


REPUBLIC OF KENYA



 THE NATIONAL ASSEMBLY PAPERS LAID	
REPORT	
DATE: - 1 DEC 2021	DAY: WED
TABLED BY:	L. O. Mwangi
CLERK OF THE TABLE:	R. U. T. ...

THE AUDITOR-GENERAL

ON

**NATIONAL GOVERNMENT
CONSTITUENCIES DEVELOPMENT FUND -
KASARANI CONSTITUENCY**

**FOR THE YEAR ENDED
30 JUNE, 2019**



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND -KASARANI
CONSTITUENCY**

REPORTS AND FINANCIAL STATEMENTS

**FOR THE FINANCIAL YEAR ENDED
JUNE 30, 2019**

Prepared in accordance with the Cash Basis of Accounting Method under the International Public Sector
Accounting Standards (IPSAS)

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KASARANI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019

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**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KASARANI CONSTITUENCY
Reports and Financial Statements
For the year ended June 30, 2019**

I. KEY CONSTITUENCY INFORMATION AND MANAGEMENT

(a) Background information

The National Government Constituencies Development Fund (NG-CDF) (hereafter referred to as the Fund) formerly Constituencies Development Fund (CDF), is a fund established in 2003 through an Act of Parliament, the Constituencies Development Fund Act, 2003. The Act was later reviewed through the enactment of the CDF (Amendment) Act 2007, and repealed through CDF Act, 2013. The latter was subsequently succeeded by the current NG-CDF Act, 2015. At cabinet level, NG-CDF is represented by the Cabinet Secretary for Devolution, who is responsible for the general policy and strategic direction of the Fund.

Mandate

The mandate of the Fund as derived from sec (3) of NG-CDF Act, 2015 is to:

- a) Recognize the constituency as a platform for identification, performance and implementation of national government functions;
- b) Facilitate the performance and implementation of national government functions in all parts of the Republic pursuant to Article 6(3) of the Constitution;
- c) Provide for the participation of the people in the determination and implementation of identified national government development projects at the constituency level pursuant to Article 10(2)(a) of the Constitution;
- d) Promote the national values of human dignity, equity, social justice, inclusiveness, equality, human rights, non-discrimination and protection of the marginalized pursuant to Article 10 (2) (b) of the Constitution;
- e) Provide for the sustainable development of all parts of the Republic pursuant to Article 10 (2) (d) of the Constitution;
- f) Provide a legislative and policy framework pursuant to Article 21 (2) of the Constitution for the progressive realization of the economic and social rights guaranteed under Article 43 of the Constitution;
- g) Provide mechanisms for the National Assembly to deliberate on and resolve issues of concern to the people as provided for under Article 95 (2) of the Constitution;
- h) provide for a public finance system that promotes an equitable society and in particular expenditure that promotes equitable development of the country by making special provisions for marginalized groups and areas pursuant to Article 201 (b) (iii) of the Constitution;
- i) Authorize withdrawal of money from the Consolidated Fund as provided ' under Article 206 (2) (c) of the Constitution;
- j) Provide mechanisms for the National Assembly to facilitate the involvement of the people in the identification and implementation of projects for funding by the national government at the constituency level; and
- k) Provide for mechanisms for supplementing infrastructure development at the constituency level in matters falling within the functions of the national government at that level in accordance with the Constitution

Vision

Equitable Socio-economic development countrywide

Mission

To provide leadership and policy direction for effective and efficient management of the Fund

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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Core Values

1. **Patriotism** – we uphold the national pride of all Kenyans through our work
2. **Participation of the people**- We involve citizens in making decisions about programmes we fund
3. **Timeliness** – we adhere to prompt delivery of service
4. **Good governance** – we uphold high standards of transparency, accountability, equity, inclusiveness and integrity in the service of the people
5. **Sustainable development** – we promote development activities that meet the needs of the present without compromising the ability of future generations to meet their own needs.

(b) Key Management

The NG-CDF KASARANI Constituency day-to-day management is under the following key organs:

- i. National Government Constituencies Development Fund Board (NGCDFB)
- ii. National Government Constituency Development Fund Committee (NGCDFC)

(c) Fiduciary Management

The key management personnel who held office during the financial year ended 30th June 2019 and who had direct fiduciary responsibility were:

No.	Designation	Name
1.	A.I.E holder	Jane Kariuki
2.	Sub-County Accountant	Priscah Jephumba
3.	Chairman NG-CDFC	Joel Kosgei
4.	Member NG-CDFC	Zahiya Jacob

(d) Fiduciary Oversight Arrangements

The Audit and Risk Management Committee (ARMC) of NG-CDF Board provide overall fiduciary oversight on the activities of NGCDF -KASARANI Constituency. The reports and recommendation of ARMC when adopted by the NGCDF Board are forwarded to the Constituency Committee for action. Any matters that require policy guidance are forwarded by the Board to the Cabinet Secretary and National Assembly Select Committee.

