization or permit any person or organization to use these assets for purposes other than carrying out the functions of the Department, except in accordance with the Public Procurement and Disposal Act and Article 227 of the Constitution.
- e) In accordance with Section 154 of the PFM Act, 2012, you will have power to reallocate funds between programs, or between sub-votes but shall not reallocate funds where they are appropriated for transfer to another County Government entity or person; where appropriated for capital expenditure except to defray other capital expenditure; from wages to non-wages; expenditure; and where the

transfer of funds may result in contravention of fiscal responsibility principles.

- f) Before undertaking any of the above reallocations, you must ensure that provisions in the budget of a program or sub vote are available and are unlikely to be utilized; and a request for the reallocation has been made to the County Treasury explaining the reasons for the reallocation and the County Treasury has approved the request. The total sum of all reallocations made to or from a program or sub vote shall not exceed ten per cent of the total expenditure approved for that program or sub vote for the financial year.
- g) Further, you should ensure that cash advances are issued only for official purposes in accordance with Section 152 of the PFM Act, 2012. The amount issued should not be excessive and must be used for the intended purpose. In case of a temporary imprest, it must be surrendered within seven (7) days after the job is done and a standing imprest must be surrendered at the end of each financial year. Cash advances returns should be given to you monthly and any officer who fails to account for any cash advance in full, the unaccounted amount shall become a debt owed to the government by the officer and the debt shall attract interest at the prescribed rate in the regulations. The debt and interest shall be recovered in total from any salary or other amounts owed by the County government to the Officer. No new cash advance should be issued until the previous cash advance taken has been accounted for in full. In any case public officers should be discouraged from taking imprest except only when it is necessary to do so.
- h) Regulations Management and Accounting of Development Partners' Funds are clearly elaborated in Sections 138 and 139 of the Public Finance Management Act, 2012. As the Accounting Officer you must ensure that donor funds both as revenue and Appropriation -in-Aid (A.I.A) are captured in your records and properly accounted for. Expenditure under A.I.A items must be followed up with the development partners and captured in your accounts within the financial year in which they relate. Before transferring any funds to any organization or authority within or outside the County Government, you must obtain a written assurance from the organization/authority that an effective, efficient and transparent management and internal control systems are in place. As the Accounting officer for the Department that is transferring a conditional grant to a county government entity in accordance with an Act of Parliament or County legislation, you shall be responsible for ensuring that transfers to all county government entities are deposited only into the relevant bank accounts of county government. In addition, you will be responsible for monitoring and

reporting on expenditure and non-financial performance information on programs funded by conditional grants in accordance with the relevant Act of parliament or county legislation and the agreed applicable intergovernmental fiscal frameworks as well as compliance with those frameworks.

i) You are accountable to the County Assembly for the formal regularity and propriety, in the sense described above, of all the expenditure out of the Vote for which you are responsible. Similarly you are expected to ensure that adequate machinery exists for the due collection and bringing to account, whether as Appropriations in Aid or as Extra Exchequer Receipts of all receipts of any kind connected with the Vote under your control.

j) If any questions are raised concerning the propriety of a particular payment, the County Assembly may seek the view of the County Treasury, and will normally wish to know whether the County Treasury has been consulted. On all technical matters affecting financial management, and any matters touching the propriety and regularity of the transactions, the County Treasury Officers are available for consultation. As an Accounting Officer you should, therefore, regard it as part of your responsibility to ensure that before your Department enters into any transactions under the vote, the regularity of which may be called to question, the advice of the County Treasury is sought. However, this will not absolve you from your formal responsibility as the Accounting Officer, and you should therefore also make sure that any issue of sufficient importance to call in question that responsibility should be brought to your personal attention, even though the advice of the County Treasury may already have been obtained.

k) The above paragraphs set out your duties and responsibilities as an Accounting Officer in regard to accounting for the regularity for expenditure from your Vote and the avoidance of misappropriation, losses and wasteful expenditure in the strict sense, matters which are capable of formal definition. It should be emphasized that any dereliction of duty in this respect may lead to a recommendation by the County Assembly that expenditure already incurred should be disallowed and you may be liable for any loss arising from that use and you shall make good the loss, whether you remain the holder of the office or not, pursuant to Article 226 (5) of the Constitution.

l) As the Accounting Officer, if you commit an act of financial misconduct wilfully or negligently, you will be liable for surcharge for losses caused to the government including being convicted to a term of imprisonment not exceeding five (5) years or to a fine not exceeding ten (10) million shillings or to both pursuant to section 199 of the PFM Act, 2012 or other disciplinary actions as may be preferred against you

which may include recommendation for demotion, retirement or dismissal from the Public Service.

m) As explained in paragraph (j) above, you will naturally have the advice of appropriate officers on technical matters. You should however note that it will be your responsibility to take effective and appropriate disciplinary steps in accordance with Section 156 of the PFM Act, 2012, against any public officer in the service under your Department who contravenes or fails to comply with the Constitution, the PFM Act, 2012, various laws, Regulations and County Treasury instructions. These should include any officer who commits an act which undermines the financial management and internal control systems under the Vote and/or permits unauthorized, irregular and wasteful expenditure.

n) Pursuant to Article 229 (6) of the Constitution, the Auditor General will no doubt bring to the notice of the County Assembly any cases of apparent waste and extravagant administration; and the County Assembly will expect you to satisfy them that the policy approved by County Assembly has been carried out with due regard to the economy, and to furnish them with explanations of any examples to the contrary to which their attention has been drawn in line with Section 149 (3) of the PFM Act, 2012. In this regard when the affairs of your Vote are under discussion by the County Assembly you will be required to appear in person to answer their questions. The County Assembly may raise matters of policy and draw your attention to the existence of wasteful expenditure. Whenever they occur, you must be prepared to answer any queries raised by them.

o) A further matter concerns the relationship between you and the County Treasury. Attention has already been drawn to the role of the County Treasury in advising upon technical matters of accounting, and on more general questions of regularity and propriety. It only remains to add, without prejudice to your personal responsibility as the Accounting Officer of your Department that for the efficient conduct of your own administration, the County Treasury may often be able, by reason of its central coordinating position, to give helpful advice in the exercise of that responsibility in its widest aspects. It is indeed, an essential part of the present-day conception of Government organization that there should be the closest contact and co-operation at all levels between your Department and the County Treasury. As the Accounting Officer, you are therefore encouraged, and should encourage your own subordinates, to make the fullest use of this right to consultation.

6. The National Treasury has prepared Regulations in conformance to the PFM Act, 2012. The Regulations were approved by Parliament and gazetted by the

Cabinet Secretary to the National Treasury You are requested to familiarize yourself with these Regulations, Chapter 12 of the Constitution, the PFM Act, 2012 and the Public Procurement and Disposal Act, 2015.

Please acknowledge receipt of this letter, by sending to the undersigned a formal acceptance of your appointment as an Accounting Officer with the responsibilities described herewith.



Nancy Kirumba
CECM, Finance, ICT & Economic Planning

Copies to: H.E. the Governor
CECM – Lands, Housing, Physical Planning & MAUD
Ag County Secretary & Head of Public Service
Chief Officer Lands, Physical Planning & MAUD
Director Internal Audit

I, Grathi Kanyo of ID Number 10410590

PF Number 20230328210 do hereby accept the

designation Accounting Officer Signature [Signature]



THIKA MUNICIPALITY

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To
Managing Director,
Broadway Group of Companies, Thika

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the

positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.

To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,



Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To,

CECM, Department of Administration and Public Service

CECM, Department of Finance, ICT and Economic Planning

CECM, Department of Environment, Water, Natural Resources and Waste Management

CECM, Department of Trade, Tourism, Industrialization and Investments

CECM, Department of Health Services

CECM, Department of Youth Sports and Communication

CECM, Department of Housing, Physical Planning, Municipal Administration and Urban Development

CECM, Department of Roads, Transport, Public Works and Utilities

CECM, Department of Agriculture, Livestock and Cooperatives Development

CECM, Department of Education, Gender, Culture and Social Services,

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

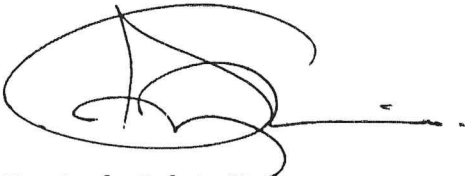
Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.



To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY
COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To

The Member of County Assembly,

Thika Township Ward.

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

- We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the

positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.

To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,



Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To

All Municipal Managers, Kiambu County.

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the positioning of the proposed city as a model for urban development and enhance the image of

Kiambu County. We can also expect to attract many other investment opportunities.

To this end, and as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on the elevation of Thika municipality to city status.

For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email thikamunicipality@kiambu.go.ke

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line extending to the right.

Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To

Hon. Alice Ng'ang'a

The Member of Parliament,

Thika Constituency

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime

location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.

To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,



Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY
COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To

Hon. George Koimburi

The Member of Parliament,

Juja Constituency

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and access the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime

location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.

To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,



Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To

The Member of County Assembly,
Hospital Ward, Thika

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the

positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.

To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by a horizontal line and a small flourish.

Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



THIKA MUNICIPALITY
COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 240-01000 Thika, Kenya

Tel: +254709877000 Email: thikamunicipality@kiambu.go.ke www.kiambu.go.ke

27th June 2024.

To,

Directors, Department of Administration and Public Service

Directors, Department of Finance, ICT and Economic Planning

Directors, Department of Environment, Water, Natural Resources and Waste Management

Directors, Department of Trade, Tourism, Industrialization and Investments

Directors, Department of Health Services

Directors, Department of Youth Sports and Communication

Directors, Department of Housing, Physical Planning, Municipal Administration and Urban Development

Directors, Department of Roads, Transport, Public Works and Utilities

Directors, Department of Agriculture, Livestock and Cooperatives Development

Directors, Department of Education, Gender, Culture and Social Services,

RE: SENSITIZATION BREAKFAST FORUM FOR PROPOSED THIKA INDUSTRIAL SMART CITY.

We cordially invite you to attend a sensitization breakfast meeting on **4th July 2024 at 7:00 AM** at the **Blue Post Hotel** hosted by the **Kiambu Governor, HE Dr. Kimani Wamatangi**. The purpose of this meeting is to receive your memorandum on your views on the conferment to city status of Thika municipality, as outlined in the Urban Areas and Cities (Amendment) Act 2019-UACA and in accordance with the guidelines prescribed in the Act.

Section II clause 7 UACA, empowers the President, on the resolution of the Senate, to confer the status of a city on a municipality that meets the criteria set out in section 5, by grant of a charter in the prescribed form. In line with Clause 8 UACA, and upon application by the Municipal board to the county executive, the Governor of Kiambu **H.E. Dr. Kimani Wamatangi** proceeded with appointment of an ad hoc committee drawn from professional associations, to prepare a report recommending the municipality for conferment for onward transmission to the senate upon approval by the country assembly. The ad hoc committee was appointed in April 2024 and has had several sittings to draft charter, conduct data collection and reconnaissance activities and assess the preparedness of the

Municipality.

