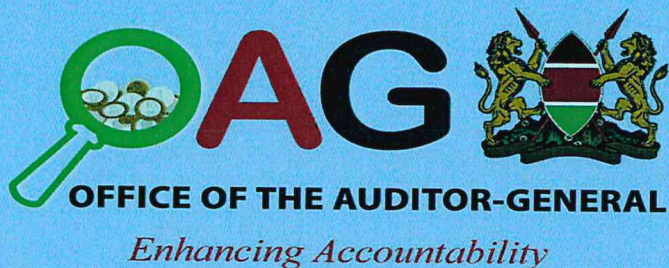


REPUBLIC OF KENYA



## REPORT

OF

THE AUDITOR-GENERAL

THE NATIONAL ASSEMBLY	
ON: 16 FEB 2022	
DAY: Wed	
TABLED BY:	LOM
CLERK-AT THE TABLE:	Sr. Kalama

**NATIONAL GOVERNMENT  
CONSTITUENCIES DEVELOPMENT FUND –  
NJORO CONSTITUENCY**

**FOR THE YEAR ENDED  
30 JUNE, 2020**





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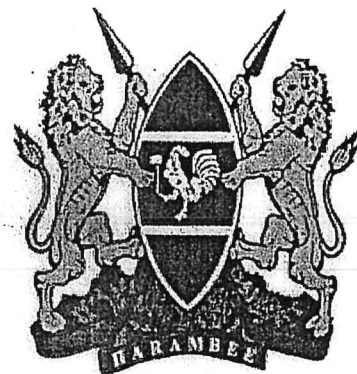
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## NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - NJORO CONSTITUENCY

### REPORTS AND FINANCIAL STATEMENTS

FOR THE FINANCIAL YEAR ENDED  
JUNE 30, 2020

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Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector  
Accounting Standards (IPSAS)

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
**NJORO CONSTITUENCY**  
**Reports and Financial Statements**  
**For the year ended June 30, 2020**

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NJORO CONSTITUENCY**

**Reports and Financial Statements  
For the year ended June 30, 2020**

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**I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT**

**(a) Background information**

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

**Mandate**

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

**Vision**

Equitable Socio-economic development countrywide

**Mission**

To provide leadership and policy direction for effective and efficient management of the Fund

**Core Values**

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NJORO CONSTITUENCY**

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**For the year ended June 30, 2020**

3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

**(b) Key Management**

The NGCDF Njoro Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

**(c) Fiduciary Management**

The key management personnel who held office during the financial year ended 30<sup>th</sup> June 2020 and who had direct fiduciary responsibility were:

N o	Designation	Name
1.	A.I.E holder	Monicah Matetai
2.	Sub-County Accountant	Beatrice W Ndungu
3.	Chairman NGCDFC	John Ndungu
4.	Member NGCDFC	Rose Kellong

**(d) Fiduciary Oversight Arrangements**

The Audit and Risk Management Committee (ARMC) of NGCDF Board provide overall fiduciary oversight on the activities of NGCDF –Njoro Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

**(e) NGCDF Njoro Constituency Headquarters**

P.O. Box 531-20107  
DCC HQ  
Njoro, Sub County  
KENYA



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**

**NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

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**(f) NGCDF Njoro Constituency Contacts**

Telephone: (254) 723-498440

E-mail: [cdfnjoro@ngcdf.go.ke](mailto:cdfnjoro@ngcdf.go.ke)

Website: [www.cdf.go.ke](http://www.cdf.go.ke)

**(g) NGCDF Njoro Constituency Bankers**

Equity Bank

West Side Mall Branch

P.O. Box 4399-20100

Nakuru, Kenya

**(h) Independent Auditors**

Auditor General

Office of the Auditor General

Anniversary Towers, University Way

P.O. Box 30084

GOP 00100

Nairobi, Kenya

**(i) Principal Legal Adviser**

The Attorney General

State Law Office

Harambee Avenue

P.O. Box 40112

City Square 00200

Nairobi, Kenya

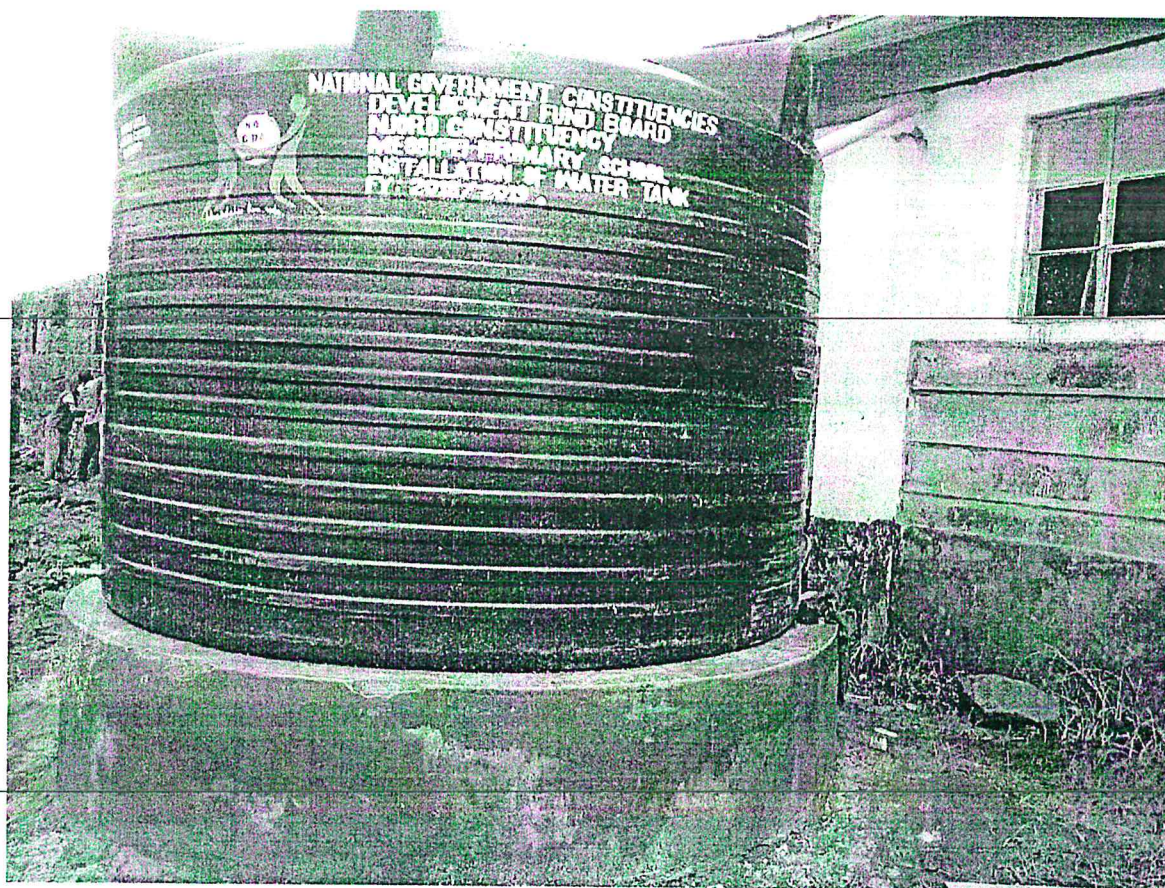
## **II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE**

The Njoro National Government Constituency Development Fund in the 2019-2020 financial years had a total receipt of Ksh.128, 640,876 which includes receipts from other financial years. The Njoro NG-CDF had been allocated Kshs. 137,367,724 in the financial year 2019/2020 out of which Ksh.68, 000,000 was disbursed within the financial year thus Ksh.69, 367,724 remained undisbursed from the board. Our utilization budget was at 64.2%. Further, the NG-CDFC has been able to give bursary to at least five thousand students in secondary and tertiary institutions. The fund also was disbursed to various development works in the constituency in the education and security sector. Here in is a budget execution summary.

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The committee ensures that all the development projects are to done to completion and those that are incomplete are given priority in funding. Some of the projects implemented in the year are show below.