(e) NG-CDF KASARANI Constituency Headquarters

P.O. Box 50990-00100
Njiru NG-CDF Office Building
Off Kangundo Road
Nairobi, KENYA

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(f) NG-CDF KASARANI Constituency Contacts

Telephone: (254) XXXXXXXX
E-mail: cdfkasarani@ngcdf.go.ke
Website: www.go.ke

(g) NG-CDF KASARANI Constituency Bankers

Family Bank
017000012562
Kasarani Branch

(h) Independent Auditors

Auditor General
Office of the Auditor General
Anniversary Towers, University Way
P.O. Box 30084
GOP 00100
Nairobi, Kenya

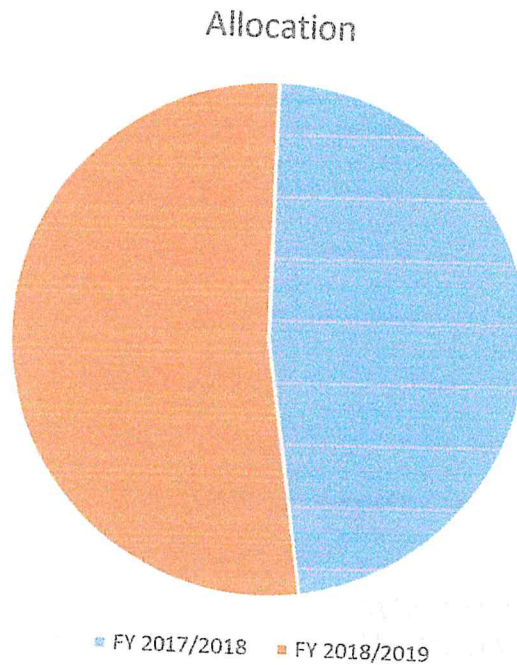
(i) Principal Legal Adviser

The Attorney General
State Law Office
Harambee Avenue
P.O. Box 40112
City Square 00200
Nairobi, Kenya

II.FORWARD BY THE CHAIRMAN NGCDF COMMITTEE

Summary of the budget performance against the actual amounts for the current year based on the economic classification and programmes

Figure 1.0



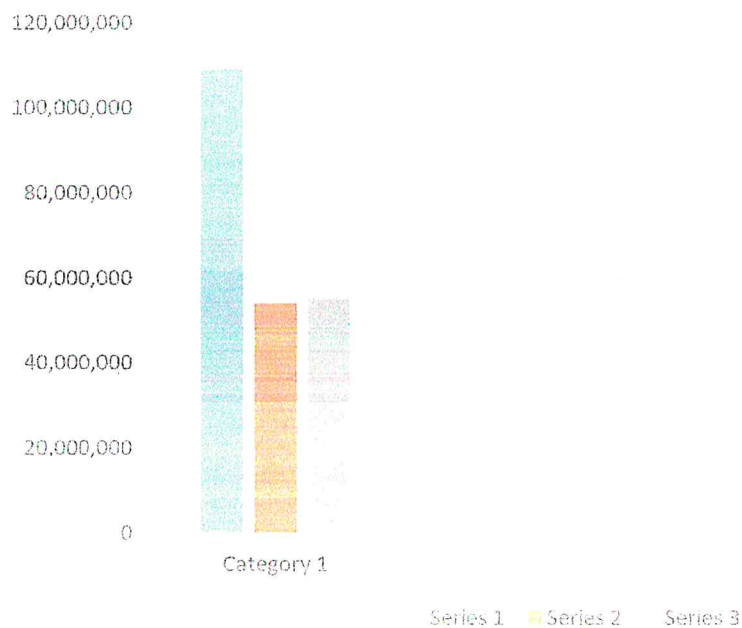
The above figure shows the total allocation in FY 2017/2018 of Kshs.98,689,655 as compared to FY 2018/2019 allocation of Kshs.109,040,876, translating to 48% and 52% respectively on comparison basis. The 4% increment in the allocation translates to improved service delivery within the constituency

Figure 2.0

Total allocation for FY 018/019	Total funds received for FY 018/019	Un-received amount
109,040,876	54,000,000	55,040,876

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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Figure 2.1