H.E Dr. Kimani Wamatangi, who shall be the chief guest of the forum, shall outline all ongoing activities as well as what the citizens should anticipate in the journey to the realization of the dream of a Thika Industrial Smart City.

Elevating Thika Municipality to city status will begin to attract investors by showcasing the prime location for business and innovation. This will in turn begin to attract public-private partnerships for infrastructure and services. In addition, it will bring tourism and recognition due to the positioning of the proposed city as a model for urban development and enhance the image of Kiambu County. We can also expect to attract many other investment opportunities.



To this end, as part of your participation in this journey, we invite you to this forum to receive your memorandum on your views on elevation of the Thika municipality to city status. For management of time, we request that you be registered and seated by 7.00 am. Confirmation of attendance and other queries can be channeled through the Municipal Manager Hon. Gathii Kanyi on Mob No. 0722287637 or email gathiikanyi@yahoo.com.

Thank you for your attention to this matter.

Sincerely,



Dr. Arch. Sylvia Kasanga

CHAIRPERSON

ADHOC COMMITTEE FOR THIKA SMART CITY.

CC:

CECM- LHPPMA & UD: Hon Salome Wainaina.

CHIEF OFFICER -LHPPMA&UD: Hon. Martin Kangiri.



PUBLIC PARTICIPATION FOR THE CONFERMENT OF CITY STATUS TO THIKA MUNICIPALITY HELD ON 4TH -12TH JULY 2024
AT BLUE POST HOTEL AND FOUNTAIN BROOK GARDENS AND RESORT -THIKA.

INTRODUCTION

Public participation is a principle of governance enshrined in the Constitution of Kenya i.e. Article 10. This conferment exercise is guided by the Urban Areas and Cities Act 2019. The same is also spearheaded by the Adhoc committee as stipulated in law and supported by the technical committee from the County Government.

The public participation commenced on 8th July to 12th July 2024. (Program annexed). The sector groups identified to give recommendations were;

- a) National Government Departments
- b) Infrastructure/Transport/ICT/Water & Sanitation/Health
- c) Professionals/Civil Societies/CBOs
- d) Universities and Higher Learning Centres and Student Leaders
- e) Informal Sector
- f) Sector Groups eg. Religious leaders
- g) Ward based groups (Grass Roots)

The groups were also invited to send memoranda via Email thikamunicipality@kiambu.go.ke on or before 12th July 2024 to enhance the public participation. Below are the recommendations presented on the respective dates;

PUBLIC PARTICIPATION FINDINGS

The following were the key thematic areas that the residents pointed out for improvement;

Physical Planning

The residents of Thika noted that there is need to embrace proper planning to mitigate urban related issues such as poor drainage, allocation of cemetery land, completion of stadium for public to access during National functions, urban renewal and regeneration in the CBD

Environment, water and sanitation

The residents noted that there is inadequate water supply and reticulation in Thika owing to the increased urban population overtime. The blocked drainage systems pose environmental risks especially during heavy down pour. Additionally some areas have nonexistence drainage works and sewer lines raising environmental concerns and prevalence of water borne diseases.

Waste management

It was noted that Kangoki dumpsite lacks proper management which has seen cartels abuse its utilization further, it has been noted that there is vandalisation of equipment and offices which continue ailing the county scarce resources. Children are continuously abused as garbage pickers thus a need for monitors to ensure that children are not involved in such activities. Kangoki dumpsite is also a subject of land grabbing where out 126acres less than 5acres is remaining for waste and garbage disposal.

Child care

Children department noted that child care facilities have been neglected by the county government in the informal settlements. Thus need to improve water and sanitation to ensure children live in a clean safe environment which ensure they remain healthy and free of infections. There is also a need to have the said child care centers well regulated to safeguard the rights and welfare of children in Thika.

Security and enforcement

The enforcement arm of government noted that in support of the conferment, crime rate is expected to go up and to aid in enforcement, it was recommended that street lighting be installed in the streets and neighbourhoods and in support of the police, there was a request to support by providing vehicles that would aid in prompt responses to emergencies and security distress calls.

Penal and correctional facilities

Thika prisons have been noted to be congested and the land where they are held has been grabbed. There was a proposal to relocate the prisons from the CBD as there is no adequate space to hold the remandees and convicts.

Road infrastructure/Transportation

The residents emphasized on the need to unlock the traffic congestion within Thika CBD by Dualling the Thika Garissa Highway, provision of overpasses at Gatitu Junction, BAT junction, Bidco Junction, Muguga Junction. Additionally to have a Bypass road at Gatanyaga Munyu road to ease traffic from the Thika-Garissa highway. It was clear there is great need to provide for persons with disability by providing for protected NMTs. There is need to ensure all feeder roads are motorable even during heavy down pour.

Health Services

Thika Level 5 was recommended to be elevated to level 6 owing to the high inter county population and referrals it is serving. It was noted that it is under equipped in terms of staff, medication, modern machinery.

Informal Settlements

There was a need to expedite the titling program to ensure residents have access to ownership rights.

Digital/ICT connectivity

The youths of Thika pressed the need for Digital ICT hubs to empower them in realizing their economic rights

Water supply/sewer connectivity

Some estates such as Gatanyaga, Salama, Landless, Ngoingwa require piped water supply and sewer system respectively

Street lighting

The CBD and most estates require street lighting especially now that solar lighting has been commissioned by H.E the Governor. This will improve security within the estates and enhance 24 hour economic to the business sector.

Trade and markets

The informal traders within the main stage and the CBD supported the Thika Industrial Smart City elevation and proposed that there be an official allocated area/zoning for them to trade away from the CBD

Education

The residents of Ngoingwa and Gatundu noted that there is only one public primary and secondary school that cannot fully support the children population within these areas. It was recommended that there be set up public school to serve the areas

County levies

The residents were concerned whether they will be an increase in county operations levies after elevation to city status. It was indicated by the adhoc committee that the levies shall not increase and if they increase it will be minimal and commensurate to service provisions to the residents which was highly supported.

CONCLUSION

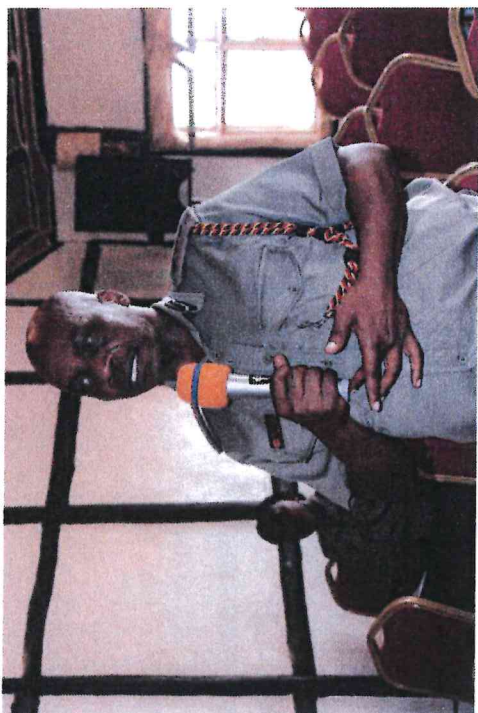
Conferment of Thika Industrial Smart City was highly supported by the residents of Thika Town where some attended the public participation in person and others submitted written memorandum in support.

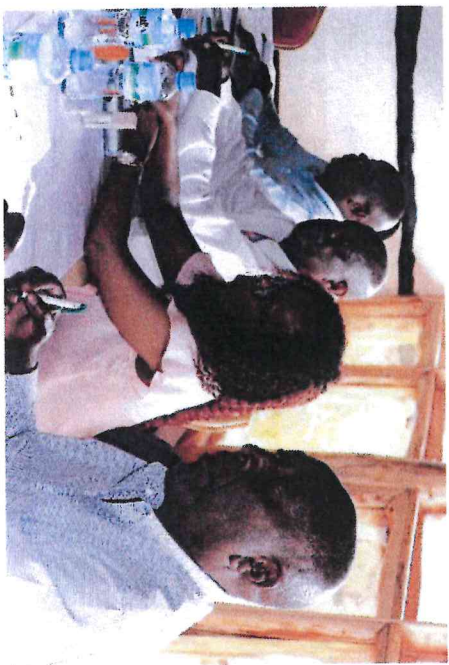
To support this highly notable key areas for improvement, annexed herewith is a report of the various sector groups that attendance the public participation from 8th-12th July 2024 at Fountain Brook hotel gardens in Thika.

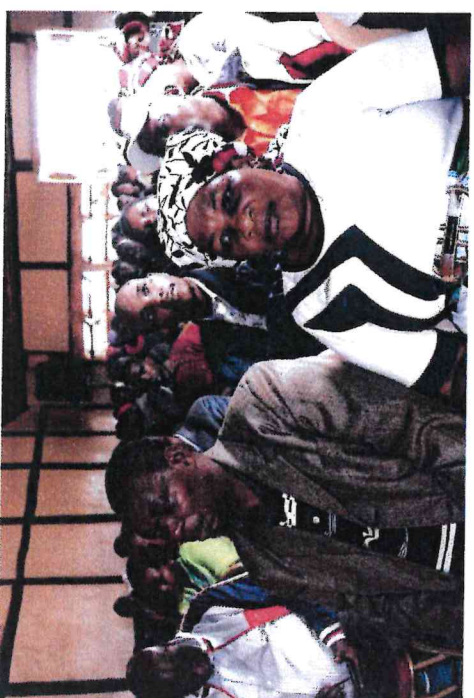
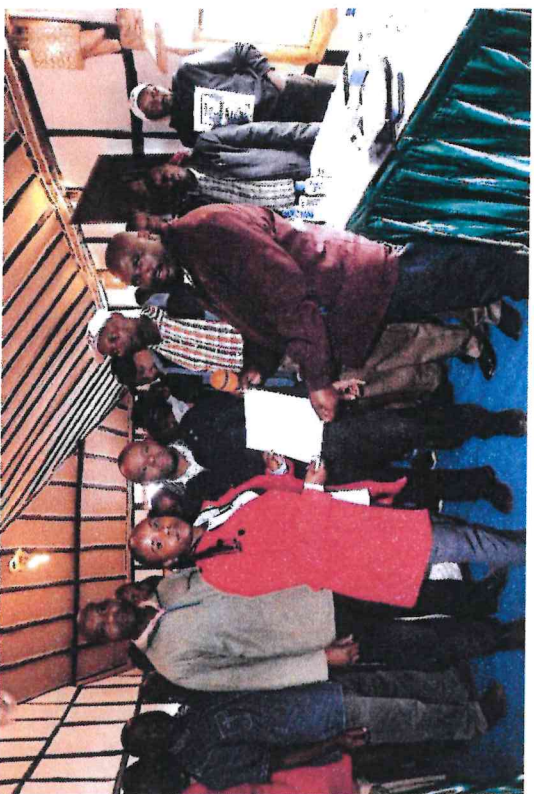
PICTORIAL:

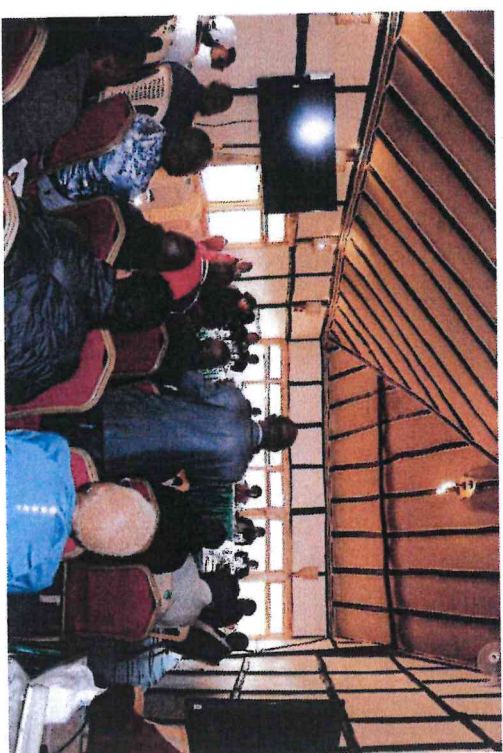










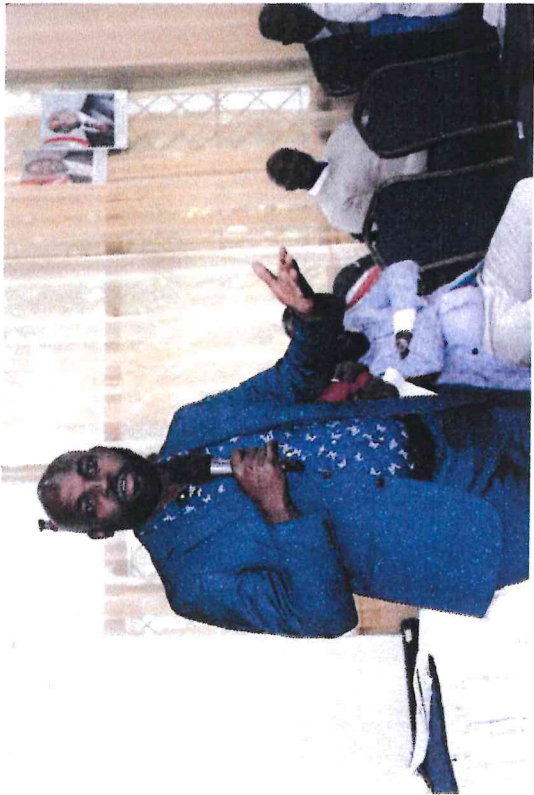


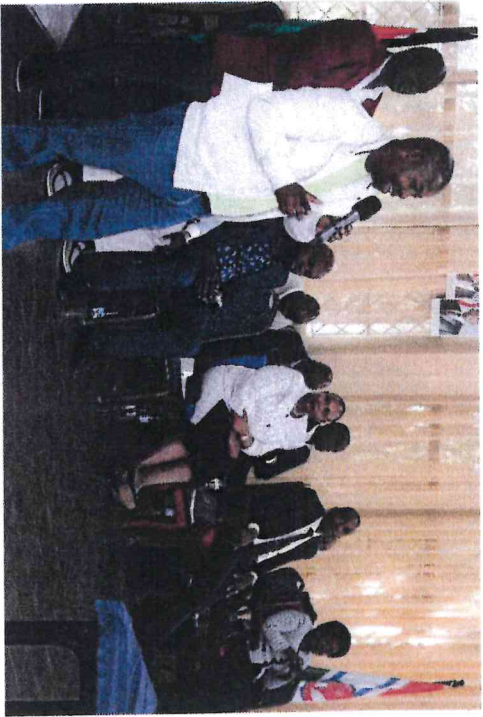


















ANNEXTURE

DAY 1 – 8TH JULY 2024 -NATIONAL GOVERNMENT DEPARTMENTS

Various departments were represented e.g. County Commissioner, Huduma Center, National Council For People With Disabilities, Department of correctional facilities (probation and after care services), NTSa, Children Department, Kenya Prisons Services represented by Thika Prisons, National Youth Representative and the Jua kali sector (artisans) and a representative from Nation Media Group.

NO.	PROPOSALS (KEY AREAS)	RECOMMENDATIONS	ACTORS	TIMELINE
1.	Proper physical planning to be implemented in accordance with the physical and land use planning laws.	The representatives were in agreement that there needs to be a well-established plan for the city for the following reasons; • to mitigate poor drainage systems within the town and the estates. • for allocation of cemetery land as it was noted that Thika has a shortage of cemetery land. • completion of stadia so that the public can access especially where we have state department (s) organized functions eg. Day of the African Child • allocation of land for an industrial hub for the informal jua kali sector case in point Gatuanayaga, Ngoliba and Muguga for the artisans to operate from and display their wares.	Department of Physical Planning	N/A

		• The issue of change of user should also be considered in relation to freehold and leasehold and how payment of rates affects the respective properties. • Hawkers should be allocated facilities they can operate from instead of operating from the streets. This will discourage criminal activities which pose security threats within the town.		
2.	Environment and Sanitation	• It was noted with a lot of concern that Kang'oki dumpsite is a hub for criminal activities and abuse of children who are recruited into garbage sorting by the people in the garbage collection business. This exposes them to health risks and also exposure to drugs and substance abuse. • It was also recommended that the management of Kang'oki is established as there is no accountability of the illegal activities that happen at the dumpsite. • In the informal settlements, water and sanitization should be prioritized so as to give our residents especially the children who are considered to be members of the society a healthy environment to play in. • Greening of the city will give Thika a beautiful aesthetic. This also promotes cleanliness of the city.	TBA	N/A

3.	Child Care	• The children department noted that child care facilities have been neglected by the County government and thus recommended the following; • It was noted that most day care centres are in the informal settlements and thus improving water and sanitation will ensure children remain healthy and free from infection. • Increase of government child care workers to ensure smooth running of the said centers. • There is a need to identify which institution shall regulate these child care centers.	TBA	N/A
4.	Security and Enforcement	The enforcement arm of government noted that in support of the conferment, crime rate will go higher than what we are witnessing. To address this, they gave the following recommendations; • Install more street lights within the town and even in the estates within the sub county to increase security. • Support the police service within Thika by providing vehicles to enhance prompt responses when there is a security emergency. This mitigates the challenge of mobility when responding to security issues. • On the issue of physical planning, Ngoingwa has experienced an upsurge	TBA	N/A

		of illegal developments and therefore it was noted that enforcement of the illegal developments i.e. single dwelling v multi dwelling units is lacking from the County. This promotes impunity. • Several government institutions have pledged vehicles e.g. KRA and CDF		
5.	Penal and correctional detention.	The prisons department made the following observations and recommendations; • There is a need to allocate more land to the prisons department as even the land they are utilizing is said to have been grabbed. This need is necessitated by the growing number of remandees and convicts who have crowded the prisons. This poses health and sanitation risks. • Expansion of the correctional and penal facilities will make adequate room for trainings for the inmates i.e CBC and vocational training which makes them productive members of society once released.	TBA	
6.	Transportation	It was noted that there is a lot of traffic coming in and out of Thika town, thus the following recommendations were made; • A by-pass should be considered along Muguga to serve commuters who need not go through Thika town • To also accommodate the PWDs there is a recommendation to put in place adaptive public transport for accessibility and easy navigation.	TBA	N/A

	Memoranda shall follow on the	
	provided email.	

DAY 2- 9TH JULY 2024 PROFESSIONALS/CIVIL SOCIETIES/CBOs/RESIDENT ASSOCIATIONS/UNIVERSITIES AND HIGHER LEARNING CENTERS/STUDENT LEADERS

NO.	SECTOR GROUP/RESIDENTS	RECOMMENDATIONS	ACTORS	TIMELINE
1.	Improvement of road infrastructure network (Representative of Happy Valley Residents Association).	- The roads within the neighbourhoods from Garrissa highway into the landless-pakjel estate all the way to ACK church Glorious Fountain Academy should be rehabilitated/recarpeted. The Adhoc committee was invited to visit the area specifically pakjel, riverside, Gatundu estates so as to see the extent of the poor road networks. - It was also noted that there are preparatory works going on in terms of increasing the water supply. - The approach to be used in achieving this would be to use the low cost approach so as to demonstrate to the residents that Thika is “city ready”. - A recommendation was made on using a low cost approach as we embark on the conferment so that action is seen to be taken.	TBA	N/A

		• Have digital hubs in every ward for the youth. This will alleviate unemployment. • Kamenu to Gatuanyaga have no adequate sewerage and drainage works or non-existent sewer lines.		
2.	Improvement of health services. A recommendation to have the Thika Level V upgraded to a referral hospital. (A resident of Ngoliba - Thika East).	• Thika Level V serves a very high populace from Kiambu, Machakos, Murang'a, and Nairobi. This has resulted in overcrowding and sometimes residents may leave the facility without having seen a doctor due to the high numbers. • There is a need for a Government health facility in Thika east to address the overcrowding witnessed at Thika Level V. • Controlled development in Thika East. • Allocation of land for a stadium in Thika East to serve the residents and do not have to travel all the way to the city. • Upgrade the already dilapidated road network by embarking on the proposed dual carriage and establish other routes into the city to avoid traffic which is already being experienced at the Gatitu Thika entrance.	TBA	

3. Settlement improvement of Kiandutu informal settlement. (A representative of Kiandutu.)	There was a request to expedite the process of titling the plots in Kiandutu.	TBA	
4. Establishment of digital hubs to mitigate the youth unemployment crisis (Thika Resident)	There is a need for establishment of digital hubs for the youth and the community at large.	TBA	
5. Installation of sewer lines. Improved water supply Installation of street lights to improve security. (A representative from Ngoliba Ward)	Ngoliba ward in Thika East is in dire need of this facilities.	TBA	
6. Shoe makers (cottage industry) to have their own space to operate from.	Set up of modern market stalls to assist the traders display their goods in an organized way.		
7. Area Chief Ngoingwa location	- Dualing of Thika -Mang'u road - Upgrading of murram road from Chania 1-3 to Kisiwa Primary all the way to Bob Harris. - Upgrade the feeder roads - Set up another public primary school. Kisiwa primary is the only public school which serves a large community from Ngoingwa and Mang'u. - Relocation of Thika prisons away from the CBD		

		• Installation of street lights in the estates to improve security. • • Recovery of grabbed public land for public utilities for markets, schools and modern open air markets. • Relocation of Thika stadium to create space for parking and hawking spaces. • • Connection of the Ngoingwa area to a sewer system. • • Upgrading of Karibaribi dispensary to level 3 hospital. • • There is also a need for another Secondary Public School. •		
8. Assistant Chief Ngoingwa location		• Land buying companies in Thika specifically Kiganjo and Kisiwa are delaying in issuing Title deeds. Most owners have share certificates. Thus sensitize these companies to issue Title deeds. • Have modern jua kali stalls. • Consolidation of psv parking • Automate Thiwasco bill meter reading. There are concerns where bills are inflated unjustifiably.		