We look forward to better performance in the next financial year 2020/2021

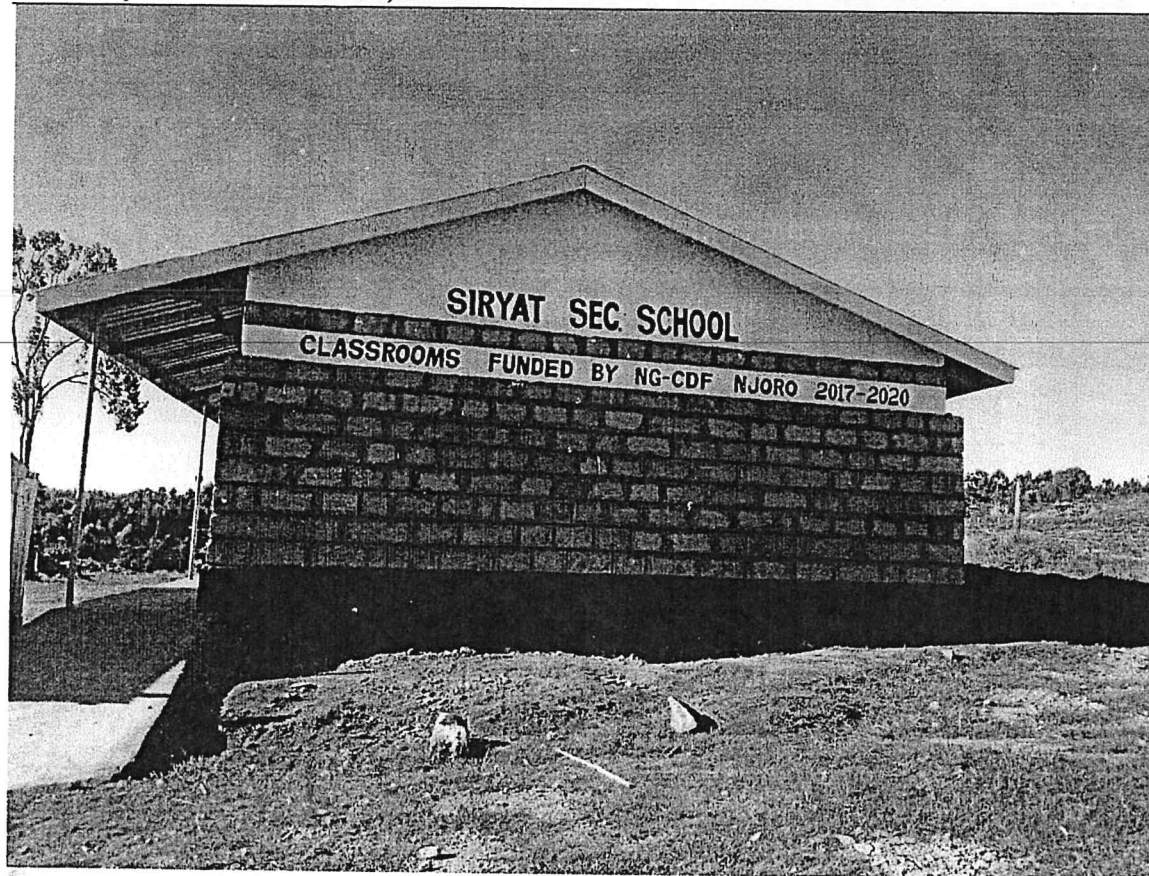


**FIG 1.1: INSTALLATION OF WATER TANK FOR WATER HARVESTING AND FOR WATERING TREE SEEDLINGS**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NJORO CONSTITUENCY**

**Reports and Financial Statements  
For the year ended June 30, 2020**



**FIG 1.1 CONSTRUCTION OF TWO CLASSROOMS TO COMPLETION**

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

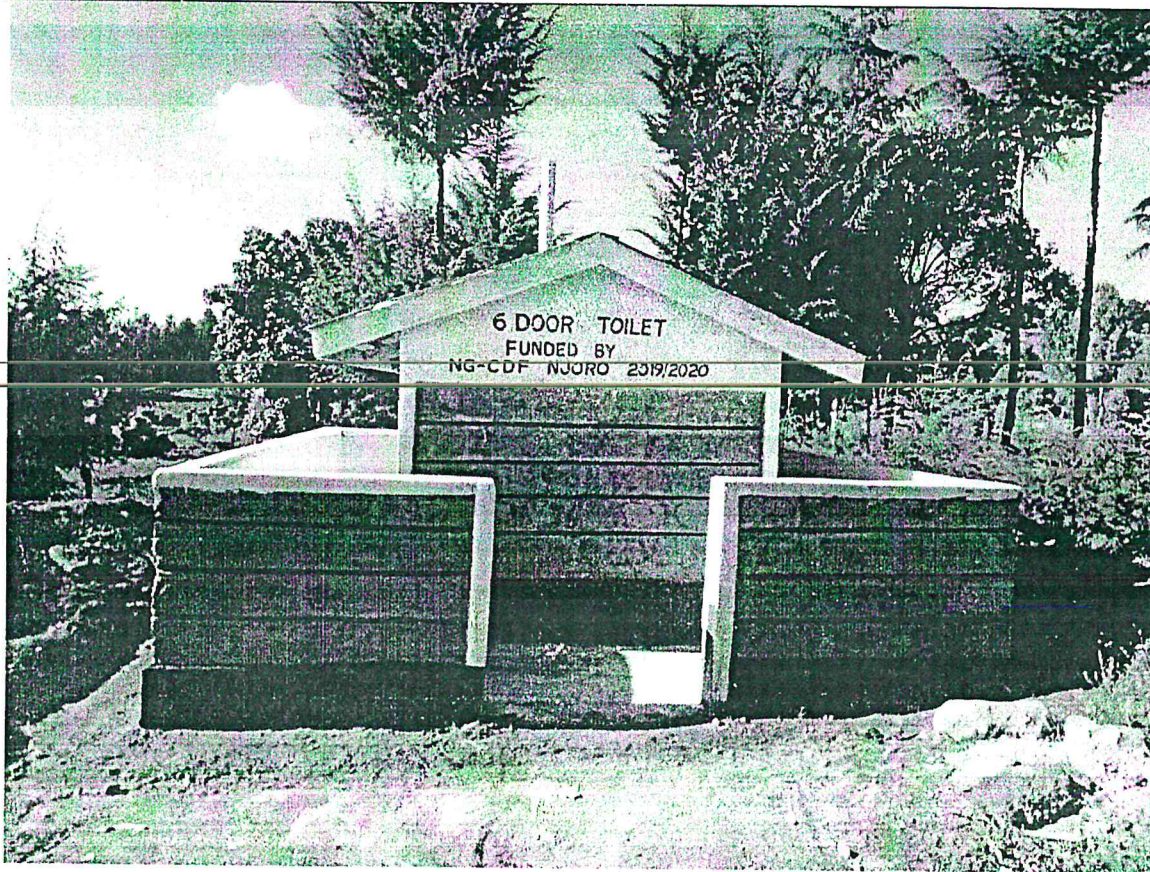


FIG 1.1: CONSTRUCTION OF SIX DOOR TOILETS AT SIRYAT SECONDARY SCHOOL

Sign

CHAIRMAN NGCDF COMMITTEE



**III. STATEMENT OF PERFORMANCE AGAINST CONSTITUENCY'S PREDETERMINED OBJECTIVES****Introduction**

Section 81 (2) (f) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the Accounting officer when preparing financial statements of each National Government entity in accordance with the standards and formats prescribed by the Public Sector Accounting Standards Board includes a statement of the national government entity's performance against predetermined objectives.

The key development objectives of NGCDF-NJORO Constituency's 2018-2022 plans are to:

- a) To ensure basic medical care, quality education, roads and infrastructure, youth and women access to clean water and safety for the most vulnerable residents in Njoro Constituency
- b) To foster interconnected and economically vibrant communities in which residents have the tools and opportunities necessary for jobs and careers that lead to economic self-sufficiency
- c) To facilitate a vibrant economy where residents have the tools and opportunities necessary for jobs and careers that lead to economic self-sufficiency
- d) To help increase basic and secondary school completion cycles by liaising with schools administration to identify most vulnerable and deserving bursary cases whilst improving institutions physical infrastructure

**Progress on attainment of Strategic development objectives**

For purposes of implementing and cascading the above development objectives to specific sectors, all the development objectives were made specific, measurable, achievable, realistic and time-bound (SMART) and converted into development outcomes. Attendant indicators were identified for reasons of tracking progress and performance measurement: Below we provide the progress on attaining the stated objectives:

Constituency Program	Objective	Outcome	Indicator	Performance
Education	-To increase basic and secondary school completion cycles by liaising with schools administration to identify most vulnerable and deserving bursary cases whilst improving institutions physical infrastructure	Increased enrolment in primary and secondary schools and improved infrastructure in institutions	-Number of usable physical infrastructure build in primary, secondary institutions	In FY 19/20 -we increased number of classrooms from 20 that was implemented in the previous year to 30, and equipped them with desks and lockers, 5 completed laboratories, 1 administration blocks
Security	-To support security agencies for better service delivery through infrastructure development	-Reduced number of crime rates in the constituency - Improved physical security	-Number of security infrastructure constructed	In the FY 2019/2020 the NG-CDFC completed 3 chiefs office through

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**  
**NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

		infrastructure i.e. National Police Service and National Government Administration offices (DCC, ACC, Chiefs)		electrification and furnishing them
Environment	-To enhance sustainable environmental management	-Enhanced water harvesting, programs in institutions	-Number of water tanks installed in education institutions	- In the financial year 2019/2020 the environment projects have not been implemented since the funds have not been disbursed from the Boards.
	-To increase forest cover and enhance agro-forestry at household level			
Sports	-To engage the youths on sport activities to promote talent, peace and unity	- United youths on matters of development. Improved talents in sport activities	-Number of youths engage in sport activities -new number of sports talent within the constituency	In the financial year 2019/2020 sports activities were not executed since the funds have not been disbursed from the Boards.



**IV. CORPORATE SOCIAL RESPONSIBILITY STATEMENT/SUSTAINABILITY REPORTING**

NGCDF – Njoro Constituency exists to transform lives. This is our purpose; the driving force behind everything we do. It's what guides us to deliver our strategy, which is founded on social sector, namely; Education & Training, Security Sector Support, Environment, and Sports. This pillar also makes special provisions for Kenyans with various disabilities and previously marginalized communities.