Key 1

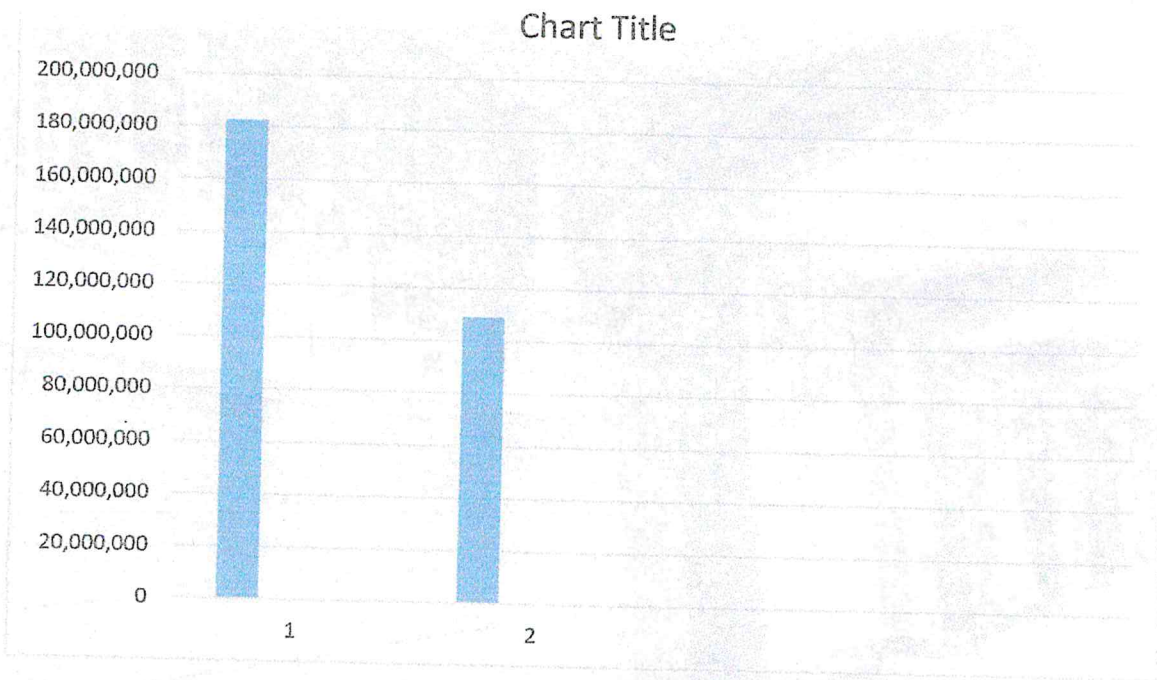
- Series 1- Total allocation for FY 2018/2019*
- Series 2- Total received fund for FY 018/019*
- Series 3- Total unreceived fund for FY 018/019*

The above figures, 2.0 and 2.1 shows the total allocation of funds for the FY 2018/2019 versus the actual fund disbursed (54M) which translates to 49.5%

Figure 3.0

Total balance b/d 1 st July 2018	Total allocation for FY 018/019	Total budget for the year	Actual funds utilised within the year	Unutilised funds
73,386,849	109,040,876	182,427,725	109,054,701	73,373,024

Figure 3.1



Key

- 1 - Total actual funds available for use in the FY 2018/2019
- 2 - Total funds utilised in the FY 2018/2019

Figure 3.0 and 3.1 shows the total funds available for use compared to actual utilisation within the year, representing 59.7 %. The low absorption was due to the fact that an amount of 57,040,876 was yet to be received from the Board. The unreceived funds comprises of Kshs. 55,040,876 for FY 2018/2019 and Kshs.2,000,000 for FY 2016/2017