9. Professional body (ICPAK)		• To submit memorandum to the email provided. • Improved water supply to reduce water rationing. • Tarmacking of feeder roads within the estates • Review or update of parking fees, licenses, rates, will they be higher or remain the same? • County officials/collectors should stop harassing professionals for licenses as the license fees are paid to the professional bodies. Eg accountants pay to ICPAK. This is well catered for in the law.		
10 Media representative		• To submit memoranda		
11. Chairperson Jamofosta Residents Association	• The County Government should reclaim all grabbed public land.	• Upgrade moi market to make it more habitable and convenient to trade from. Also, there are many storey buildings coming up serving as hostels which will lead to phasing out of the market • The old county houses have extensions to accommodate the growing families and has resulted in many having extensions. These houses need to be modernized through the affordable housing concept to reflect the modern society.		

		• Water supply should be expanded to meet the demand of the growing population. • TVETS should be fully funded by the County Government so that the youth can be able utilize the institutions fully. • Road network is dilapidated especially within the estates. There is a need to rehabilitate the roads. • Thika level V hospital lacks capacity in terms of staff, wards, equipment, beds thus failing to meet the needs of the public. It is proposed that the same be elevated to a referral hospital to serve the public. • The drainage and sewerage systems are ancient and need a proper upgrade to accommodate the growing population.		
12	• A representative from Athena	• Proposed that a bypass be set up at the goat selling point at Gatitu to address the traffic challenges when entering and exiting Thika town. • There is public land that is available for putting up a hospital in Athena. Currently they have no hospital.		

		• Water supply is not enough for the residents in Athena thus it should be expanded. • Thika main stage should be revamped to meet the city standards. • The department of physical planning to ensure old buildings comply with the set current standards to give the city an aesthetic look.		
13	A representative from Institute of Surveyors of Kenya. Submitted a Memorandum on behalf of the professional body and made highlights on the same.	• More funds to be allocated for better service delivery. • Challenges of having a city eg. Governance, transition, identity, intrusiveness, perception, political milage etc • Legislation to be implemented • Feasibility study to be conducted • Improvement of transport e.g dualing, interchanges at Gatitu, NMTs, upgrading to bitumen standards • Slum improvement • Thiwasco expansion • Sewer line upgrading and installation • Board autonomy for better governance • Managemet of Kan'goki dumpsite • Cemetery relocation • Greening • Protecting and reclaiming public land		

		• Fixed boundaries of all parcels within the city • Cooperation between ISK and the County Government of Kiambu • Property tax revision		
14A	representative of the clergy Kisii Estate	• Issuing of titles to Kisii residents since they are not able to pay rates. • Internet connectivity for the public.		
15	Resident of Gatunyaga	• Upgrade transportation to have Thika Train station. • Have alternative public transportation i.e. train stations • Hawkers to be relocated • Garbage and Waste management to be addressed • Upgrade of informal settlements • Improve water supply and water reticulation • Utilize natural wells • Decongestion of schools eg Gatunyaga Secondary and primary School		
16	A representative of the Happy Valley Residents Association.	• Improve infrastructure i.e tarmac roads • Improve water supply • Reclaim public land for public utilities to serve the community. • Greening of the city by planting trees, protect the riparian lands. • Waste management		

17A representative of community-based organization Hedi Trust.	• Identify public utilities for children to play • Set up more public schools especially in areas where they are lacking eg Ngoigwa • Construct community halls. • Garbage collection systems to be set up to safeguard the environment • Improve the roads infrastructure. • Controlled development to ensure we have no clubs or liquor stores and entertainment spots in the estates • Civic education of Thika industrial smart city to inform the residents • The blue prints and plans to be provided to the residents for perusal and input.		
18Representative from Chania 3 Residents Association	• Areas identified for NMTs; makongeni-Ngoingwa-Jomoko-Albizia-Mpesa Foundations-Mary Hill • These areas were identified owing to the large work force • NMTs to be implemented from Makongeni to Jomoko which are environmentally friendly walkways • Relocation of Thika stadium • Upgrade infrastructure of Public primary and secondary schools • Building approvals should not be given for buildings that don't have basement parkings.		

19	Thika Resident landless	• Sewer line connection to be set up in Kisii, and Barracks		
20	Chief Rosemary Karemenu location made the following recommendations	• Installation of street lighting for security purposes. • An extra county school should be set up especially a boys secondary school • Tarmacking of all weather roads • Construction of a public health facility to cater for the residents of Karemenu • Set up a public primary school for the children in Karemenu • Establish county industries for value addition of farm produce for the farmers in the area. • Establish a dairy factory • Establish digital hubs for the youth in the area • Construction of a stadium for the residents		

DAY 3-10TH JULY 2024 INFORMAL SECTOR, RELIGIOUS LEADERS

The informal sector included; hawkers association, juakali association, Taxi drivers' association, markets, boda boda association, matatu association, tuk tuk association, mama mboga. The religious leaders comprised of NCCK, SUPKEM, EAK, KCCB, PWDs.

21.	Thika Resident landless	Sewer line connection to be set up in Kisii, and Barracks		
22.	Chief Rosemary Karemenu location made the following recommendations:	- Installation of street lighting for security purposes. - An extra county school should be set up especially a boys secondary school - Tarmacking of all weather roads - Construction of a public health facility to cater for the residents of Karemenu - Set up a public primary school for the children in Karemenu - Establish county industries for for value addition of farm produce for the farmers in the area. - Establish a dairy factory - Establish digital hubs for the youth in the area - Construction of a stadium for the residents		
23.	Thika Main stage traders.	- Submitted an objection to the conferment due to non-involvement and adequate information on the proposed Thika Industrial Smart City for their input. - On the grounds of lack of involvement of the traders in the planning of relocation or how they wish to be handled in the process - No communication on the exercise		

		• The ad hoc committee ought to go to the ground for proper participation • Public participation to be carried out in an open space such as a stadium		
24.	• Hawkers Association Chair	• Water supply should be addressed. There is a lot of water rationing despite having a water company (THIWASCO) • Upgrade/install sewerage systems to serve the high demand. • Improve the roads infrastructure especially within the town, main stage and within the estates • Equip Thika level V with workforce and equipment to serve the public • Protect the hawkers from rogue enforcement officials • Create jobs for the youth. • The hawkers need to know where they will operate from. • A proper plan for relocation from the main stage and Thika		
25.	• Representative of Kisii Estate	• Connect sewer lines for the residents. Currently the area has no connected sewer lines which poses health hazards. • Install flood lights to improve security.		

		• Rehabilitate roads for easy access to homes especially during rainy season • Provide sewer line connection.		
26.	• Thika resident-blue post area	• Address the decongestion at blue post to ease the traffic into Thika and exiting Thika. • Proposed a new city at Delmonte area.		
27.	• Resource center manager Ngoliba Adult Education centre.	• Modernize the center and should be spread across Gatanyaga to reach as many residents as possible • Youth empowerment through sports and dance • Construction of an ICT hub.		
28.	• PWDs representative	• Commercial buildings and Government offices within the County to accommodate PWDs eg entrances, public spaces • Transport system to have dedicated lanes for PWDs • Rumps to be provided in the bus terminus and stages for easy accessibility • Health facilities should be equipped with specialists who deal with disabilities. • Disability registration is becoming a hustle. More health facilities to be facilitated with		

		staff to enable easy and seamless registration. • Health facilities to also have facilities that accommodate PWDs such as toilets and entrances and exits. • The makongeni bus park is not PWD friendly and a visit is to be conducted with the Thika sub county administrator to address these concerns • Public toilets to be rehabilitated to accommodate PWDs • Affordable housing should also make allocations for PWDs. Proposal is that the ground floor should be reserved for PWDs. • KIAMBU PWD ACT should be enforced in its entirety.		
29.	• Mama Ngina Gardens Traders	• A plan should be laid out on how the garden will be utilized by the traders and the public.		
30.	• Tuk Tuk Association Chairman Thika Sub-County	• Seek inclusion and involvement of tuk tuk operators by holding road shows and public rallies to sensitize the operators on the benefits of the city.		

31.	Member of the clergy	Submitted a memorandum. Key highlights include improvement of roads, drainages and water supply.		
32.	Chairperson Jamhuri Juakali Association	- Upgrade the roads especially from Salama Kwaheri into the estates - There is no bridge at Thika river thus posing an environmental risk especially during rainy seasons. - Promote trade by utilizing the open space which connects Murang'a and Kiambu - Install street lighting to improve security in Gatunyaga and Salama areas - Have an industrial hub in Gatunyaga for the juakali traders to operate from and to display their wares. The county government to allocate land for this purpose. - Improve the working standards for juakali traders		
33.	Bar owners association chair and office bearers	- Have a proposal of the model city to be perused by the residents - Sensitize on how the national and county alcoholic drinks law will operate for better understanding - Give a status of the impact on the license fee for bar owners once a city is conferred		

		• Zoning of the bars should also be communicated and whether bar owners will be affected. • Sensitization of the Kiambu County Liquor Licensing Act • Further consultation with the bar owners to understand the benefits of having a city.		
34.	• Kiganjo Corner 1 resident	• Road improvement of kiganjo road from Kamenu to corner 1. • Thiwasco to increase water supply as the residents in Kiganjo are suffering due to water shortage and rationing • Equip Thika Level v as it has now turned into a private enterprise. Residents should be able to get quality health care at no extra cost.		

LOW HANGING FRUITS

1. Address the roads infrastructure in Thika east and Thika west by rehabilitating already existing roads and upgrade to bituminous standards
2. Address the drainage systems to mitigate flooding
3. Set up ICT hubs with internet connectivity for the youth
4. Connect sewer lines to estates
5. Improve water supply
6. Hold barazas.....