**1. Sustainability strategy and profile -**

The NG-CDFC Njoro has a strategic plan in place which has clearly outlined the plan of the constituency. It has ensured efficient and effective utilization of the fund following its implementation. Some of the sustainable strategies employed by the NG-CDFC are to assist in setting strategic direction; improving operational performance; improve value chain performance; and relate effectively to internal and external stakeholders. All these factors have enhanced the management of the fund and promoted sustainable development. NGCDF–Njoro Constituency seeks to execute its mandate in ensuring public involvement in project identification, prioritization of projects and adequate allocation of funds to the projects. The NG-CDF Committee always focuses in actualizing the public policy and the aim of enhancing sustainable and inclusive development programmes in the constituency.

**2. Environmental performance**

NGCDF– Njoro Constituency environmental programs are guided by an environmental policy. In the financial year 2018/2019 and 2019/2020 the NG-CDFC allocated Kshs. 1,090,408.76 and Kshs. 2,700,000 respectively for various environmental activities in different learning institutions within the constituency. The NG-CDFC has successfully conducted environmental projects over the years. They have employed various strategies to mitigate shortcomings that come along with these projects. For instance the NG-CDFC made an analysis on the impact of environment projects which have been implemented over the past years and resolved to plan on implementing more of water harvesting projects in learning institutions since it has proven to have a big impact compared to other projects implemented in the previous financial years. On matters managing the biodiversity differences the NG-CDFC have ensured that the government legislations on environment are followed, they have also educated the residents of Njoro Constituency on environment matters and have promoted conservation of nature. The NG-CDFC also has embraced a policy on waste management by ensuring reduction on waste, reuse and recycling. Thus ensuring that all the projects implemented causes no harm to the environment.

**3. Employee welfare**

NG-CDF Njoro is committed to the principles of equal opportunity that ensures equal treatment of all employees irrespective of their sex, race, creed, marital status and /or physical disability. However, affirmative action has been applied in special cases to address issues of disability, gender or whenever the need arises and as per guidelines issued by the Government. Performance review procedures have been used in determining the appointment of individuals. We recognise the value of culture and individual differences among employees. We believe that these individual differences if properly managed will enable the constituency to be more efficient and effective by creating a productive environment where each employee feels valued and where everyone's unique talents are fully utilised to achieve the NG-CDF goals. We will strive to eliminate biases in selection, performance assessments and learning opportunities.

The NG-CDFC strives to engage stakeholders in every level especially when sourcing for applicants. The most cost effective methods are usually adopted when sourcing for applicants. Due to the constant change in the work which poses an endless challenge the NG-CDFC seeks to have staff that are not only qualified but also up to date with information as well as highly motivated to perform their duties. Employees are therefore encouraged to pursue various courses/training programmes not only for their personal development but for the overall improved performance of

**Reports and Financial Statements**

**For the year ended June 30, 2020**

the Constituency. The NG-CDFC encourages both formal training and informal training such as; in-house coaching and mentoring.

NG-CDF Njoro has been committed in ensuring a safe and healthy working environment for staff and visitors to the constituency. Specifically, the NG-CDF Njoro is committed to providing and maintaining; control of the health & safety risks arising from work activities, a safe place of work with safe means of entry and exit, a safe and healthy working environment, necessary information, instruction, training and supervision to protect safety and health at work. NG-CDFC is also committed to regular health and safety consultation with staff where necessary with contractors and suppliers of equipment and services, to ensure that occupational health and safety management is of the highest standard. The committee strives to avail a comprehensive range of programs to staff to support their health, safety and wellbeing and the return to work of ill or injured staff, including ensuring instruction is provided to staff commensurate with their roles and responsibilities to enable them to comply with this policy.

**4. Market place practices-**

The NG-CDFC Njoro is committed in ensuring that the supply chain and supplier relations are maintained. They ensure that procurement process is done as per the set procurement laws and regulations. All projects are budgeted for in every financial year and are funded fully to completion. Where the procurement entities allow fair competition in supply of goods and services while ensuring that payment of the goods and service is done promptly.

**5. Community Engagements-**

The NG-CDFC through the Board has identified a CSR project that will benefit the whole constituency. The proposed project is a police post at Neissuit Ward. The project will help in reducing cases of insecurity among the residents of Njoro. The NG-CDFC has allocated funds for sports activities and water and sanitation initiatives in learning institutions. The NG-CDFC to promote community engagement by holding public participation in every ward. This ensures the constituency is well involved in development matters. Through the implementation of the NG-CDF Act the NG-CDFC also ensures that the project management committees are well established for project implementation.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)**

**NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**V. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES**

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

The Accounting Officer in charge of the NGCDF-Njoro Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2020. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-Njoro Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2020, and of the entity's financial position as at that date. The Accounting Officer in charge of the NGCDF-Njoro Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.

The Accounting Officer in charge of the NGCDF-Njoro Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

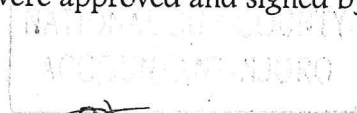
**Approval of the financial statements**

The NGCDF-NJORO Constituency financial statements were approved and signed by the Accounting Officer on 30<sup>th</sup> JUNE 2020.



**Fund Account Manager**

**Name: MONICAH NA**



**Sub-County Accountant**

**Name: BEATRICE NJUNGU**

**ICPAK Member Number: 24627**





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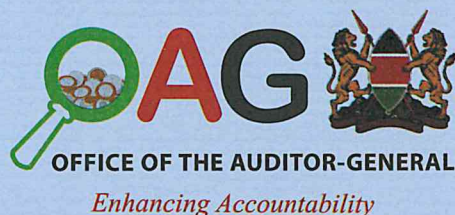
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# REPUBLIC OF KENYA

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P.O. Box 30084-00100  
NAIROBI

## **REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - NJORO CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2020**

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### **REPORT ON THE FINANCIAL STATEMENTS**

#### **Qualified Opinion**

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Njoro Constituency set out on pages 14 to 51, which comprise of the statement of assets and liabilities as at 30 June, 2020, statement of receipts and payments, statement of cash flows and the summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Njoro Constituency as at 30 June, 2020, and of its financial performance and its cash flows for the year then ended, in accordance with the International Public Sector Accounting Standards (Cash Basis) and comply with the National Government Constituencies Development Fund Act, 2015 and the Public Finance Management Act, 2012.

#### **Basis for Qualified Opinion**

##### **1. Inaccuracies in the Statement of Cash Flows**

The statement of cash flows reflects increase/decrease in accounts payable nil balance. However, the corresponding Note 16 reflects an amount of Kshs.2,922,117 resulting to an unreconciled amount of Kshs.2,922,117.

Consequently, the accuracy, completeness and validity of increase/decrease in accounts payable of nil balance reflected in the statement of cash flows for the year ended 30 June, 2020 could not be confirmed.



## **2. Inaccuracies in Prior Year Adjustments**

As disclosed in Note 14 to the financial statements, the statement of cash flows and the statement of assets and liabilities reflect prior year adjustments totalling to Kshs.2,922,117. The amount was a payment that was rejected by a contractor in the previous financial year. However, the balance should have been reflected in the opening balances in the comparative figures and not the current year column in accordance with IPSAS 3.

Consequently, the accuracy, completeness and validity of prior year adjustments totalling to Kshs.2,922,117 reflected in the financial statements for the year ended 30 June, 2020 could not be confirmed.

## **3. Unsupported Committee Allowances**

As disclosed in Note 5 to the financial statements, the statement of receipts and payments reflects use of goods and services totalling to Kshs.6,445,072. The balance includes committee allowances amounting to Kshs.3,716,200 out of which an amount of Kshs.2,306,000 was spent on payment for monitoring and evaluation exercises, locational Committee meetings and bursary vetting meetings. However, the schedules did not indicate the specific dates when the activities were held. In addition, Committee sitting allowance amounting to Kshs.225,000 was paid to four (4) non-committee members.

Consequently, the accuracy, accuracy, completeness and validity of committee allowances totalling to Kshs.3,716,200 for the year ended 30 June, 2020 could not be confirmed.

## **4. Unsupported Bursaries**

As detailed in Note 7 to the financial statements, the statement of receipts and payments reflects other grants and transfers totalling to Kshs.23,978,411. Included in the balance is bursary to secondary schools totalling to Kshs.10,519,024. However, the schedule for the beneficiary students reflected a total of Kshs.9,594,824, resulting in an unreconciled variance amounting to Kshs.924,200.

Consequently, the accuracy, completeness and validity of bursaries totalling to Kshs.10,519,024 the year ended 30 June, 2020 could not be confirmed.

## **5. Inaccuracies in Bank Balances**

As disclosed in Note 10A to the financial statements, the statement of assets and liabilities reflects bank balances totalling to Kshs.5,392,901. The bank reconciliation statement for June, 2020 reflected payments in the cashbook not in bank statements totalling to Kshs.1,769,932 which included stale cheques amounting to Kshs.63,563. However, the stale cheques were not reversed in the cashbook.

Consequently, the accuracy, completeness and validity of the bank balances totalling to Kshs.5,392,901 as at 30 June, 2020 could not be confirmed.



The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Njoro Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

## **Key Audit Matters**

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

## **Other Matter**

### **Budgetary Control and Performance**

The summary statement of appropriation - recurrent and development combined reflects final receipts budget and actual on comparable basis totalling to Kshs.200,784,451 and Kshs.131,416,727 respectively, resulting to an underfunding amounting to Kshs.69,367,724 or 35% of the budget. Similarly, the statement reflects final expenditure budget and actual on comparable basis totalling to Kshs.200,784,451 and Kshs.128,945,943 respectively, resulting to an under expenditure amounting to Kshs.71,838,508 or 36% of the budget.