Key Achievements

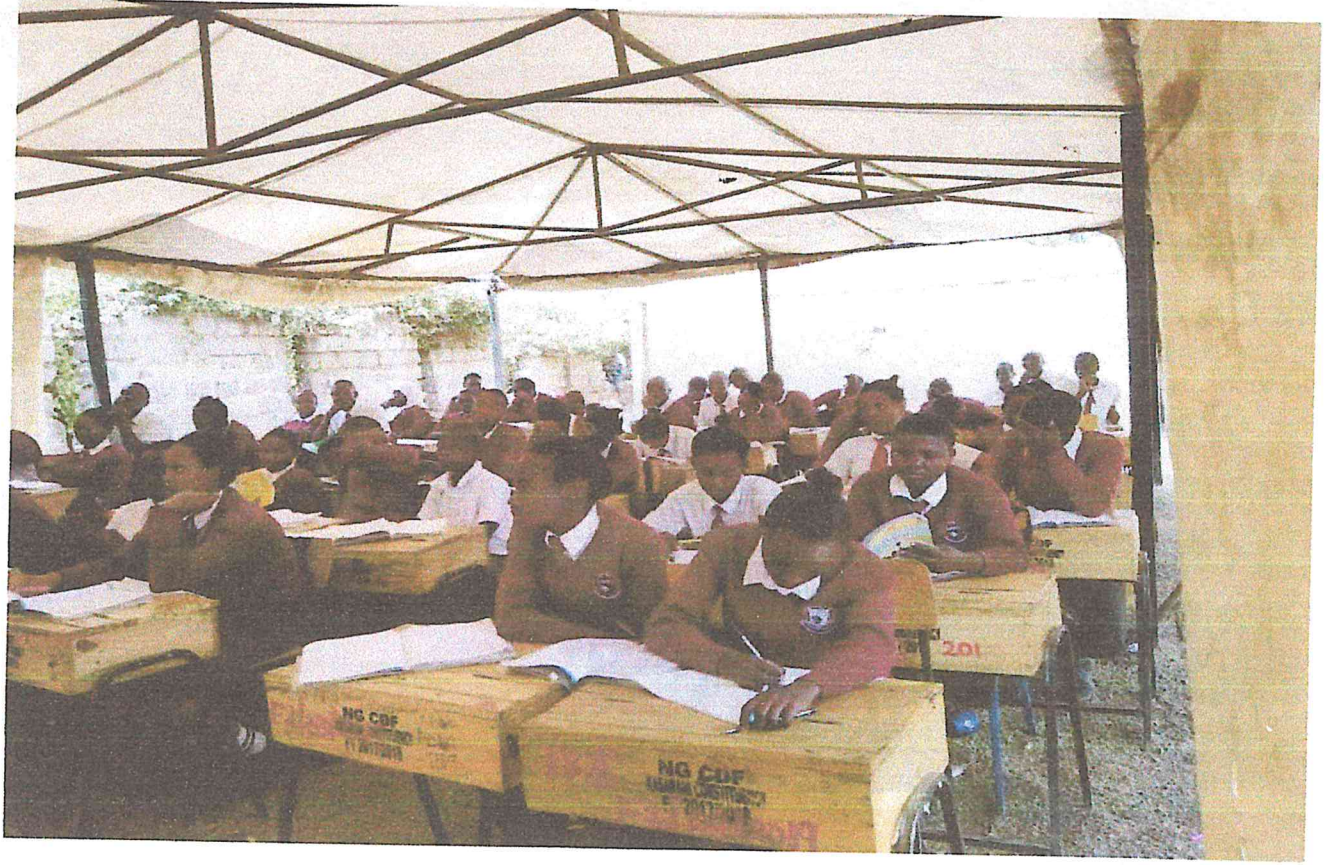
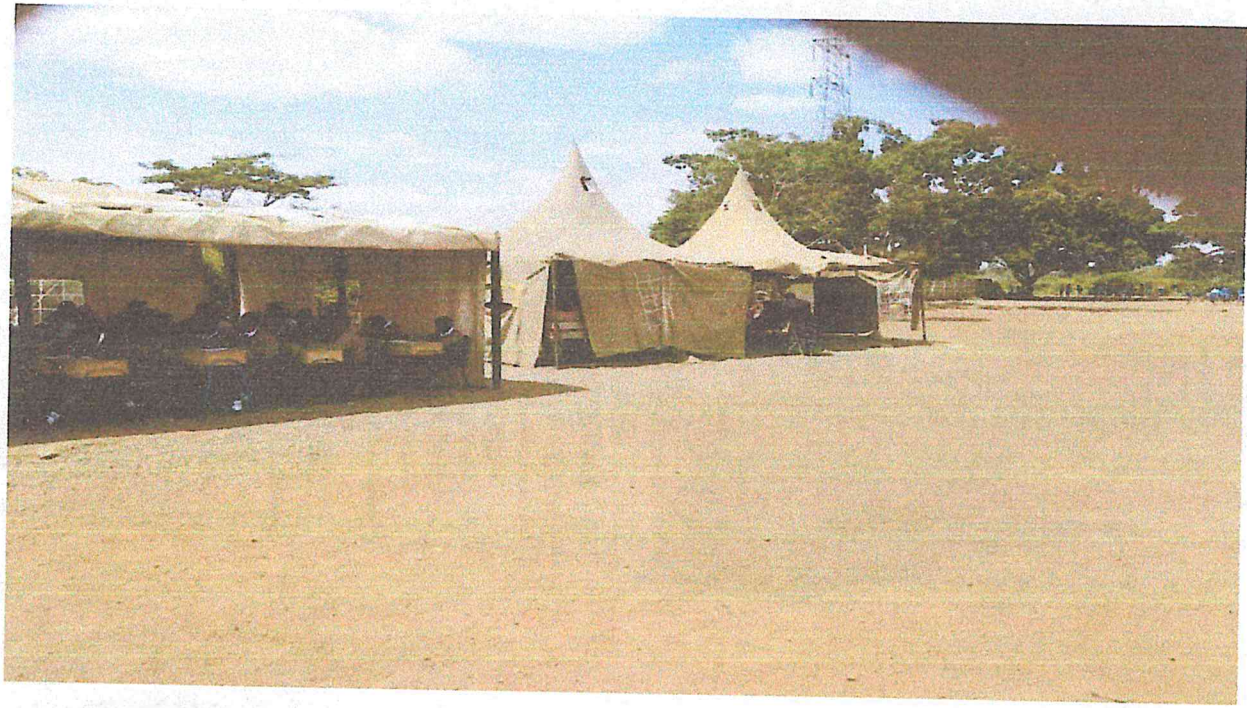
AFTER



St. Dominic secondary 4 No. classrooms construction

BEFORE

Lack of classes made the students to use tents as classroom for learning



Highway Manyatta Pry toilet block renovation
AFTER



BEFORE



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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Implementation challenges

1. Low literacy rate among some of the stake holders entrusted with project implementation
2. Shortage of man power from technical departments
3. Conflict of interest

Way forward

1. Continuous capacity building of the stakeholders
2. Engage technical personnel in the NG-CDF office to assist where applicable eg through internships
3. Adherence to all the governing laws

Sign



Joel Kosgei
CHAIRMAN NG-CDF COMMITTEE

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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III. STATEMENT OF ENTITY MANAGEMENT RESPONSIBILITIES

Section 81 (1) of the Public Finance Management Act, 2012 requires that, at the end of each financial year, the accounting officer for a National Government Entity shall prepare financial statements in respect of that entity. Section 81 (3) requires the financial statements so prepared to be in a form that complies with relevant accounting standards as prescribed the Public Sector Accounting Standards Board of Kenya from time to time.