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.o. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke

Website: www.kiambu.go.ke Twitter: KiambuCountyGov

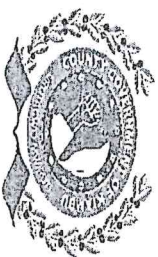
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
25	SIMON KANGU GATHURE	Township	11882009	0722698606	
26	DAVID MUTHORO	Township	24860343	0710944142	
27	EDWIN KARANI	Township	33012573	0719198057	
28	PETER MBUGUA	Township	4926673	0794598756	
29	MARY KANJIKU	Township	34713198	0711261909	
30	LUCY KANJIRU	Township	37816825	0713765073	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya

Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
31.	Peris Mwangi	Township	14568511	0721354388	
32.	Rachael Njeri	Township	39080019	0717133651	
33.	Jane Muthiru	Township	35202926	0714308974	
34.	Tolerance Muthiru	Township	39353761	0715985480	
35.	Alvinah Mambu	Township	29917373	0723047868	A.W.
36.	Alice Wandiga	Township	2335017	0723130812	

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND PUBLIC WORKS

Source: www.kiambu.go.ke Twitter: KiambuCountyGov

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITY

VENUE.....

S/N/O	NAME	WARD	ID NUMBER

[illegible]



KAMENYU WARD

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

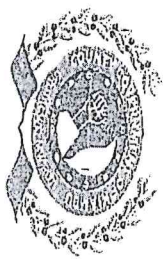
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
1	SELENA MANGU	KAMENYU	26408194	0704403766	Seena
2	Pius MARIKA	KAMENYU	28248479	0740266029	P
3	Margaret Mwangi	KAMENYU	23203422	0723338220	M
4	Mercy Nyambura	KAMENYU	24974283	0723286644	AA
5	TRIZAH GUCITU	KAMENYU	34783088	0790111616	M
6	TERESIAH KANYI	KAMENYU	26902508	074879384	M



Wanjau Wipai

COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.o. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke

Website: www.kiambu.go.ke Twitter: KiambuCountyGov

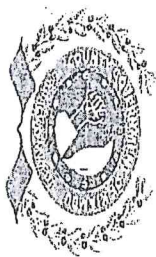
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
7	Agnes Wamatha	Kamenu	26349599	0705739140	
8	Nadani Njeri	Kamenu	27550097	0726706263	
9	Miriam Wanjiku	Kamenu	27059279	0714942833	
10	Mary Wanjiku	Kamenu	29034817	0727749628	
11	Eva Muchoni	Kamenu	29459547	011277878	
12	Ester Muchoni	Kamenu	29354078	0727434356	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.o. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

THIKA MUNICIPALITY

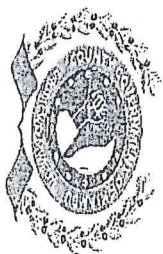
ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025

HELD ON TUESDAY, 25TH JUNE 2024.

VENUE THIKA MANICORONE A.P.M

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
13	STRATI NYAMBI	KAMENBU	29787519	0721230993	
14	MONICA NYAMBI	KAMENBU	25521133	0799171495	
15	FELESTUS WANGARI	KAMENBU	28841228	0710749119	
16	LUCY NJERI	KAMENBU	27916141	0729352896	
17	ALICE MUTHURI	KAMENBU	29769914	0761381386	
18	WILLIAM WAMBURI	KAMENBU	144333711	0765769375	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

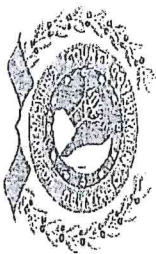
P.o. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.
VENUE

TIME 10:00 AM.

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
19	ANASTASIA NJOKI KAMUNY	KAMENYU	13209763	0726563658	
20	STEPHEN MURUGU S.	KAMENYU	22226256	071011644955	
21	ERIC NYGIGINGA	KAMENYU	36370707	0715300818	
22	FRANCIS KIRAGUI	KAMENYU	26788104	0728588314	
23	CECILIA NJERI	KAMENYU	11595296	0725467569	
24	REGINA WANGUI	KAMENYU	26202873	0742080942	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

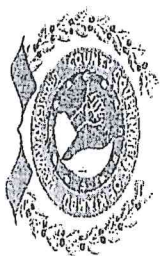
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
25	TERESA MUTHONI	KAMENU	24225462	0100535155	
26	SAMSON NJUGUNA	KAMENU	26483428	0194523914	
27	JOEL MUAHURI	KAMENU	38800225	0168485300	
28	EVEOLYI LUANGIRU	KAMENU	32763348	018144351	
29	DENNIS MUTHUKIA	KAMENU	29212230	0128001190	
30	RINUS MBURU	KAMENU	28728272	0102260072	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke

Website: www.kiambu.go.ke Twitter: KiambuCountyGov

THIKA MUNICIPALITY

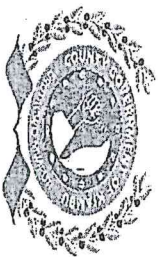
ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025

HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
31	JOSEPH NJARI	KAMENU	28558040	0745262382	
32	ANTHONY CHARAGU	KAMENU	30496386	0729458149	
33	FLORENCE WANGIKU	KAMENU	10345485	0724914339	
34	Stanely MBURU	KAMENU	22812899	0704478118	
35	LOUIS WANGUI	KAMENU	24371179	0742313617	
36	JOHN MBILIGUA	KAMENU	30292366	0708559828	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

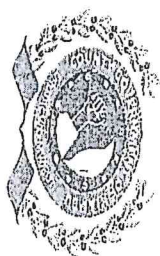
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION – PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
37	STELLA WAIRIMU	KAMENU	10496255	0729286428	Stella
38	VICTOR MULLINGA	KAMENU	13520476	0721987837	Victor
39	STEPHEN WAINAINA	KAMENU	26733310	0757644634	Stephen
40	PETER KARUGA	KAMENU	37349647	0716560335	Peter
41	JENERICA WANGUI	KAMENU	22270652	0718017399	Jenerica
42	TRIZAH MUTHAI	KAMENU	23656501	0711308213	Trizah



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.o. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

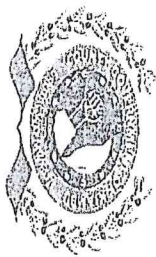
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
43	ESTHER MUTHOMU	KAMENU	28084404	0708112218	
44	JAMES MUSYOKI	KAMENU	32090153	0168581284	
45	MARGARET NGERI	KAMENU	41012709	0112083323	
46	TACKLYNE MWIKALI	KAMENU	13793076	0126977263	
47	SABAH WATHIRA	KAMENU	25069241	0713459225	
48	MARI NIOKA	KAMENU	23902239	07244220494	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

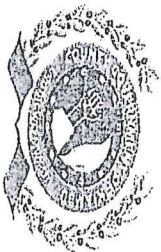
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
49	GEORGE GITAU	KAMENU	42910963	0748838930	
50	TERESIA NJERI	KAMENU	10880226	072155949	
51	GRACE NJERI	KAMENU	0186918	0724448497	
52	DAVID KAMENDI	KAMENU	32047695	0707828059	
53	ESTHER WACHIRA	KAMENU	26621703	0714467608	
54	EMILY MACHARIA	KAMENU	20790773	0722271013	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

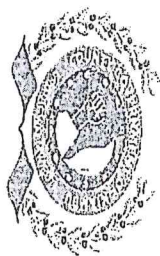
THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025
HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
55	Simon Njenga	Kamenu	37512302	0790651451	
56	SEMANUEL MUSAHA	Kamenu	33373547	0712537620	
57	JOHN MUTUUA NJORGE	Kamenu	11588740	0722599105	
58	Wilson KIBE	KAMENU	32250329	0708098235	
59	PATRICK KARANJA	Kamenu	24041332	0798676155	
60	Jeremia Muegeni	Kamenu	27636093	0784677852	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT

P.O. Box 2344-00900 Kiambu, Kenya
Tel: +254 709 877 000 E-mail: info@kiambu.go.ke Website: www.kiambu.go.ke Twitter: KiambuCountyGov

THIKA MUNICIPALITY

ATTENDANCE REGISTER FOR PUBLIC PARTICIPATION - PRIORITIZATION OF MUNICIPAL PROJECTS FOR FY 2024/2025

HELD ON TUESDAY, 25TH JUNE 2024.

VENUE

TIME 10:00 AM

S/NO	NAME	WARD	ID NUMBER	TELEPHONE NUMBER	SIGNATURE
61	Samuel Mwangi	Kwarenu	21513638	0705336926	
62	Miriam Njagi	Kwarenu	11782650	074479945	
63	MALGILET MAMBU	KAMENU	42020128	0794663820	
64	RENE MUTHONI	KAMENU	27137516	0721674456	
65	Silvan Kibwe	Kwarenu	07250592	0721336811	
66	Michael Kanyo	Kwarenu	0733795815	7847937	



COUNTY GOVERNMENT OF KIAMBU

PUBLIC NOTICE

INVITATION TO STAKEHOLDERS ENGAGEMENT FOR REVIEW OF THIKA MUNICIPAL INTERGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED DEVELOPMENT PLAN (IDEP)

The County Government of Kiambu, through the Directorate of Physical Planning and Land Use Planning, hereby invites residents, business owners, community leaders, members of professional bodies, persons with disabilities (PWDs), political leaders, and other interested stakeholders to participate in the public review of the Integrated Strategic Urban Development Plan (ISUDP) and the Municipal Integrated Development Plan (IDEP) for Thika Municipality.

Your input is valuable in shaping the future development of Thika.

DATE: 15TH NOV, 2022
TIME: 10: 00 AM
VENUE: THIKA STUDIUM

CECM: Lands, Housing, Physical Planning, Municipal
Administration and Urban Development

**MINUTES OF THIKA MUNICIPALITY STAKEHOLDERS ENGAGEMENT FORUM ON
THE REVIEW OF THE MUNICIPAL INTEGRATED DEVELOPMENT PLAN (IDEP) AND
THE INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) HELD ON
15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA.**

AGENDA OF THE MEETING

1. Call to order and Welcoming of the key stakeholders to the forum.
2. Plan Presentation
3. Lunch Break
4. Ward Group Discussions Session
5. Group presentation Deliberations
6. Closing Remarks and Adjournment

1) Call to order and Welcoming of the key stakeholders to the forum.

The meeting was called to order by the area chief, at 10:00 am. He requested one of the religious leaders present to open the session with a word of prayer.

Thereafter, he guided an introduction of the various groups of people in the meeting and welcomed all the members present.

2) Plan Presentation

The plan presentation began at 10:30 am as moderated by the municipal planners led by Plan. Erick

3) Lunch Break

At 1:00 pm, there was a lunch break for an hour to enable all the participants to refresh and re-energize in order to be ready for the afternoon group discussions session.

4) Ward Discussion Group Work

The stakeholders were organized into 4 groups representing the five (5) wards that make up the municipality as follows:

- | | |
|------------------|--------------------|
| 1) Township Ward | 4) Ngoliba Ward |
| 2) Hospital Ward | 5) Gatuanyaga Ward |
| 3) Kamenu Ward | |

This exercise was allocated an hour (12:30 Pm-1:30 Pm).