The underfunding and underperformance affected the planned activities and may have impacted negatively on service delivery to the public.

## **REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES**

### **Conclusion**

As required by Article 229(6) of the Constitution, based on the audit procedures performed, except for the matters described in the Basis for Conclusion on Lawfulness and Effectiveness in Use of Public Resources section of my report, I confirm that, nothing else has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

### **Basis for Conclusion**

#### **1. Delay in Project Implementation**

The Project Implementation Status Report indicated that a total of Kshs.74,927,684 was allocated for eighty-six (86) projects during the financial year ended 30 June, 2020. Scrutiny of the Report revealed that nine (9) projects totalling to Kshs.5,054,007 were

ongoing and seventy-seven (77) projects totalling to Kshs.69,873,677 were not started awaiting funds from the National Government Constituency Development Fund Board.

In the circumstances, I am unable to confirm whether the public will obtain value for money for the above delayed projects for the year ended 30 June, 2020.

## **2. Unsatisfactory Implementation of Projects**

During the year under review, five (5) projects with a budget allocation totalling to Kshs.5,900,000 were physically verified in the month of February, 2021 and the unsatisfactory observations made as shown in **Appendix i**.

In the circumstances, I am unable to confirm whether the public will obtain value for money for the above unsatisfactory implemented projects with a budget allocation totalling to Kshs.5,900,000.

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

## **REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE**

### **Conclusion**

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

### **Basis for Conclusion**

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and overall governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

### **Responsibilities of Management and those Charged with Governance**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal control as Management determines is necessary to enable the preparation of financial statements that are free from material

misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the Fund's ability to continue to sustain its services, disclosing, as applicable, matters related to sustainability of services and using the applicable basis of accounting unless Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with Governance are responsible for overseeing the financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to overall governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

### **Auditor-General's Responsibilities for the Audit**

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them and that public resources are applied in an effective way, in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness



of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

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Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the applicable basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to continue to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease to continue to sustain its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.

- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.

  
CPA Nancy Gathungu, CBS  
AUDITOR-GENERAL

Nairobi

21 December, 2021



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## Appendix I: Unsatisfactory Implementation of Projects

No.	School	Activity	Amount (Kshs)	Audit Findings
1.	Tengecha Secondary School	-Construction of two (2) classrooms at Kshs.1,200,000 -Construction of six (6) door toilets at Kshs.300,000	1,500,000	-The classrooms had been completed but not in use -Painting was not done -The toilet had not been completed -Project not yet labelled -No construction work was ongoing.
2.	Kilo Secondary School	-Construction of two (2) classrooms at Kshs.1,200,000 -Construction of six (6) door toilets at Kshs.300,000	1,500,000	-The classrooms had been done -Plastering and painting not yet done. -The toilet was not completed -No construction work was ongoing -Project not yet labelled.
3.	Milimani Secondary School	Construction of two (2) classrooms to completion	1,200,000	-The classrooms had been done -Plastering, window panes, flooring, skirting and corridors were not done -No construction work was ongoing.
4.	Cheptoroi Secondary School	Construction of two (2) classrooms to completion	1,200,000	-The classrooms were incomplete - Works not done included; flooring, window panes, one classroom had not been plastered, -painting not done, no black board and finishing on the outer walls of the classrooms not yet done - One classroom was in use -No construction work was ongoing.
5.	Bagaria Secondary School	Completion of a single Laboratory (flooring, installation of gas, water, drainage system benches and painting) with a capacity of twenty-four (24) students per practical @	500,000	-The project was not complete -Works not done included; flooring, installation of gas, water drainage system benches and painting works -The water tank had not been purchased and installed - No construction work was ongoing - Project had not been labelled.

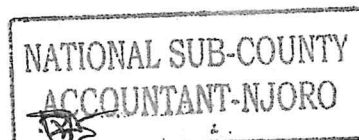
No.	School	Activity	Amount (Kshs)	Audit Findings
		Kshs.400,000 and purchase and installation of 10,000 litres- tank at an amount of Kshs.100,000		
		<b>Total</b>	<b>5,900,000</b>	

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)****NJORO CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****VII. STATEMENT OF RECEIPTS AND PAYMENTS**

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
<b>RECEIPTS</b>			
Transfers from CDF board-AIEs' Received	1	128,640,876	65,379,310
Proceeds from Sale of Assets	2	0	0
Other Receipts	3	0	0
<b>TOTAL RECEIPTS</b>		<b>128,640,876</b>	<b>65,379,310</b>
<b>PAYMENTS</b>			
Compensation of employees	4	3,122,460	3,796,166
Use of goods and services	5	6,445,072	8,994,767
Transfers to Other Government Units	6	95,400,000	30,035,584
Other grants and transfers	7	23,978,411	53,245,972
Acquisition of Assets	8	0	0
Other Payments	9	0	7,577,027
<b>TOTAL PAYMENTS</b>		<b>128,945,943</b>	<b>103,649,517</b>
<b>SURPLUS/DEFICIT</b>		<b>(305,067)</b>	<b>(38,270,207)</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Njoro Constituency financial statements were approved on 30<sup>TH</sup> JUNE 2020 and signed by:

Fund Account Manager

Name: MONICA H. MATEIA


National Sub-County Accountant  
Name: BEATRICE W. NDUNGU  
ICPAK Member Number:

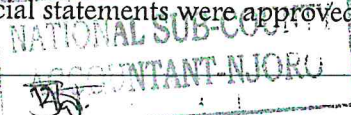



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)****NJORO CONSTITUENCY****Reports and Financial Statements****For the year ended June 30, 2020****VIII. STATEMENT OF ASSETS AND LIABILITIES**

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
<b>FINANCIAL ASSETS</b>			
<b>Cash and Cash Equivalents</b>			
Bank Balances ( as per the cash book)	10A	5,392,901	2,775,851
Cash Balances (cash at hand)	10B	0	0
<b>Total Cash and Cash Equivalents</b>		<b>5,392,901</b>	<b>2,775,851</b>
Current Receivables-Outstanding Imprests	11	0	0
<b>TOTAL FINANCIAL ASSETS</b>		<b>5,392,901</b>	<b>2,775,851</b>
<b>FINANCIAL LIABILITIES</b>			
Accounts Payable-Retention	12A	0	0
Gratuity	12B	0	0
<b>NET FINANCIAL SSETS</b>		<b>5,392,901</b>	<b>2,775,851</b>
<b>REPRESENTED BY</b>			
Fund balance b/fwd 1st July...	13	2,775,851	41,046,055
Surplus/Deficit for the year		(305,067)	(38,270,207)
Prior year adjustments	14	2,922,117	2
<b>NET FINANCIAL POSITION</b>		<b>5,392,901</b>	<b>2,775,851</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-Njoro Constituency financial statements were approved on 30<sup>th</sup> JUNE 2020 and signed by:

  
Fund Account Manager  
Name: MONICAH MUTEIA

  
NATIONAL SUB-COUNTY  
ACCOUNTANT NJORO

  
National Sub-County Accountant  
Name: BEATRICE W NGUNJIRI  
ICPAK Member Number:

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**


**IX. STATEMENT OF CASHFLOW**

	Note	2019 - 2020	2018 - 2019
		Kshs	Kshs
<b>Receipts for operating income</b>			
Transfers from NGCDF Board	1	128,640,876	65,379,310
Other Receipts	3	0	0
		<b>128,640,876</b>	<b>65,379,310</b>
<b>Payments for operating expenses</b>			
Compensation of Employees	4	3,122,460	3,796,166
Use of goods and services	5	6,445,072	8,994,767
Transfers to Other Government Units	6	95,400,000	30,035,584
Other grants and transfers	7	23,978,411	53,245,972
Other Payments	9	0	7,577,027
		<b>128,945,943</b>	<b>103,649,517</b>
<b>Adjusted for:</b>			
Decrease/(Increase) in Accounts receivable	15	0	0
Increase/(Decrease) in Accounts Payable	16	0	0
Prior year Adjustments	14	2,922,117	2
<b>Net Adjustments</b>		<b>0</b>	<b>2</b>
<b>Net cash flow from operating activities</b>		<b>2,617,050</b>	<b>(38,270,205)</b>
<b>CASHFLOW FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale of Assets	2	0	0
Acquisition of Assets	8	0	0
<b>Net cash flows from Investing Activities</b>		<b>0</b>	<b>0</b>
<b>NET INCREASE IN CASH AND CASH EQUIVALENT</b>		<b>2,617,050</b>	<b>(38,270,205)</b>
<b>Cash and cash equivalent at BEGINNING of the year</b>	13	<b>2,775,851</b>	<b>41,046,055</b>
<b>Cash and cash equivalent at END of the year</b>		<b>5,392,901</b>	<b>2,775,851</b>

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF- Njoro Constituency financial statements were approved on 30<sup>th</sup> JUNE 2020 and signed by:

  
Fund Account Manager

Name: MONICA MUTEA

  
National Sub-County Accountant  
Name: BEATRICE W. NDUNGU  
ICPAK Member Number:

X. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
<b>RECEIPTS</b>						
Transfers from NG-CDF Board	137,367,724	63,416,727	200,784,450.59	131,416,727	69,367,724	66%
Proceeds from Sale of Assets	0	0	0	0	0	0%
Other Receipts	0	0	0	0	0	0%
<b>TOTAL RECEIPTS</b>	137,367,724	63,416,726.45	200,784,451	131,416,727	69,367,724	66%
<b>PAYMENTS</b>						
Compensation of Employees	4,698,900	245,339	4,944,239	3,122,460	1,821,779	63%
Use of goods and services	6,564,195	1,035,724	7,599,920	6,445,072	1,154,848	84%
Transfers to Other Government Units	66,200,000	55,700,000	121,900,000	95,400,000	26,500,000	78%
Other grants and transfers	59,904,628	6,202,392	66,107,021	23,978,411	42,128,610	36%
Acquisition of Assets	0	19,271	19,271	0	19,271	0%
Other Payments	0	100,000	100,000	0	100,000	0%
		114,000	114,000	0	114,000	0%
<b>TOTAL</b>	137,367,724	63,416,727	200,784,451	128,945,943	71,838,508	64%

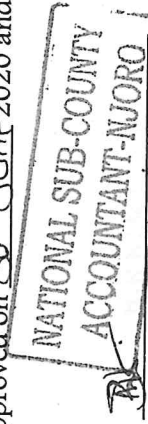


*During the financial year 2019/2020*

- a) The Njoro NG-CDF had been allocated Kshs. 137,367,724 in the financial year 2019/2020 out of which Ksh.68, 000,000 was disbursed within the financial year thus Ksh.69, 367,724 remained undisbursed from the board. It is worth to note that there were other receipts from the board amounting to Kshs.60, 640,876 which relates to previous financial years. The opening balance for the financial year 2019/2020 as per the cashbook was Ksh. 2,775,851. The total expenditure during the year was Ksh. 128,945,943. The budget was financed by balance brought forward and receipts from the board totalling to Kshs.131, 416,727 .The under expenditure for other grants and transfers was a result of undisbursed funds from the NG-CDF board

The NGCDF-Njoro Constituency financial statements were approved on 30<sup>th</sup> JUNE 2020 and signed by:

  
Fund Account Manager  
Name: MONICAH MAKENIA



Sub-County Accountant  
Name: BEATRICE W NDUNGU  
ICPAK Member Number: 24627

XI. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget 2019/2020 Kshs	Adjustments 2019/2020 Kshs	Final Budget 2019/2020 Kshs	Actual on comparable basis 2019/2020 Kshs	Budget utilization difference 2019/2020 Kshs
<b>1.0 Administration and Recurrent</b>					
1.1 Compensation of employees	4,698,900	245,339	4,944,239	3,122,460	1,821,779
1.2 Committee allowances	1,560,000	330,444	1,890,444	1,772,800	117,644
1.3 Use of goods and services	1,983,164	298,461	2,281,624	1,972,192	309,432
<b>Sub-total</b>	<b>8,242,064</b>	<b>874,243</b>	<b>9,116,306</b>	<b>6,867,452</b>	<b>2,248,855</b>
<b>2.0 Monitoring and evaluation</b>					
2.1 Capacity building	1,021,0312	62,779	1,083,811	761,400	322,411
2.2 Committee allowances	1,000,000	234,184	1,234,184	1,232,000	2,184
2.3 Use of goods and services	1,000,000	109,858	1,109,858	706,680	403,178
<b>Sub-total</b>	<b>3,021,032</b>	<b>406,820</b>	<b>3,427,852</b>	<b>2,700,080</b>	<b>727,773</b>
<b>3.0 Emergency</b>					
3.1 Primary Schools And secondary	7,198,241	2,856,568	10,054,809	5,600,000	4,454,809
<b>Sub-total</b>	<b>7,198,241</b>	<b>2,856,568</b>	<b>10,054,809</b>	<b>5,600,000</b>	<b>4,454,809</b>
<b>4.0 Bursary and Social Security</b>					
4.1 Primary Schools					
4.2 Secondary Schools	10,000,000	332,305	10,332,305	10,331,024	1,281
4.3 Tertiary Institutions	38,078,704	117,000	38,195,704	5,612,563	32,583,141
4.4 Universities	0	0	0	0	0
4.5 Social Security	0	0	0	0	0

Sub-total	48,078,704	449,305	48,528,009	15,943,587	32,584,423
5.0 Sports					
5.1. SPORTS	1,373,677	1,090,409	2,464,086	1,090,409	1,373,677
Sub-total	1,373,677	1,090,409	2,464,086	1,090,409	1,373,677
6.0 Environment					
6.1.0 ANALAT PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.1 MAU NAROK PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.2 CHEBITET PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.3 TAITA PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.4 KAPTICH PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.5 KAMUNGEI PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.6 KIRIRI PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.7 TRITAGOI PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.8 SIGOR PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.1.9 BAGARIA PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.0 NESSUIT PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.1 SIGAON PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.2 MESSIPEI PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.3 KALUKIAT PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.4 OGIEK PRIMARY SCHOOL	100,000	0	100,000	0	100,000
6.2.5 AMANI PRIMARY	100,000	0	100,000	0	100,000



Reports and Financial Statements  
For the year ended June 30, 2020

SCHOOL									
6.2.6 MUTIUME PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.2.7 KARIAINI PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.2.8 MUTAMAIYO PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.2.9 NJUGUINI PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.0 SUBUKU PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.1 MWIGITO PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.2 MUKUNGUGU NJORO PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.3 PIAVE PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.4 NJORO TOWNSHIP PRIMARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.5 MUTARAKWA SECONDARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.6 NDEGE SECONDARY SCHOOL	100,000		0	100,000		0		100,000	
6.3.7 NGWATANIRO PRIMARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.3.8 MAUCHE PRIMARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.3.9 MWENYERE PRIMARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.4.0 MESSIPEI PRIMARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.4.1 KAPTICH SECONDARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.4.2 TENGECHA PRIMARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.4.3 GATIMU SECONDARY SCHOOL	0		109,041	109,041		109,041		109,041	
6.4.4 AMANI SECONDARY SCHOOL	0		109,041	109,041		109,041		109,041	

SCHOOL								
6.4.5 KIMUGUL PRIMARY SCHOOL	0		109,041	109,041	109,041			1
6.4.6 DAVISION PRIMARY SCHOOL	0		109,041	109,041	109,041			0
6.4.7 NJORO CONSTITUENCY ORGANIZING AND FACILITATION OF ENVIRONMENT FIELD DAY	0		44,718	44,718	0			44,718
6.4.8 SIRONDIT PRIMARY SCHOOL	0		50,000	50,000	0			50,000
6.4.9 NGINYE PRIMARY SCHOOL	0		50,000	50,000	0			50,000
Sub-total	2,700,000		1,235,127	3,935,127	1,090,408			2,844,719
7.0 Primary Schools Projects (List all the Projects)								
7.1.0 NGWATANIRO PRIMARY SCHOOL	300,000		0	300,000	0			300,000
7.1.1 GATHIMA PRIMARY SCHOOL	1,800,000		0	1,800,000	1,800,000			0
7.1.2 ANALAT PRIMARY SCHOOL	1,700,000		0	1,700,000	0			1,700,000
7.1.3 MAJIMINGI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000			0
7.1.4 MUKUNGUGU PRIMARY SCHOOL	1,800,000		0	1,800,000	1,800,000			0
7.1.5 GATIMU PRIMARY SCHOOL	1,400,000		0	1,400,000	1,400,000			0
7.1.6 MAU NAROK PRIMARY SCHOOL	2,000,000		0	2,000,000	0			2,000,000
7.1.7 KIMUGUL PRIMARY SCHOOL	300,000		0	300,000	0			300,000
7.1.8 KALUKYAT PRIMARY SCHOOL	2,500,000		0	2,500,000	2,500,000			0
7.1.9 CHEBITET PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000			0
7.2.0 TAITA PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000			0

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7.2.1 SIGOR PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.2.2 KAMUNGEI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.2.3 MUTHIGA PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.2.4 NGURIGA PRIMARY SCHOOL	300,000		0	300,000	300,000	0
7.2.5 KIRIRI PRIMARY SCHOOL	1,300,000		0	1,300,000	0	1,300,000
7.2.6 BAGARIA PRIMARY SCHOOL	2,000,000		0	2,000,000	2,000,000	0
7.2.7 NESSUIT PRIMARY SCHOOL	1,300,000		0	1,300,000	1,300,000	0
7.2.8 TRITAGOI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.2.9 SIGAON PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.0 MESSIPEI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.1 OGIEK PRIMARY SCHOOL	2,500,000		0	2,500,000	2,500,000	0
7.3.2 MUTIUME PRIMARY SCHOOL	1,500,000		0	1,500,000	0	1,500,000
7.3.3 KARIAINI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.4 MUTAMAIYO PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.5 SUBUKU PRIMARY SCHOOL	1,100,000		0	1,100,000	0	1,100,000
7.3.6 NJUGUINI PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.7 NJORO CENTRAL PRIMARY SCHOOL	400,000		0	400,000	400,000	0
7.3.8 MUKUNGUGU NJORO PRIMARY SCHOOL	1,700,000		0	1,700,000	1,700,000	0
7.3.9 NDEGE PRIMARY SCHOOL	1,000,000		0	1,000,000	1,000,000	0