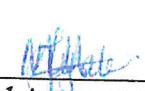
The Accounting Officer in charge of the NGCDF-KASARANI Constituency is responsible for the preparation and presentation of the entity's financial statements, which give a true and fair view of the state of affairs of the entity for and as at the end of the financial year (period) ended on June 30, 2019. This responsibility includes: (i) maintaining adequate financial management arrangements and ensuring that these continue to be effective throughout the reporting period; (ii) maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the entity; (iii) designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of the financial statements, and ensuring that they are free from material misstatements, whether due to error or fraud; (iv) safeguarding the assets of the entity; (v) selecting and applying appropriate accounting policies; and (vi) making accounting estimates that are reasonable in the circumstances.

The Accounting Officer in charge of the NGCDF-KASARANI Constituency accepts responsibility for the entity's financial statements, which have been prepared on the Cash Basis Method of Financial Reporting, using appropriate accounting policies in accordance with International Public Sector Accounting Standards (IPSAS). The Accounting Officer is of the opinion that the *entity's* financial statements give a true and fair view of the state of entity's transactions during the financial year ended June 30, 2019, and of the entity's financial position as at that date. The Accounting Officer charge of the NGCDF-KASARANI Constituency further confirms the completeness of the accounting records maintained for the *entity*, which have been relied upon in the preparation of the entity's financial statements as well as the adequacy of the systems of internal financial control.


The Accounting Officer in charge of the NGCDF-KASARANI Constituency confirms that the entity has complied fully with applicable Government Regulations and the terms of external financing covenants (where applicable), and that the entity's funds received during the year under audit were used for the eligible purposes for which they were intended and were properly accounted for. Further the Accounting Officer confirms that the entity's financial statements have been prepared in a form that complies with relevant accounting standards prescribed by the Public Sector Accounting Standards Board of Kenya.

Approval of the financial statements

The NGCDF-KASARANI Constituency financial statements were approved and signed by the Accounting Officer on 10th September 2019.



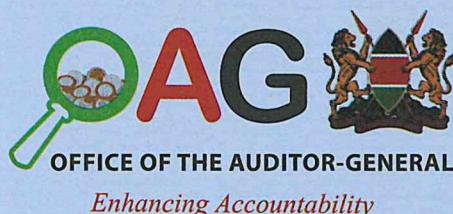
Fund Account Manager
Name: Jane Kariuki



Sub-County Accountant
Name: Priscah Jepchumba
ICPAK Member Number: 15993

REPUBLIC OF KENYA

Telephone: +254-(20) 3214000
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HEADQUARTERS
Anniversary Towers
Monrovia Street
P.O. Box 30084-00100
NAIROBI

REPORT OF THE AUDITOR-GENERAL ON NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND - KASARANI CONSTITUENCY FOR THE YEAR ENDED 30 JUNE, 2019

REPORT ON THE FINANCIAL STATEMENTS

Qualified Opinion

I have audited the accompanying financial statements of National Government Constituencies Development Fund - Kasarani Constituency set out on pages 12 to 46, which comprise the statement of assets and liabilities as at 30 June, 2019, and the statement of receipts and payments, statement of cash flows, and the summary statement of appropriation - recurrent and development combined for the year then ended, and a summary of significant accounting policies and other explanatory information in accordance with the provisions of Article 229 of the Constitution of Kenya and Section 35 of the Public Audit Act, 2015. I have obtained all the information and explanations which, to the best of my knowledge and belief, were necessary for the purpose of the audit.

In my opinion, except for the effects of the matters described in the Basis for Qualified Opinion section of my report, the financial statements present fairly, in all material respects, the financial position of the National Government Constituencies Development Fund - Kasarani Constituency as at 30 June, 2019, and of its financial performance and its cash flows for the year then ended, in accordance with International Public Sector Accounting Standards (Cash Basis) and comply with the Public Finance Management Act, 2012 and the National Government Constituencies Development Fund Act, 2015.

Basis for Opinion

1. Unsupported Prior Year Adjustments

The statement of assets and liabilities reflects prior year adjustments of Kshs.73,994 (2018 - Kshs.1,044,857) relating to bank balances as disclosed under Note 14 to the financial statements. However, the details of the adjustments have not been provided. In addition, Paragraph 47(a) of IPSAS 3 - Accounting Policies, Changes in Accounting Estimates and Errors provides that an entity shall correct material prior period errors retrospectively in the first set of financial statements authorized for issue after their discovery by restating the comparative amounts for prior period presented in which the error occurred.

In the circumstances, the accuracy and completeness of the prior year adjustments balance of Kshs.73,994 could not be ascertained.

2. Presentation of the Financial Statements

The net financial position of Kshs.16,461,142 is erroneously shown as net liabilities in the statement of assets and liabilities.

In the circumstances, the financial statements are not presented in accordance with the financial reporting guidelines issued by the Public Sector Accounting Standards Board.

3. Unreconciled Variance on Unutilized Funds

The summary statement of appropriation - recurrent and development combined reflects a budget underutilization of Kshs.73,428,023. However, Note 15.3 to the financial statements and Annex 3 reflect unutilized funds balance of Kshs.73,609,477 resulting into an unreconciled variance of Kshs.181,454.