5) Group Work Deliberations.

The following issues were raised following the group work discussions:

a) Township Ward

S/NO.	PLANNING ISSUES	RECOMMENDATIONS
1.	Transport -The ward has a number of roads that need upgrading. For example, Access roads in the Central Business District need to be upgraded to bituminous standards and accompanied with the right road infrastructure such as street lights, drainages and road markings.	The County Government of Kiambu needs to set aside an adequate budget to plan and implement these projects.
2.	Water and sewer reticulation -A more robust sewer system needs to be provided to serve the ever-growing population. The Thika Water and Sewerage Company needs to improve water supply in the town.	Roof harvesting techniques and water recycling to supplement periods of water shortage. Design and implementation of a new sewer connection system.
3.	Trade and Market -The existing market does not accommodate everyone.	• Modern design of a new market that meets the needs of all stakeholders. E.g. Breast-feeding mothers, People living with disability, women, the elderly, youth and traders dealing with different merchandise. • Favorable business permit rates for traders • Trade sensitization and training fora.
4.	Recreation and sporting activities -They are inadequate and the few existing are in a bad state.	Reclaiming grabbed land that was planned for this land use and upgrading those in bad state. Upgrade and provide the necessary infrastructure to the existing Thika Stadium.
5.	Education -Inadequate Early Childhood Development Centres (ECDs).	New Early Child-hood Development Centres need to be put up.

6.	Commerce and Economy -High unemployment rates.	The County Government of Kiambu needs to ease the cost of doing business and facilitate income generation activities. E.g Tax incentives to businesses to spur economic growth and provide jobs. Provide the necessary infrastructure that supports business and commerce. E.g Solid waste management facilities, transport facilities and street lighting.
----	---	---

b) Hospital Ward

S/NO.	PLANNING ISSUES	RECOMMENDATIONS
1.	Transport-The ward has a number of roads that need upgrading. For example, Access roads within the ward need to be upgraded to bituminous standards and accompanied with the right road infrastructure such as street lights, drainages and road markings. The main bus park needs to be well planned to ease traffic into and out of the bus park to enhance within the central business district.	The County Government of Kiambu needs to set aside an adequate budget to plan and implement these projects.
2.	Water and sewer reticulation-A more robust sewer system needs to be provided to serve the ever-growing population. The Thika Water and Sewerage Company needs to improve water supply in the town.	Roof harvesting techniques and water recycling to supplement periods of water shortage. Design and implementation of a new sewer connection system.
3.	Town Aesthetics -The part of the central Business District in the ward is losing its face and beauty.	Encourage tree planting initiatives and other greening activities to improve urban aesthetics.
4.	Trade and Market -The existing market does not accommodate everyone.	Modern design of a new market that meets the needs of all stakeholders. E.g. Breast-feeding mothers, People living with disability, women, the elderly, youth and traders dealing with different merchandise.

		• Favorable business permit rates for traders • Trade sensitization and training fora.
5.	Recreation and sporting activities -They are inadequate and the few existing are in a bad state.	Reclaiming grabbed land that was planned for this land use and upgrading those in bad state. Developing a modern social hall to provide activities such as indoor games, ICT hub, and meeting venue.
6.	Education -Inadequate Early Childhood Development Centres (ECDs).	New Early Child-hood Development Centres need to be put up.
7.	Solid Waste Management -The amount of solid waste generated has increased and is not properly dealt with.	Adoption of responsible methods such as reducing, reusing and recycling of solid waste.

c) Kamenu Ward

S/NO.	PLANNING ISSUES	RECOMMENDATIONS
1	Transport -The ward has a number of roads that need upgrading. For example, Access roads in and out of the ward need to be upgraded to bituminous standards and accompanied with the right road infrastructure such as street lights, drainages and road markings.	The County Government of Kiambu needs to set aside an adequate budget to plan and implement these projects.
2	Water and sewer reticulation -A more robust sewer system needs to be provided to serve the ever-growing population. The Thika Water and Sewerage Company needs to improve water supply in the town.	Roof harvesting techniques and water recycling to supplement periods of water shortage. Design and implementation of a new sewer connection system.
3	Trade and Market -The existing market does not accommodate everyone.	• Modern design of a new market that meets the needs of all stakeholders. E.g. Breast-feeding mothers, People living with disability, women, the elderly, youth and traders dealing with

		different merchandise. • Favorable business permit rates for traders • Trade sensitization and training fora.
4	Recreation and sporting activities -They are inadequate and the few existing are in a bad state.	Reclaiming grabbed land that was planned for this land use and upgrading those in bad state.
5	Education -Inadequate Early Childhood Development Centres (ECDs).	New Early Childhood Development Centres need to be put up.

d) Ngoliba Ward

S/NO.	PLANNING ISSUES	RECOMMENDATIONS
1.	Agriculture -The rich agricultural land is declining at an alarming rate due to the demand for real estate.	• Proper zoning guidelines and enforcement of the same to protect the declining sizes of farm lands. • Making agriculture more lucrative to match the returns of other competing land uses such as commercial and residential uses. • Subsidizing the cost of farm inputs and machinery by the government. • Provision of extension services by the county government. This could include activities such as trainings, provision of seedlings and animal insemination services.
2.	Transport -The ward has a number of roads that need upgrading. For example, Access roads in the ward need to be upgraded to bituminous	The County Government of Kiambu needs to set aside an adequate budget to plan and implement these projects.

	standards and accompanied with the right road infrastructure such as street lights, drainages and road markings.	
3.	Water and sewer reticulation -A more robust sewer system needs to be provided to serve the ever-growing population. The Thika Water and Sewerage Company needs to improve water supply in the town.	Roof harvesting techniques and water recycling to supplement periods of water shortage. Design and implementation of a new sewer connection system.
4.	Trade and Market -The existing market does not accommodate everyone.	• Modern design of a new market that meets the needs of all stakeholders. E.g. Breast-feeding mothers, People living with disability, women, the elderly, youth and traders dealing with different merchandise. • Favorable business permit rates for traders • Trade sensitization and training fora.
5.	Recreation and sporting activities -They are inadequate and the few existing are in a bad state.	Reclaiming grabbed land that was planned for this land use and upgrading those in bad state.
6.	Education -Inadequate Early Childhood Development Centres (ECDs).	New Early Child-hood Development Centres need to be put up.
7.	Public Purpose Facilities -The existing cemetery is in a dilapidated state. There is no public toilet in the market centre.	Fencing, tree planting and improving the access road to the cemetery needs to be done. The county government needs to put up a public toilet in the market centre. This will help improve sanitation in the centre and reduce the prevalence of water borne diseases such as cholera.

e) Gatwanyaga Ward

S/NO.	PLANNING ISSUES	RECOMMENDATIONS
1	Transport -The ward has a number of roads that need upgrading. For example, Access roads in and out of the ward need to be upgraded to bituminous standards and accompanied with the right road infrastructure such as street lights, drainages and road markings.	The County Government of Kiambu needs to set aside an adequate budget to plan and implement these projects.
2	Water and sewer reticulation -A more robust sewer system needs to be provided to serve the ever-growing population. The Thika Water and Sewerage Company needs to improve water supply in the town.	Roof harvesting techniques and water recycling to supplement periods of water shortage. Design and implementation of a new sewer connection system.
3	Trade and Market -The existing market does not accommodate everyone.	• Modern design of a new market that meets the needs of all stakeholders. E.g., Breast-feeding mothers, People living with disability, women, the elderly, youth and traders dealing with different merchandise. • Favorable business permit rates for traders • Trade sensitization and training fora.
4	Recreation and sporting activities -They are inadequate and the few existing are in a bad state.	Reclaiming grabbed land that was planned for this land use and upgrading those in bad state.
5	Education -Inadequate Early Childhood Development Centres (ECDs).	New Early Child-hood Development Centres need to be put up.



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT.
 THIKA MUNICIPALITY INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED
 DEVELOPMENT PLAN (IDEP) STAKEHOLDER'S FORUM HELD ON 15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA
 MUNICIPALITY.

ATTENDANCE LIST

S/NO.	NAME	MOBILE NO.	ORGANIZATION	SIGNATURE
	CHIZUS WAMUNGO	0116 511 809	Hewlers Mwendu Pss	
	PATRICK KUSERO	0740772577	Hawker	
	SIMON MAMVERU	0712 95244	Hawker	
	Colthamir Wangari	0722 661 661	RIVERSIDE	
	Wambani Kipuri	0713088888	RIVERSIDE	
	Stella Kipuri	0715 3282820	RIVERSIDE	
	HENRY MWANUKU	07145863543	KISHI ESTATE	
	JOHN MWANUKU	0711187421	RIVERSIDE	
	Mary Ngugi MUGO	0723112255	Kiangombe	
	LYDIA WAMUKU	0711 261 957	Kamenu	
	KLARINE HODGSON	22535490	LARSON	
	Clerice Mwangi	27496284	Larson	
	Bernard Mwangi	0725 661905	Farmers	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT.
 THIKA MUNICIPALITY INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED
 DEVELOPMENT PLAN (IDEP) STAKEHOLDER'S FORUM HELD ON 15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA
 MUNICIPALITY.

ATTENDANCE LIST

S/NO.	NAME	MOBILE NO.	ORGANIZATION	SIGNATURE
	MARY MACHARIA	0720465722	DOORS Kenya LTD	<i>[Signature]</i>
	ANNE KARANGA	0713947213	ASS. CHIEF MUNICIPAL	<i>[Signature]</i>
	ELAN KAMAU	0704188820	HARDWARE	<i>[Signature]</i>
	Dr. Mathu Nguni	0716911429	Miscellaneous	<i>[Signature]</i>
	MWONGI KATHAN (Kibucko)	0722951660	Juan Kuli AS	<i>[Signature]</i>
	PETER WAINA	0723502854	Juakari	<i>[Signature]</i>
	Stephen Kihireko	0717057198	Juan Kuli Kiiko East	<i>[Signature]</i>
	BENARD CHANAU	0725945449	MANUFACTURE	<i>[Signature]</i>
	Kenneth Mwangi	0722249261	main stage	<i>[Signature]</i>
	Joseph Mwangi	0720090242	Main stage	<i>[Signature]</i>
	John Tumua	0722235456	Main stage	<i>[Signature]</i>
	CEPHAS CINONYO	0724-509764	Main - stage	<i>[Signature]</i>
	JOSEPH MUKHTU MURURI	0790795753	MAIN STAGE	<i>[Signature]</i>



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT.
THIKA MUNICIPALITY INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED DEVELOPMENT PLAN (IDEP) STAKEHOLDER'S FORUM HELD ON 15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA MUNICIPALITY.