7.4.0 MWIGITO PRIMARY SCHOOL	2,000,000	0	2,000,000	0	2,000,000
7.4.1 PIABE PRIMARY SCHOOL	1,700,000	0	1,700,000	1,700,000	0
7.4.2 NJORO TOWNSHIP PRIMARY	1,700,000	0	1,700,000	0	1,700,000
7.4.3 MAUCHE PRIMARY SCHOOL	500,000	0	500,000	0	500,000
7.4.4 SOSIOT PRIMARY SCHOOL	0	1,300,000	1,300,000	0	1,300,000
7.4.5 EWAAT PRIMARY SCHOOL	0	1,100,000	1,100,000	1,100,000	0
7.4.6 MUTARAKWA PRIMARY SCHOOL	0	100,000	100,000	100,000	0
7.4.7 KIRIRI PRIMARY SCHOOL	0	2,000,000	2,000,000	2,000,000	0
7.4.8 NGWATANIRO PRIMARY SCHOOL	0	2,000,000	2,000,000	2,000,000	0
7.4.9 MAUCHE PRIMARY SCHOOL	0	2,900,000	2,900,000	2,900,000	0
7.5.0 NJORO CENTRAL PRIMARY SCHOOL	0	600,000	600,000	600,000	0
7.5.1 NGURIGA PRIMARY SCHOOL	0	700,000	700,000	700,000	0
7.5.2 LIKIA PRIMARY SCHOOL	0	400,000	400,000	400,000	0
Sub-total	51,200,000	11,100,000	62,300,000	48,600,000	13,700,000
8.0 Secondary Schools Projects (List all the Projects)					
8.1.0 NDEGE SECONDARY SCHOOL	1,700,000	0	1,700,000	1,700,000	0
8.1.1 KAPTICH SECONDARY SCHOOL	1,700,000	0	1,700,000	0	1,700,000
8.1.2 KERIKO SECONDARY SCHOOL	300,000	0	300,000	0	300,000
8.1.3 NGWATANIRO SECONDARY SCHOOL	500,000	0	500,000	0	500,000
8.1.4 BAGARIA SECONDARY	500,000	0	500,000	0	500,000

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SCHOOL									
8.1.5 SINENDET SECONDARY SCHOOL	300,000		0			500,000		0	
8.1.6 MUGUMO SECONDARY SCHOOL	2,200,000		0		300,000		0	300,000	
8.1.7 MUTARAKWA SECONDARY SCHOOL	1,700,000		0		2,200,000		0	2,200,000	
8.1.8 LARMUDIAC MIXED SECONDARY SCHOOL	2,200,000		0		1,700,000		0	1,700,000	
8.1.9 NJORO GIRLS HIGH SCHOOL	1,000,000		0		2,200,000		0	2,200,000	
8.2.0 MUTHIGA SECONDARY SCHOOL	2,200,000		0		1,000,000		0	1,000,000	
8.2.1 TARAKUET SECONDARY SCHOOL	700,000		0		2,200,000		0	2,200,000	
8.2.2 BAGARIA SECONDARY SCHOOL	0				700,000		0	700,000	
8.2.3 TAITA MAUCHE SECONDARY	0			6,900,000	6,900,000			6,900,000	0
8.2.4 OGIEK NESSUIT SECONDARY	0			6,900,000	6,900,000			6,900,000	0
8.2.3 NJORO CENTRAL SECONDARY	0			6,900,000	6,900,000			6,900,000	0
8.2.4 KILO SECONDARY SCHOOL	0			6,900,000	6,900,000			6,900,000	0
8.2.5 SIRYAT SECONDARY SCHOOL	0			1,500,000	1,500,000			1,500,000	0
8.2.6 TENGECHA SECONDARY SCHOOL	0			1,000,000	1,000,000			1,000,000	0
8.2.7 CHEPTOROI SECONDARY SCHOOL	0			1,500,000	1,500,000			1,500,000	0
8.2.8 TARAKUET SECONDARY SCHOOL	0			1,200,000	1,200,000			1,200,000	0
8.2.9 MILIMANI SECONDARY SCHOOL	0			100,000	100,000			100,000	0
8.3.0 TARAKUET SECONDARY SCHOOL	0			1,200,000	1,200,000			1,200,000	0
sub-total	15,000,000			34,600,000	49,600,000			36,800,000	12,800,000

9.0 Tertiary institutions Projects (List all the Projects)								
9.1 NJORO TTI	0	10,000,000	10,000,000	10,000,000	10,000,000	0		
Sub-total	0	10,000,000	10,000,000	10,000,000	10,000,000	0		
10.0 Security Projects								
10.1.0 LARE ASSISTANT COUNTY COMMISSIONER	150,000	0	150,000	150,000	0	150,000		
10.1.1 MAU NAROK ASSISTANT CHIEFS OFFICE	150,000	0	150,000	150,000	0	150,000		
10.1.2 NAISHI POLICE STATION	254,007	0	254,007	254,007	254,007	0		
Sub-total	554,007	0	554,007	554,007	254,007	300,000		
11.0 Acquisition of assets								
11.1 Motor Vehicles (including motorbikes)	0	19,271	19,271	19,271	0	19,271		
11.2 Construction of CDF office	0	0	0	0	0	0		
11.3 Purchase of furniture and equipment	0	0	0	0	0	0		
11.4 Purchase of computers	0	0	0	0	0	0		
11.5 Purchase of land	0	0	0	0	0	0		
Sub-total	0	19,271	19,271	19,271	0	19,271		
12.0 Others								
12.1 Strategic Plan	0	100,000	100,000	100,000	0	100,000		
12.2 Innovation Hub	0	0	0	0	0	0		
12.3 Sale of tenders	0	114,000	114,000	114,000				



THE UNIVERSITY OF CHICAGO

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury)	10,201,12	63,416,121	200,784,451	128,945,943	71,838
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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

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**XII. SIGNIFICANT ACCOUNTING POLICIES**

The principle accounting policies adopted in the preparation of these financial statements are set out below:

**1. Statement of Compliance and Basis of Preparation**

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

**2. Reporting Entity**

The financial statements are for the NGCDF-Njoro Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

**3. Reporting Currency**

The financial statements are presented in Kenya Shillings (Kshs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

**4. Significant Accounting Policies**

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

**a) Recognition of Receipts**

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

**Tax Receipts**

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

**Transfers from the Exchequer**

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

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**SIGNIFICANT ACCOUNTING POLICIES**

**External Assistance**

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

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In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30<sup>th</sup> June 2020, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

**Other receipts**

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

**b) Recognition of payments**

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

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**Compensation of Employees**

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

**Use of Goods and Services**

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

**Acquisition of Fixed Assets**

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

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A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**SIGNIFICANT ACCOUNTING POLICIES**

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**5. In-kind contributions**

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

**6. Cash and Cash Equivalents**

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

**7. Accounts Receivable**

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

**8. Accounts Payable**

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

**9. Pending Bills**

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

**10. Unutilized Fund**

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**SIGNIFICANT ACCOUNTING POLICIES**

**11. Budget**

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2019 for the period 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2020 as required by Law and there was one supplementary adjustment to the original budget during the year. Included in the adjustments are the unutilized funds.

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A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

**12. Comparative Figures**

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

**13. Subsequent Events**

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30<sup>th</sup> June 2020.

**14. Errors**

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

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During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

**15. Related Party Transactions**

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements  
For the year ended June 30, 2020**

**XIII. NOTES TO THE FINANCIAL STATEMENTS**

**1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES**

Description		2019 - 2020	2018 - 2019
		Kshs	Kshs
	AIE NO B047157	3,000,000	
Normal Allocation	AIE NO B047185	48,040,875	
	AIE NO B047266	2,600,000	
	AIE NO B041173	4,000,000	
	AIE NO B041420	7,000,000	
	AIE NO B047635	20,000,000	
	AIE NO B048000	7,000,000	
	AIE NO B104064	14,000,000	
	AIE NO B104443	23,000,000	
	AIE NO B005077		11,379,310
	AIE NO B030290		10,000,000
	AIE NO B005442		12,000,000
	AIE NO B006489		8,000,000
	AIE NO A724500		11,000,000
	B047041		13,000,000
Conditional Grants	AIE NO...		
Receipt from other Constituency			
<b>TOTAL</b>		<b>128,640,876</b>	<b>65,379,310</b>



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**2. PROCEEDS FROM SALE OF ASSETS**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Receipts from the Sale of Buildings	0	0
Receipts from the Sale of Vehicles and Transport Equipment	0	0
<del>Receipts from the Sale Plant Machinery and Equipment</del>	<del>0</del>	<del>0</del>
Receipts from the Sale of Office and General Equipment	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**3. OTHER RECEIPTS**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Interest Received	0	0
Rents	0	0
Sale of Tender Documents	0	0
Other Receipts Not Classified Elsewhere (specify)	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

**4. COMPENSATION OF EMPLOYEES**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Basic wages of temporary employees	2,782,800	2,637,936
Basic wages of casual labour	0	0
<b>Personal allowances paid as part of salary</b>	<b>0</b>	<b>0</b>
House allowance	0	0
Transport allowance	0	0
Leave allowance	0	0
Other personnel payments	0	0
Employer contribution to NSSF	144,864	289,728
Gratuity-contractual employees	194,796	868,502
<b>TOTAL</b>	<b>3,122,460</b>	<b>3,796,166</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**5. USE OF GOODS AND SERVICES**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Utilities, supplies and services	0	39,527
Electricity	0	0
Water & sewerage charges	0	0
Office rent	0	0
Communication, supplies and services	0	65,982
Domestic travel and subsistence	0	0
Printing, advertising and information supplies & services	0	0
Rentals of produced assets	0	0
Training expenses	0	198,500
Hospitality supplies and services	0	0
Other committee expenses	0	0
Committee allowance	3,716,200	6,851,500
Insurance costs	0	0
Specialized materials and services	0	76,940
Office and general supplies and services	1,887,772	235,000
Fuel , oil & lubricants	350,000	1,200,000
Other operating expenses	0	0
Bank service commission and charges	42,600	0
Other Operating Expenses	0	0
Security operations	0	0
Routine maintenance - vehicles and other transport equipment	448,500	327,320
Routine maintenance- other assets	0	
<b>TOTAL</b>	<b>6,445,072</b>	<b>8,994,767</b>