The audit was conducted in accordance with International Standards of Supreme Audit Institutions (ISSAIs). I am independent of the National Government Constituencies Development Fund - Kasarani Constituency Management in accordance with ISSAI 130 on Code of Ethics. I have fulfilled other ethical responsibilities in accordance with the ISSAI and in accordance with other ethical requirements applicable to performing audits of financial statements in Kenya. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Key Audit Matters

Key audit matters are those matters that, in my professional judgment, are of most significance in the audit of the financial statements. There were no key audit matters to report in the year under review.

Other Matter

1. Budgetary Control and Performance

The summary statement of appropriation-recurrent and development combined reflects budgeted receipts of Kshs.182,482,725 and actual receipts of Kshs.125,441,849 resulting into an under-collection of Kshs.57,040,876 or 31% of budgeted receipts.

Further, the statement reflects budgeted expenditure of Kshs.182,482,725 against actual expenditure of Kshs.109,054,701 giving rise to an under-expenditure of Kshs.73,428,023 or 40% of the budgeted expenditure.

Failure to receive and utilize all funds as budgeted for is an indication that, programs and activities were not implemented as planned hence not achieving the intended objectives of improving service delivery to the residents of Kasarani Constituency.

2. Unresolved Prior Year Audit Matters

As disclosed under the progress on follow up of auditor recommendations section of the financial statements, some of the prior year audit issues remained unresolved as at

30 June, 2019. Management has not provided satisfactory reasons for the delay in resolving the issues.

REPORT ON LAWFULNESS AND EFFECTIVENESS IN USE OF PUBLIC RESOURCES

Conclusion

As required by Article 229(6) of the Constitution, based on the audit procedures performed, I confirm that, nothing has come to my attention to cause me to believe that public resources have not been applied lawfully and in an effective way.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 4000. The standard requires that I comply with ethical requirements and plan and perform the audit to obtain assurance about whether the activities, financial transactions and information reflected in the financial statements are in compliance, in all material respects, with the authorities that govern them. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

REPORT ON EFFECTIVENESS OF INTERNAL CONTROLS, RISK MANAGEMENT AND GOVERNANCE

Conclusion

As required by Section 7(1)(a) of the Public Audit Act, 2015, based on the procedures performed, I confirm that, nothing has come to my attention to cause me to believe that internal controls, risk management and overall governance were not effective.

Basis for Conclusion

The audit was conducted in accordance with ISSAI 2315 and ISSAI 2330. The standards require that I plan and perform the audit to obtain assurance about whether effective processes and systems of internal control, risk management and governance were operating effectively, in all material respects. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my conclusion.

Responsibilities of Management and those Charged with Governance

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Public Sector Accounting Standards (Cash Basis) and for maintaining effective internal controls as Management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error and for its assessment of the effectiveness of internal control, risk management and overall governance.

In preparing the financial statements, Management is responsible for assessing the ability of the National Government Constituencies Development Fund - Kasarani Constituency to sustain services, disclosing and as applicable matters related to

sustainability of services and using the going concern basis of accounting unless the Management is aware of the intention to terminate the Fund or to cease operations.

Management is also responsible for the submission of the financial statements to the Auditor-General in accordance with the provisions of Section 47 of the Public Audit Act, 2015.

In addition to the responsibility for the preparation and presentation of the financial statements described above, Management is also responsible for ensuring that the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities which govern them, and that public resources are applied in an effective way.

Those charged with governance are responsible for overseeing the Fund's financial reporting process, reviewing the effectiveness of how the Fund monitors compliance with relevant legislative and regulatory requirements, ensuring that effective processes and systems are in place to address key roles and responsibilities in relation to governance and risk management, and ensuring the adequacy and effectiveness of the control environment.

Auditor-General's Responsibilities for the Audit

The audit objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion in accordance with the provisions of Section 48 of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISSAIs will always detect a material misstatement and weakness when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

In addition to the audit of the financial statements, a compliance audit is planned and performed to express a conclusion about whether, in all material respects, the activities, financial transactions and information reflected in the financial statements are in compliance with the authorities that govern them in accordance with the provisions of Article 229(6) of the Constitution and submit the audit report in compliance with Article 229(7) of the Constitution.

Further, in planning and performing the audit of the financial statements and audit of compliance, I consider internal control in order to give an assurance on the effectiveness of internal controls, risk management and overall governance processes and systems in accordance with the provisions of Section 7(1)(a) of the Public Audit Act, 2015 and submit the audit report in compliance with Article 229(7) of the Constitution. My consideration of the internal control would not necessarily disclose all matters in the internal control that might be material weaknesses under the ISSAIs. A material weakness is a condition in which the design or operation of one or more of the internal control components does not

reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions.

Because of its inherent limitations, internal control may not prevent or detect misstatements and instances of non-compliance. Also, projections of any evaluation of effectiveness to future periods are subject to the risk that controls may become inadequate because of changes in conditions, or that the degree of compliance with the policies and procedures may deteriorate.