ATTENDANCE LIST

S/NO.	NAME	MOBILE NO.	ORGANIZATION	SIGNATURE
	Joyce Wanjau	0720767659	THIKA TOWN	<i>[Signature]</i>
	SIMON WAKUTHI	0722522815	THIKA TOWN	<i>[Signature]</i>
	Saidah waithira	07208574361	THIKA TOWN	<i>[Signature]</i>
	Cathrine Nwangari	0720767868	THIKA TOWN	<i>[Signature]</i>
	Purity waithira	07259566036	THIKA TOWN	<i>[Signature]</i>
	Esther Kamau	072137048	THIKA TOWN	<i>[Signature]</i>
	Edith Kariuki	0745304411	Thika mainstage	<i>[Signature]</i>
	Jane Wanjau	0701710029	Thika mainstage	<i>[Signature]</i>
	Lily Wanjau	072067111460		
	CHARLES KAMAU	0729112336	THIKA	<i>[Signature]</i>
	MAMET WAKUTHI	0725309649	THIKA MAINSTAGE	<i>[Signature]</i>
	Jane waithira	0722876953	Thika	<i>[Signature]</i>
	STEPHEN KARIUKI	0721143739	THIKA	<i>[Signature]</i>



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT.
 THIKA MUNICIPALITY INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED
 DEVELOPMENT PLAN (IDEP) STAKEHOLDER'S FORUM HELD ON 15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA
 MUNICIPALITY.

ATTENDANCE LIST

S/NO.	NAME	MOBILE NO.	ORGANIZATION	SIGNATURE
	Peter Atong' Njeru	0723553678	Thika business	
	Venerable R. Mwangi	072229402	THIKA TOWN BUSINESS	
	Samuel Kang'u	0112357321	Business Development Soc	
	Anthony Mwangi	0713 621156	Thika Town Business	
	Christine Mwangi	0724645416	Thika Town Business	
	CAROL MUTHONI	0729 897982	THIKA TOWN BUSINESS	
	Miriam Muthoni	0700144740	THIKA TOWN BUSINESS	
	Winnie Mwangi Mwangi	0729 351427	Thika Town Business	
	Foster Kariuki	0723657702	THIKA TOWN	
	Mercy Mwangi	0706676444	THIKA TOWN	
	Suzanne Mwangi	0721-939034	THIKA TOWN	
	Samuel Mwangi	0722228458	THIKA BARRISTERS	
	Stephen Mwangi	0720220103	THIKA TOWN BUSINESS	



COUNTY GOVERNMENT OF KIAMBU

DEPARTMENT OF LAND, HOUSING, PHYSICAL PLANNING, MUNICIPAL ADMINISTRATION AND URBAN DEVELOPMENT.
 THIKA MUNICIPALITY INTEGRATED STRATEGIC URBAN DEVELOPMENT PLAN (ISUDP) AND MUNICIPAL INTEGRATED
 DEVELOPMENT PLAN (IDEP) STAKEHOLDER'S FORUM HELD ON 15TH NOVEMBER 2022, AT THIKA STADIUM, THIKA
 MUNICIPALITY.

ATTENDANCE LIST

S/NO.	NAME	MOBILE NO.	ORGANIZATION	SIGNATURE
	Enlins Mwangi	0726591357	CGK - DIP - Technical	
	Samuel M. Kamachi	0726140272	CGK - GIS Technical	
	George Ngunya Kumu	0721370416	CGK - A/C Technical	
	Maria Ewen	0720899827	CGK - Communication	
	Victor Mburu	0113188200	CGK - Communication	
	Susan Wanjau	0722613566	CGK - Urban Office	
	Erick Mwangi	0720787548	CGK - Urban Planner	
	Theodore Wanjau	0722480520	CGK - Technical	

Minutes of the Presentation of Socio-economic Survey Findings and Visioning Session - Kiandutu

MINUTES OF STAKEHOLDERS MEETING HELD ON HELD ON 7TH JUNE 2023, FROM 11:15 AM AT KIANDUTU GROUNDS REGARDING PRESENTATION OF SOCIO-ECONOMIC SURVEY FINDINGS, LIST OF BENEFICIARY VERIFICATION, VISIONING, AND PLANNING SESSION FOR KIANDUTU INFORMAL SETTLEMENT, KIAMBU COUNTY.

Attendance:

(Attendance list attached)

Agenda

1. INTRODUCTION AND OPENING REMARKS
2. BRIEFING SESSION
3. SITUATIONAL ANALYSIS PRESENTATION
4. VISIONING
5. A.O.B

MINUTES NO.	DISCUSSIONS	ACTORS
Min. 01/7/06/2023	<u>INTRODUCTION AND OPENING REMARKS</u> The meeting commenced at 11:15 AM with a prayer and entertainment from the community members.	Community member
Min. 02/7/06/2023	<u>BRIEFING SESSION</u> The chief extended his appreciation to all stakeholders involved in the ongoing project. He commended their dedication, hard work, and commitment to improving the community's welfare. He highlighted a noticeable reduction in alcohol abuse within the community. Recognizing the detrimental effects of drug addiction on individuals and the community at large, the chief stressed the significance of avoiding illicit drug use. He emphasized that a drug-free environment is crucial for the community's overall well-being, prosperity, and future growth. The OCS noted that the project had experienced a successful start and continues progressing, with optimistic prospects for a favorable outcome. The OCS emphasized the project's potential to enhance the quality of life for community members. Furthermore, a strong emphasis was placed on the importance of discouraging drug abuse within the community. Additionally, the OCS issued a stern warning against youth involvement in criminal activities and urged community members not to protect offenders. The Director of Housing reassured the community that the project would be completed. He introduced the	Chief OCS

MINUTES NO.	DISCUSSIONS	ACTORS
	KISIP team, highlighting the different levels at the community, county, and National levels. Furthermore, he assured community members of the governor's full support for the project. The Director emphasized that the project's implementation would significantly enhance the quality of life for community members. In response, the community members unanimously expressed their commitment to wholeheartedly cooperate until the project is completed. The KISIP Coordinator introduced the rest of the KISIP team. The coordinator highlighted the project's positive impact on the community and expressed gratitude for the continued cooperation and support from community members. She then provided an overview of the KISIP process, beginning with Base mapping and continuing with the socio-economic survey. She noted that the crucial steps are the foundation for the project's development and success. The coordinator stressed the importance of plot accessibility, which is a key requirement for obtaining land titles. Additionally, the Coordinator reminded individuals who had been identified as representatives of plot owners to ensure they informed the individuals they were representing. She informed them that the names captured during this process will be included in the land titles. She noted that this was essential to prevent conflicts, misunderstandings, and future delays in the project. The coordinator explained that land titles would be derived from the approved plans and that the plan preparation process would take a transparent and inclusive approach. She further noted that the project would be participatory, with residents actively involved in making proposals and decisions. The county surveyor urged the people to cooperate with the consultants. He also noted that the youth will be included in the beaconing process.	Director of Housing KISIP Coordinator County Surveyor

MINUTES NO.	DISCUSSIONS	ACTORS
Min. 04/7/06/2023	<u>SITUATIONAL ANALYSIS PRESENTATION.</u> The principal consultant highlighted that the information collected during the socioeconomic process would be shared in the current forum. Furthermore, it was mentioned that the List of Beneficiary Validation would be conducted at a cluster level. Subsequently, a representative from the consultant team was invited to provide a detailed overview of the agenda. The representative from the consultant team noted that the information collected during the socio-economic process would be shared in the present forum. Moreover, it was emphasized that the challenges identified in this forum would be crucial in guiding the planning process. Additionally, the representative noted that the cluster representatives would present proposals specific to each cluster settlement. Furthermore, it was highlighted that activities such as visioning, List of Beneficiary Validation, and Plot number validation would be conducted at the cluster level. The consultant representative provided a comprehensive and detailed overview of the situational analysis in the following format: 1. Project Background: The consultant representative highlighted the components of KISIP. 2. Methodology: The consultant representative explained the approach and methodology used, which involved participatory data gathering through reconnaissance visits, community sensitization, establishment and surveying of the settlement boundary, participatory local demarcation, and enumeration of structure owners. This process involved participation from the Settlement, the Executive Committee (SEC), County-level members, and other relevant stakeholders. 3. Summary of socio-economic findings: • Location context, Kiandutu informal settlement is in Makongeni, Thika Town Sub-County, Kiambu County.	Consultant

MINUTES NO.	DISCUSSIONS	ACTORS
	- Population and demography, the settlement has a population of approximately 21,481 and an average household size of 3. - Settlement Structure & Housing: 74% of the structures in Kiandutu were semi-permanent, 21% were temporary, and 5% were permanent. - Land tenure & Land Use: the main mode of land allocation is self-acquisition at 64% percent. - Economic Status: The Soko cluster is the settlement's main commercial and administrative hub. - Health: 99% of the respondents seek treatment from a public health facility. The distance traveled to access the nearest health facility is 2.5km - Education: 84% of the resident's access ECDE within 1km, 92% <i>Primary</i> school within 1.5 km, and 49% of the resident's access secondary school less than 1km away. - Water & Sanitation: The average cost of piped water in the settlement is KES 400 per month. 81% of Kiandutu use pit latrines, indicating inadequate access to sewerage facilities and water closets. - Liquid waste management: The lower areas (Kianjau, Molo-A, and Molo-B) are prone to flooding due to flat topography. Furthermore, stormwater flows along the access roads and footpaths. - Solid waste management: insufficient designated waste collection points result in indiscriminate disposal of waste. - Access & Transport: 78% of the accessways are footpaths, and 22% are motorable roads. Furthermore, over 90% of the internal roads of the settlement are earth roads	
	4. Upgrading Priorities: The consultant representative shared the community's identified upgrading priorities, presenting the poll results from various	

MINUTES NO.	DISCUSSIONS	ACTORS
	prioritized sectors for improvement. The main upgrading priority noted was safety. The consultant representative emphasized that these insights would greatly contribute to well-informed decision-making and provide essential guidance for targeted interventions in future development initiatives. The community members ascertained that the data presented was Kiandutu informal settlement data.	
Min. 05/7/06/2023	<u>VISIONING PROCESS.</u> The consultant guided the community by outlining the challenges and benefits of the settlement. Notable benefits were the proximity of Kiandutu informal settlement to Thika Town, which offers convenience, and the presence of many youths, providing a vibrant workforce. Community members highlighted several challenges, including narrow roads hindering movement, inadequate drainage systems, absence of designated waste collection points, and undefined sewer lines. He then invited representatives from various clusters to highlight their proposed plans. The representative noted that they would like culverts to reduce flooding, expansion of the narrow roads and designated waste collection points and a functional waste collection system. Molo B representative noted that they would like the water problem to be resolved in the area and the installation of designated waste collection points. Biashara Cluster Representative noted they would like a designated market point, a sewerage system, paved roads, and defined waste collection points. The representative from Kianjau expressed the community's priorities, which included the expansion of roads to mitigate potential disasters, improvement of the sewage system, expansion of Kianjau Primary School to accommodate the growing population, government initiatives to enhance the livelihoods of the elderly, establishment of a Vocational Training Centre, creation of light industry opportunities for the youth workforce, and expansion of the library.	Consultant Molo A Cluster Representative Molo B Cluster Representative Biashara Cluster Representative Kianjau Cluster Representative