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**Reports and Financial Statements**

**For the year ended June 30, 2020**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**6. TRANSFER TO OTHER GOVERNMENT ENTITIES**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Transfers to Primary Schools	48,600,000	17,100,000
Transfers to Secondary Schools	36,800,000	8,452,825
Transfers to Tertiary Institutions	10,000,000	0
Transfers to Health Institutions	0	4,482,759
<b>TOTAL</b>	<b>95,400,000</b>	<b>30,035,584</b>

**7. OTHER GRANTS AND OTHER PAYMENTS**

Description	2019 - 2020	2018 - 2019
	Kshs	Kshs
Bursary – Secondary	10,519,024	10,226,037
Bursary –Tertiary	4,846,563	29,895,050
Bursary- Special Schools	578,000	676,077
Mocks & CAT	0	0
Water	0	0
Food Security	0	0
Electricity	0	0
Security	254,007	3,086,206
Roads and Bridges	0	0
Sports	1,090,409	1,109,901
Environment	1,090,408	1,000,000
Cultural Projects	0	0
Agriculture	0	-
Emergency Projects	5,600,000	7,252,701
<b>TOTAL</b>	<b>23,978,411</b>	<b>53,245,972</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**Reports and Financial Statements**

**For the year ended June 30, 2020**

*NOTES TO THE FINANCIAL STATEMENTS (Continued)*

**8. ACQUISITION OF ASSETS**

<b>Non-Financial Assets</b>	<b>2019 - 2020</b>	<b>2018 - 2019</b>
	<b>Kshs</b>	<b>Kshs</b>
Purchase of Buildings	0	0
Construction of Buildings	0	0
Refurbishment of Buildings	0	0
Purchase of Vehicles	0	0
Purchase of Bicycles & Motorcycles	0	0
Overhaul of Vehicles	0	0
Purchase of office furniture and fittings	0	0
Purchase of computers ,printers and other IT equipments	0	0
Purchase of photocopier	0	0
Purchase of other office equipments	0	0
Purchase of soft ware	0	0
Acquisition of Land	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>

**9. OTHER PAYMENTS**

	<b>2019 - 2020</b>	<b>2018 - 2019</b>
	<b>Kshs</b>	<b>Kshs</b>
Strategic Plan	0	2,900,000
ICT Hubs	0	4,677,027
<b>TOTAL</b>	<b>0</b>	<b>7,577,027</b>

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

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**For the year ended June 30, 2020**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**10A: BANK ACCOUNTS (CASH BOOK BANK BALANCE)**

Name of Bank, Account No. & currency	Account Number	2019 - 2020	2018 - 2019
		Kshs (30/6/2020)	Kshs (30/6/2019)
Equity Bank (Kenya)Limited, Nakuru Westside Mall	A/C no.1460277706825	5,392,901	2,775,851
<b>TOTAL</b>		<b>5,392,901</b>	<b>2,775,851</b>
<b>10B: CASH IN HAND)</b>			
		2019 - 2020	2018 - 2019
		Kshs (30/6/2019)	Kshs (30/6/2018)
Location 1		0	0
Other receipts (specify)		0	0
<b>TOTAL</b>		<b>0</b>	<b>0</b>



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
NJORO CONSTITUENCY**

**Reports and Financial Statements**

**For the year ended June 30, 2020**

**NOTES TO THE FINANCIAL STATEMENTS (Continued)**

**11: OUTSTANDING IMPRESTS**

Name of Officer		Amount Taken	Amount Surrendered	Balance (30/6/2018)
	Date imprest taken	Kshs	Kshs	Kshs
		0	0	0
<b>TOTAL</b>		<b>0</b>	<b>0</b>	<b>0</b>

*[Include an annex if the list is longer than 1 page.]*

**12A. RETENTION**

Supplier/Contractor	PV No.	2019 - 2020	2018 - 2019
		Kshs.	Kshs.
		0	0
<b>TOTAL</b>		<b>0</b>	<b>0</b>

*[Provide short appropriate explanations as necessary]*

**12B. GRATUITY DEPOSITS**

	2019 - 2020	2018-2019
	Kshs	Kshs
Name 1	0	0
<b>Total</b>	<b>0</b>	<b>0</b>

*[Provide short appropriate explanations as necessary]*

**13. BALANCES BROUGHT FORWARD**

		2019 - 2020	2018 - 2019
		Kshs (1/7/2019)	Kshs (1/7/2018)
Bank accounts		2,775,851	41,046,055
Cash in hand			
Imprest			
<b>TOTAL</b>		<b>2,775,851</b>	<b>41,046,055</b>

*[Provide short appropriate explanations as necessary]*



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –  
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**For the year ended June 30, 2020**

**14. PRIOR YEAR ADJUSTMENTS**

	Balance b/f FY2019 - 2020 per Financial statements		Adjusted balance b/f 2018 - 2019
Description of the error	Kshs	Adjustments Kshs	Kshs
Bank accounts balances	0	2,922,117	2
Cash in hand	0	0	0
Accounts Payable	0	0	0
Receivables	0	0	0
Others (specify)	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>2,922,117</b>	<b>2</b>

NB: These are funds in the deposit ledger which was meant to pay Tenlek K. LTD firm for various works done. However the payee raised complaints to the NG-CDFC hence the payment was withheld awaiting resolution from the Board. The works are as follows;

- i). Beeston Water Project- Construction of water kiosk
- ii). Piave Community Water Project-Construction of two water kiosks
- iii). Piave Community Water Project-Supply and installation of water pipes from the borehole to the main tank and from the main tank to the second water Kiosk
- iv).Piave Community Water Project- Construction of 100 square metres masonry tank
- v). Njuguini Water Project-Completion of water kiosks, fittings and repair of pipes and fittings of water meter

**15. CHANGES IN ACCOUNTS RECEIVABLE – OUTSTADING IMPREST**

	2019-2020	2018-2019
	Kshs	Kshs
Outstanding Imprest as at 1st July 2019 (A)	0	0
Imprest issued during the year (B)	0	0
Imprest surrendered during the Year ©	0	0
Net changes in accounts receivables (D=A+B-C)	0	0

**16. CHANGES IN ACCOUNTS PAYABLE – DEPOSITS AND RETENTIONS**

	2019-2020	2018-2019
	Kshs	Kshs
Deposits and Retention as a t 1st July 2019 (A)	0	
Deposits and Retention held during the year (B)	2,922,117	0
Deposits and Retention paid during the year ©	0	0
Net changes in accounts payable (D=A+B-C)	2,922,117	0

ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
Construction of buildings	A	b	c	d=a-c	
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					



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**ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES**

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding Balance 2020	Comments
<b>Senior Management</b>		A	b	C	d=a-c	
1.						
2.						
3.						
<b>Sub-Total</b>						
<b>Middle Management</b>						
4.						
5.						
6.						
<b>Sub-Total</b>						
<b>Unionisable Employees</b>						
7.						
8.						
9.						
<b>Sub-Total</b>						
<b>Others (specify)</b>						
10.						
11.						
12.						
<b>Sub-Total</b>						
<b>Grand Total</b>						



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**ANNEX 3 – UNUTILIZED FUND**

Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
Compensation of employees	ADMINISTRATION	1,821,779	245,338	
Use of goods & services	ADMINISTRATION	1,154,848	1,023,334	
Amounts due to other Government entities			43,899,964	
NGWATANIRO PRIMARY SCHOOL	EDUCATION	300,000		
ANALAT PRIMARY SCHOOL	EDUCATION	1,700,000		
MAU NAROK PRIMARY SCHOOL	EDUCATION	2,000,000		
KIMUGUL PRIMARY SCHOOL	EDUCATION	300,000		
KIRIRI PRIMARY SCHOOL	EDUCATION	1,300,000		
MUTUME PRIMARY SCHOOL	EDUCATION	1,500,000		
SUBUKU PRY SCHOOL	EDUCATION	1,100,000		
MWIGITO PRY SCHOOL	EDUCATION	2,000,000		
NJORO TOWNSHIP PRY SCHOOL	EDUCATION	1,700,000		
MAUCHE PRY SCHOOL	EDUCATION	500,000		
KAPTICH SEC SCHOOL	EDUCATION	1,700,000		
KERIKO SEC SCHOOL	EDUCATION	300,000		
NGWATANIRO SEC SCHOOL	EDUCATION	500,000		
SINENDET SEC SCHOOL	EDUCATION	300,000		
MUGUMO SEC SCHOOL	EDUCATION	2,200,000		
MUTARAKWA SEC SCHOOL	EDUCATION	1,700,000		
LARMUDIAK MIXED SEC SCHOOL	EDUCATION	2,200,000		
NJORO GIRLS SEC SCHOOL	EDUCATION	1,000,000		
MUTHIGA SEC SCHOOL	EDUCATION	2,200,000		
TARAKUET SEC SCHOOL	EDUCATION	700,000		
SOSIOT PRIMARY SCHOOL	EDUCATION	1,300,000		
<b>Sub-Total</b>		<b>29,476,627</b>	<b>45,168,636</b>	
Amounts due to other grants and other transfers			2,414,818	
ANALAT PRY SCHOOL	ENVIRONMENT	100,000		
MAU NAROK PRY SCHOOL	ENVIRONMENT	100,000		
CHEBITET PRY SCHOOL	ENVIRONMENT	100,000		
TAITA PRY SCHOOL	ENVIRONMENT	100,000		