As part of an audit conducted in accordance with ISSAIs, I exercise professional judgement and maintain professional skepticism throughout the audit. I also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Management.
- Conclude on the appropriateness of the Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Fund's ability to sustain its services. If I conclude that a material uncertainty exists, I am required to draw attention in the auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my audit report. However, future events or conditions may cause the Fund to cease sustaining its services.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information and business activities of the Fund to express an opinion on the financial statements.
- Perform such other procedures as I consider necessary in the circumstances.

I communicate with the Management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that are identified during the audit.

I also provide Management with a statement that I have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships

and other matters that may reasonably be thought to bear on my independence, and where applicable, related safeguards.


Nancy Gathungu
AUDITOR-GENERAL

Nairobi

12 November, 2021

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)

KASARANI CONSTITUENCY

Reports and Financial Statements

For the year ended June 30, 2019

IV. STATEMENT OF RECEIPTS AND PAYMENTS

	Note	2018 - 2019	2017 - 2018
		Kshs	Kshs
RECEIPTS			
Transfers from NG-CDF Board	1	108,784,483	43,405,172
Proceeds from Sale of Assets	2	-	-
Other Receipts	3	55,000	-
TOTAL RECEIPTS		108,839,483	43,405,172
PAYMENTS			
Compensation of employees	4	1,912,164	571,244
Use of goods and services	5	6,344,147	2,665,906
Transfers to Other Government Units	6	54,094,027	
Other grants and transfers	7	41,134,183	25,967,025
Acquisition of Assets	8	2,379,300	
Other Payments	9	3,190,880	
TOTAL PAYMENTS		109,054,701	29,204,175
SURPLUS/DEFICIT		(215,218)	14,200,997

The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NG-CDF KASARANI Constituency financial statements were approved on 10th September 2019 and signed by:

M. Kariuki
Fund Account Manager
Name: Jane Kariuki

SUB-COUNTY ACCOUNTANT
KA
P.O. Box 301
Date: 10th September 2019
Name: Priscah Jepchumba
ICPAK Member Number: 15993

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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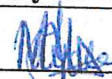
V. STATEMENT OF ASSETS AND LIABILITIES

	Note	2018 - 2019	2017 - 2018
		Kshs	Kshs
FINANCIAL ASSETS			
Cash and Cash Equivalents			
Bank Balances (as per the cash book)	10A	16,568,601	16,602,366
Cash Balances (cash at hand)	10B	-	-
Total Cash and Cash Equivalents		16,568,601	16,602,366
Current Receivables			
Outstanding Imprests	11	-	-
TOTAL FINANCIAL ASSETS		16,568,601	16,602,366
FINANCIAL LIABILITES			
Accounts Payable			
Retention	12A	107,459	-
Gratuity	12B	-	-
Total Financial Liabilities		107,459	-
NET FINANCIAL ASSETS		16,461,142	16,602,366
REPRESENTED BY			
Fund balance b/fwd 1st July 2018	13	16,602,366	1,356,513
Surplus/Deficit for the year		(215,218)	14,200,997
Prior year adjustments	14	73,994	1,044,857
NET LIABILITIES		16,461,142	16,602,366


The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KASARANI Constituency financial statements were approved on 10th September 2019 and signed by:

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KASARANI CONSTITUENCY**

**Reports and Financial Statements
For the year ended June 30, 2019**


**Fund Account Manager
Name: Jane Kariuki**

FUND ACCOUNT MANAGER
KASARANI NGCDF
P.O. Box 50990 - 00100,
NAIROBI


P. O. Box 30124 - 00100, NAIROBI
**Sub-County Accountant
Name: Priscah Jepchumba
ICPAK Member Number: 15993**

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
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Reports and Financial Statements

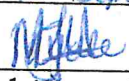
For the year ended June 30, 2019

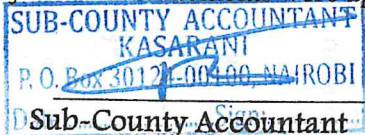
VI. STATEMENT OF CASHFLOW

CASH FLOWS FROM OPERATING ACTIVITIES		2018 - 2019	2017 - 2018
Receipts			
Transfers from CDF Board	1	108,784,483	43,405,172
Other Receipts	3	55,000	
Total Receipts		108,839,483	43,405,172
Payments			
Compensation of Employees	4	1,912,164	571,244
Use of goods and services	5	6,344,147	2,665,906
Transfers to Other Government Units	6	54,094,027	-
Other grants and transfers	7	41,134,183	25,967,025
Other Payments	9	3,190,880	-
Total Payments		106,675,401	29,204,175
Total Receipts Less Total Payments		2,164,082	14,200,997
Adjusted for:			
Outstanding Imprest	11	-	-
Retention	12A	107,459	-
Gratuity Payable	12B	-	-
Prior Year adjustment	14	73,994	1,044,857
Net Adjustments		181,453	1,044,857
Net cash flow from operating activities		2,345,535	15,245,854
CASHFLOW FROM INVESTING ACTIVITIES			
Proceeds from Sale of Assets	2	-	-
Acquisition of Assets	8	2,379,300	-
Net cash flows from Investing Activities		(2,379,300)	-
NET INCREASE IN CASH AND CASH EQUIVALENT		(33,765)	15,245,854
Cash and cash equivalent at BEGINNING of the year	13	16,602,366	1,356,513
Cash and cash equivalent at END of the year		16,568,601	16,602,366