MINUTES NO.	DISCUSSIONS	ACTORS
	The representative noted that they would like an expansion of the hospital to accommodate the growing population and the expansion of the roads. The representative expressed the community's desire for road expansion, establishing designated waste collection points, and implementing measures such as a hospital and security lights to address insecurity issues. Mosque Representative noted that they would like internet connection, water, and the roads to be paved. The representative from Mutatu B emphasized the importance of having a dispensary in the area and the necessity for a central motorable road while keeping the remaining pathways paved for pedestrians. Additionally, they expressed the community's desire for streetlights, a children's playground, a social hall, and a nursery school. The representative highlighted the need for the expansion of roads. Soko Cluster Representative highlighted the need for paved roads and a reticulation system for tapped water. The representative from the consultant team provided a comprehensive explanation of the List of Beneficiary process. They emphasized the importance of community members ensuring the accuracy of their captured details. Furthermore, the representative presented the plot number map. He highlighted that these processes would be conducted at the cluster level. Additionally, the representative outlined the schedule for the upcoming cluster meetings. Furthermore, they informed the community that these meetings would commence with a visioning process, followed by Plot and List of Beneficiary Validation. The Director of Physical Planning expressed gratitude to the local community and all stakeholders who actively participated in the project. She assured the community members of her full support for the entire project. The Director advised the residents to exercise attentiveness when making proposals and emphasized the importance of ensuring the accuracy of their captured details.	Mikinduri Cluster Representative Stage Waria Cluster Representative Mosque Cluster Representative Mutatu B CentreBase Cluster Representative Soko Cluster Representative Consultant Director of Physical Planning

MINUTES NO.	DISCUSSIONS	ACTORS
	The Physical planner urged the locals to consider their priorities while making proposals carefully. Additionally, the planner cautioned community members against tampering with the beacons installed after the titles were issued.	Physical Planner -National Government
Min. 06/7/06/2023	<u>CLOSING REMARKS</u> The SEC chair lady conveyed her gratitude for the successful meeting. Subsequently, she requested the Bishop to conclude the gathering with a prayer.	SEC Chairlady

There being no other business, the meeting was adjourned 2:45 pm.

MINUTES CONFIRMED BY:

KISIP Representative

Name Zarah Kurui Signature [Signature] Date 14/6/23

Kiambu County Representative

Name J. M. Mwalolo Signature [Signature] Date 14/6/23

Community Representative

Name PAULINE WAFIRU Signature [Signature] Date 14/06/2023

Principal Consultant, Two EMS Associates

Name Michael Gadoh Signature [Signature] Date 14/6/23



Figure 1 Socio-economic presentation



Figure 2 Briefing session



Figure 3 : Briefing session



TWO EMS ASSOCIATES LTD

As the independent
party involved

Planning, Surveying & Mapping Consultants

Rhapha Road Westlands, Plot 47 Office No. 1
P.O. Box 17551-00500 Nairobi Kenya. Tel: 020-3321844, 020-3321845, Cell: 0736254511
Email: admin@twoems.co.ke, twoemsassociates@gmail.com
Website: www.twoems.co.ke

Social Franchise **ATTENDANCE SHEET**
MEETING: SAVING BUILDING KLIMUTU KLIMUTU FORUM
VENUE: KLIMUTU GROUNDS DATE: 7th June 2023
SETTLEMENT: KLIMUTU

NAME	PHONE NUMBER	SIGNATURE
FRANCIS NAGCHI	0725751116	
Mary Wairimu Wanjari	0716254399	Mary
Peter Soti Mwangi	0728255020	
ESTHER PETER CHIRAGU	0721109491	
ESTHER MURUGU MUKU	0742669230	
GERARD NDUU MUNGE	0726623885	
Nancy Muthami Mutha	0713897522	
James Wanjau Karara	0719164186	James
Eunice Karara	070626735	
Pauline Wanjau	0706513025	Pauline
Samuel Muthuri Karara	0705598280	
Esther Njeri Mwangi	07034014763	
Lucy Wanjau Njeri	0728272611	
JOSEPH KARARA KIROROGU	0728272611	
ETHEL Njeri Wanjau	0728272611	ETHEL
ALICE Wanjau Mwangi	0705286269	
GERARD Njeri	0728011812	Gerard
THOMAS Mwangi	0707429375	Thomas
NEENA Mwangi Mwangi	0701737806	NEENA
MARY NJERI KIROROGU	0728136697	Mary
Jane Igari	0722106961	Jane
DAVID STANLEY KARARA	0718245115	David
PAUL Njeri Mwangi	0726632737	Paul
GUILLAUME Mwangi	0797282396	Guillaume
TONY KARARA	0728429862	Tony
Mutasya Wanjau	0720626011	Mutasya
James Njeri Mwangi	0722504270	James
JOSEPH KARARA MUNGU	0724645795	Joseph
John Wanjau	0724677253	John
MARTIN NJERI	0769682697	Martin
Herman Wanjau Mwangi	0710855716	Herman



TWO EMS ASSOCIATES LTD

PAN No. 0100000000
VAT No. 0100000000

Planning, Surveying & Mapping Consultants

Rhapta Road Westlands, Plot 47 Office No. 1
P.O. Box 27513-00506 Nairobi Kenya. Tel: +254 020 2321844, 020-2321845, Cell: 0734254511
E mail: admin@twoems.co.ke, twoemsassociates@gmail.com
Website: www.twoems.co.ke

Social-Economic & Financial Validation
ATTENDANCE SHEET

MEETING: VISITING and SCENARIO BUILDING FORUM

VENUE: Kiandutu Grounds DATE: 7th/Jan/2013

SETTLEMENT: Kiandutu

NAME	PHONE NUMBER	SIGNATURE
David Imagu murege	0711966440	[Signature]
HILARY KINATHIA KAMAU	0720693634	[Signature]
DAVID WACHIRA WAGAI	0745402507	[Signature]
ALAN MURUGU WANJIKU	0705028631	[Signature]
PIETON MURUGU KIBUKHURA	0725755518	[Signature]
John Ndungu Mbacha	0724425515	[Signature]
PETER GACHUKA DUNGU	074990603	[Signature]
GRACE NTHEUYI MURUGU	0729692490	[Signature]
GEORGE MURUGU WANJIKU	0700190220	[Signature]
PAUL GICHANA	0712920228	[Signature]
JAMES NGARAIWA	0727405955	[Signature]
FRANCIS NDORE MURUGU	0719290122	[Signature]
ARON KAMUNDIA	0704204217	[Signature]
DAVID KAMUNDIA	0714417111	[Signature]
MATU WANJIKU MURUGU	0727006795	[Signature]
DAVID KAMUNDIA	075173704	[Signature]
PAUL GACHIA	0700691936	[Signature]
KELIN CHIRI W. L.	0705079506	[Signature]
Anthony Muthiga Njiru	0728461818	[Signature]
HAMADI JUMA KIKO	0797259415	[Signature]
JACOB KAMUNDIA NDUNGU	0702553330	[Signature]
Benson Mwangi Mwangi	0726383683	[Signature]
James Gichuho Wanjiku	0714564169	[Signature]
SALBAH HASSAN	0717624974	[Signature]
JOHN WAGAI GITAU	011292406	[Signature]
JOHN WAGAI WANJIKU	07496068	[Signature]
CLEMENT MURUGU NDI	078360067	[Signature]
SIMUEL KAMUNDIA WANJIKU	0722713403	[Signature]
MUNTAO MURUGU	072603066	[Signature]
WESLEY MUA	0722713403	[Signature]
ANTHONY KAMUNDIA KIKO	072887003	[Signature]
PAULINE WANJIKU N.	0726330549	[Signature]



TWO EMS ASSOCIATES LTD

PO Box 27513-00506 Nairobi Kenya
Tel: +254-020-3321844, 020-3321845, Cell: 0734254511
E-mail: admin@twoems.co.ke, twoemsassociates@gmail.com
Website: www.twoems.co.ke

Planning, Surveying & Mapping Consultants

Rhapta Road Westlands, Plot 47 Office No. 1
P.O. Box 27513-00506 Nairobi Kenya. Tel: +254-020-3321844, 020-3321845, Cell: 0734254511
E-mail: admin@twoems.co.ke, twoemsassociates@gmail.com
Website: www.twoems.co.ke

Social-Economic FINDINGS VALIDATION MEETING
MEETING: SCENARIO BUILDING and VALIDATION FORUM
VENUE: Kiandutu Girunde DATE: 7th June 2023
SETTLEMENT: Kiandutu

NAME	PHONE NUMBER	SIGNATURE
Nancy Wambui Kinyanjui	0720607349	NW
Grace Wanjiku Kinyanjui	0707183389	GW
Lucy Wanjiku Ndungu	0714465827	LW
Jane Wathira Wanjiku	0710907817	JW
Alex KARETHU Wanjiku	075730355	AK
Peter Mungai Wanjiku	0785043880	PM
EDWARD MAMA	070488929 / 010584281	EM
Michael Muthika Lugazi		ML
Margaret Wanjiku Mwangi	0717692581	MW
Wilson Mwangi Mwangi	0704967315	WM
Shadrack Kedoki Njirumia	0720699155	SK
Henny Gitumbi Mwangi	0720147768	HM
PAULINE MBITHI MUTUKU	0725846424	PM
LAURENCE IRUNGU	0713252647	LI
LUCY NYAMBURA NG'ANG'A	0781194091	LN
MIRIAM NIGUSI	0727117287	MN
Ruth Wanjiku Kimani	0727995730	RW
PAULINE MWIKALI	0719116187	PM
TERESIAH NJERI	0745064558	TN
PETER MWANGI NYAGA	0701148362	PN
Monica NJOKI NYAGA	0714484881	MN
NAOMI NYAKIMUYA NJITHIA	0727372991	NN
Beth Wambua	072086352	BW
KIKIRIYO KALI	07201688172	KK
Michael Mwangi	0745068573	MM
GEORGE GIKAMBO	0720772247	GG
Mr. Stephen Mwangi	0722742071	SM
PETER NJARUYO MUTHIA	0703250805	PN
VIRGINIA MURAGE	0711488410	VM
ROSE WAMBUA	0703197881	RW
Samuel Mwangi	0725139230	SM