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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
KAPTICH PRY SCHOOL	ENVIRONMENT	100,000		
KAMUNGEI PRY SCHOOL	ENVIRONMENT	100,000		
KIRIRI PRY SCHOOL	ENVIRONMENT	100,000		
TRITAGOI PRY SCHOOL	ENVIRONMENT	100,000		
SIGOR PRY SCHOOL	ENVIRONMENT	100,000		
BAGARIA PRY SCHOOL	ENVIRONMENT	100,000		
NESSUIT PRY SCHOOL	ENVIRONMENT	100,000		
SIGAON PRY SCHOOL	ENVIRONMENT	100,000		
MESSIEI PRY SCHOOL	ENVIRONMENT	100,000		
KALUKIAT PRY SCHOOL	ENVIRONMENT	100,000		
OGIEK PRY SCHOOL	ENVIRONMENT	100,000		
AMANI PRY SCHOOL	ENVIRONMENT	100,000		
MUTIUME PRY SCHOOL	ENVIRONMENT	100,000		
KARIAINI PRY SCHOOL	ENVIRONMENT	100,000		
MUTAMAIYO PRY SCHOOL	ENVIRONMENT	100,000		
NJUGUINI PRY SCHOOL	ENVIRONMENT	100,000		
SUBUKU PRY SCHOOL	ENVIRONMENT	100,000		
MWIGITO PRY SCHOOL	ENVIRONMENT	100,000		
MUKUNGUGU NJORO PRY SCHOOL	ENVIRONMENT	100,000		
PIAVE PRY SCHOOL	ENVIRONMENT	100,000		
NJORO TOWNSHIP PRY SCHOOL	ENVIRONMENT	100,000		
MUTARAKWA SEC SCHOOL	ENVIRONMENT	100,000		
NDEGE SEC SCHOOL	ENVIRONMENT	100,000		
SIRONDIT PRIMARY SCHOOL	ENVIRONMENT	100,000		
NGINYE PRIMARY SCHOOL	ENVIRONMENT	50,000		
NJORO CONSTITUENCY ORGANIZING AND FACILITATION OF ENVIRONMENT FIELD DAY	ENVIRONMENT	50,000		
BURSARY		44,718		
EMERGENCY		32,584,421		
SPORTS		4,454,809		
LARE ASSISTANT COUNTY		1,373,678		
MAU NAROK ASSISTANT		150,000		
WATER		150,000		
ROADS		499,930		
		71,054		

**IVATIGAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – NJORO CONSTITUENCY**  
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Name	Brief Transaction Description	Outstanding Balance 2019/20	Outstanding Balance 2018/19	Comments
<b>SUB-TOTAL</b>		42,128,610		
<b>Acquisition of assets</b>		42,128,611	2,414,818	
		19,271	19,271	
<b>Sub-Total</b>		19,271		
<b>Others (specify)</b>				
STRATEGIC PLAN		100,000	100,000	
SALE OF TENDER		114,000	114,000	
Unapproved TTI			10,000,000	
<b>Sub-Total</b>		214,000	10,214,000	
<b>Grand Total</b>		71,838,508	57,816,724	



ANNEX 4 - SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2019/20
Land				
Buildings and structures				
Transport equipment	17,500,000	0	0	
Office equipment, furniture and fittings	4,981,000	0	0	17,500,000
ICT Equipment, Software and Other ICT Assets	987,500	0	0	4,981,000
Other Machinery and Equipment	477,500	0	0	987,500
Heritage and cultural assets	1,293,000	0	0	477,500
Intangible assets		0	0	1,293,000
<b>Total</b>	<b>25,239,000</b>	<b>0</b>	<b>0</b>	<b>25,239,000</b>

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**ANNEX 5 –PMC BANK BALANCES AS AT 30<sup>TH</sup> JUNE 2020**

NO	ACCOUNT NAME	BANK	ACCOUNT NUMBER	BALANCES (KSHS.)
	Amani Secondary School	KCB	1233339044	1,150.85
2	Analat Primary School	KCB	1241138818	1,535.00
3	Bagaria Primary School	KCB	1169664881	612,660.00
	Bagaria Secondary School	KCB	1162947128	7,416,612.00
5	Chebitet Primary School	KCB	1272960013	1,699,475.00
6	Cheptoroi Secondary School	KCB	1109597436	3,243.00
	Davision Primary School	KCB	1230923810	109,635.85
8	Ewaat Primary School	KCB	1264271174	1,499.00
9	Gathima Primary School	KCB	1159027811	1,193,429.00
10	Gatimu Primary School	KCB	1161632549	1,409,604.00
11	Gatimu Secondary School	KCB	1152037706	303,048.00
12	Kalukiat Primary School	KCB	1160921733	1,929,695.00
13	Kamungei Primary School	KCB	1273777638	924,615.00
14	Kapkembu Primary School	KCB	1259905586	400,421.00
15	Kaptich Secondary School	KCB	1272669882	108,435.85
16	Kapyemit Primary School	KCB	1142876632	76,231.00
17	Kariaini Primary School	KCB	1207078913	1,701,084.50
18	Kilo Secondary School	KCB	1264746970	696
19	Kimugul Primary School	KCB	1233681427	516,899.85
20	Kiriri Primary School	KCB	1270170325	16,305.00
21	Likia Primary School	KCB	1233340271	14,694.50
22	Majimongi Primary School	KCB	1229066012	1,700,448.00
23	Mauche Primary School	KCB	1207091243	234,932.00
24	Messipei Primary School	KCB	1160117799	1,479,606.85
25	Messipei Primary School	KCB	1160117799	1,479,606.85
26	Milimani Secondary School	KCB	1264747306	325,975.00
27	Mukungugu Njoro Primary School	KCB	1273504259	1,700,475.00
28	Mukungugu Primary School	KCB	1213909007	61,850.00
29	Mutamaiyo Primary School	KCB	1207201944	950,644.00
30	Mutarakwa Primary School	KCB	1159988145	2,565.00
31	Muthiga Primary School	KCB	1169609775	1,601,981.00
32	Mwenyere Primary School	KCB	1162320680	209,098.00
33	Naishi Police Station	EQUITY	14602812	4,371.90
34	Ndarugu Primary School	KCB	1169542182	1,517.00
35	Ndege Primary School	KCB	1273503996	1,000,475.00
36	Ndege Secondary School	KCB	1169865763	2,375,250.00
37	Nessuit Primary School	KCB	1208817833	1,253,685.00
38	Nguriga Primary School	KCB	1150744189	179,861.45
39	Ngwataniro Primary School	KCB	1234112469	132,580.00
40	Njoro Central Primary School	KCB	1152032119	200,043.50
41	Njoro Central Secondary School	KCB	1169867820	6,919,369.00
42	Njoro Sports Welfare	KCB	1241198462	877,559.00
43	Njuguini Primary School	KCB	1144615178	1,013,928.05
44	Ogiek Nessuit Sec School	KCB	1149194766	6,902,638.00
45	Ogiek Primary School	KCB	1273789318	2,500,000.00



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46	Piave Primary School	KCB	1202674496	1,700,895.00
47	Sertonok Primary School	KCB	1233349228	400,934.00
48	Sigaon Primary School	KCB	1169620957	1,768,536.00
49	Sigor Primary School	KCB	1178337456	1,924,119.00
50	Sinendet Secondary School	KCB	1177792532	856.05
51	Siryat Secondary School	KCB	1226912249	5,449.00
52	Taita Mauche Secondary School	KCB	1177198959	6,901,114.00
53	Taita Primary School	KCB	1233482424	1,206,132.00
54	Tarakuet Secondary School	KCB	1233562673	619,362.00
55	Tengecha Primary School	KCB	1207080047	109,160.70
56	Tengecha Secondary School	KCB	1261291247	2,067.00
57	Tipis Secondary School	KCB	1178007316	18,788.00
58	Tritagoi Primary School	KCB	1273604741	1,698,975.00
	<b>TOTAL</b>			<b>67,905,816.75</b>

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**PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS**

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
NJOROCDF/2018/2019	The presentation of financial statements did not conform to the presentation format prescribed by the public sector accounting standard board (IPSASB)	The errors highlighted were noted and amended thus conforming with IPSASB format prescribed	Fund Account Manager	Resolved	
NJOROCDF/2018/2019	Unsupported bursary disbursement-bursaries totalling to Ksh.121,400 were disbursed in favour of students whose admission numbers were missing	The list of students without admission numbers were noted and admission numbers were sought from those students whose admission numbers had not been indicated	Fund Account Manager	Resolved	
NJOROCDF/2018/2019	The constituency did not have a risk management policy that guided on assessment and evaluation of risk and strategies that could be used to mitigate risks.	The NG-CDFC was in final stages of developing a risk management policy aimed at mitigating risks.	Fund Account Manager	Resolved	



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