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF)
KASARANI CONSTITUENCY
Reports and Financial Statements
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The accounting policies and explanatory notes to these financial statements form an integral part of the financial statements. The NGCDF-KASARANI Constituency financial statements were approved on 10th Sept. 2019 2019 and signed by:


Fund Account Manager
Name: Jane Kariuki


Sub-County Accountant
Name: Priscah Jepchumba
ICPAK Member Number: 15993

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASARANI CONSTITUENCY

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II. SUMMARY STATEMENT OF APPROPRIATION: RECURRENT AND DEVELOPMENT COMBINED

Receipt/Expense Item	Original Budget	Adjustments	Final Budget	Actual on Comparable Basis	Budget Utilisation Difference	% of Utilisation
	a	b	c=a+b	d	e=c-d	f=d/c %
RECEIPTS						
Transfers from CDF Board	109,040,876	73,386,849	182,427,725	125,386,849	57,040,876	68.73
Proceeds from Sale of Assets			-		-	
Other Receipts		55,000	55,000	55,000	-	100.00
TOTAL RECEIPTS	109,040,876	73,441,849	182,482,725	125,441,849	57,040,876	68.74
PAYMENTS						
Compensation of Employees	870,000	1,934,191	2,804,191	1,912,164	892,027	68.19
Use of goods and services	8,943,678	3,597,138	12,540,816	6,344,147	6,196,669	50.59
Transfers to Other Government Units	29,700,000	48,637,601	78,337,601	54,094,027	24,243,574	69.05
Other grants and transfers	37,327,197	10,638,057	47,965,254	41,134,183	6,831,071	85.76
Acquisition of Assets	-	5,375,862	5,375,862	2,379,300	2,996,562	44.26
Other Payments	-	3,204,000	3,204,000	3,190,880	13,120	99.59
Unapproved Projects	32,200,000		32,200,000		32,200,000	0
Unallocated AIA		55,000	55,000		55,000	0
TOTAL	109,040,876	73,441,849	182,482,725	109,054,701	73,428,023	59.76

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASARANI CONSTITUENCY
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(a) [For the revenue items, indicate whether they form part of the AIA by inserting the "AIA" alongside the revenue category.]

(b) [Provide below a commentary on significant underutilization (below 90% of utilization) and any overutilization (above 100%.)]

ITEM	%	EXPLANATION
1. Compensation to employees	68.19	The gratuity payable for the said FY was yet to be paid thus the money is still unutilised
2. Use of goods and services	50.59	An amount of K.shs.3,740,876 for use of goods and services was still unreceived by the end of the financial year
3. Transfer to other government entities	69.05	An amount of K.shs.21,100,000 for transfer to other government entities was still unreceived by the end of the financial year
4. Other grants and transfers	85.76	An amount of K.shs. 6,165,924 was for the emergency that remained unutilised by the end of the financial year
Acquisition of assets	44.26	This amount is for NG-CDF Office completion, the amount is still in the NG-CDF account as tendering is ongoing
5. Unapproved projects	0	Conditional approval was granted
6. Unallocated AIA	0	AIE for the said amount is not yet granted

(c) (Explain whether the changes between the original and final budget are as a result of reallocations within the budget or other causes as per IPSAS 1.9.23.) The actual on a comparable basis in the Summary Statement of Appropriation: Recurrent and Development Combined should agree to the amounts reported in the Statement of Receipts and Payments.

The changes between the original and final budget are as a result of unutilized amount brought forward from the previous financial year totaling to K.shs. 73,441,489

The NGCDF-KASARANI Constituency financial statements were approved on 10th September 2019 and signed by:

Fund Account Manager
 Name: Jane Karituki

[Signature]

Sub-County Accountant

Name: Priscah Jepchumba
 ICPAK Member Number:15993

[Signature]

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASARANI CONSTITUENCY

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For the year ended June 30, 2019

VIII. BUDGET EXECUTION BY PROGRAMMES AND SUB-PROGRAMMES

Programme/Sub-programme	Original Budget	Adjustments	Final Budget	Actual on comparable basis	Budget utilization difference
	2018/2019 Kshs	Kshs	2018/2019 Kshs	2018/2019 Kshs	2018/2019 Kshs
1.0 Administration					
Employees' Salaries	800,000	1,684,151	2,484,151	1,842,614	641,537
Goods and Services	2,172,452	1,360,049	3,532,501	2,066,229	1,466,271
Committee Expenses	3,500,000	502,300	4,002,300	1,853,000	2,149,300
NHIF	70,000	21,960	91,960	47,550	44,410
NSSF	-	228,080	228,080	22,000	206,080
Sub-Total	6,542,452	3,796,540	10,338,992	5,831,393	4,507,599
2.0 Monitoring and Evaluation					
Goods and Services	-	540,790	540,790	534,300	6,490
Committee Expenses	1,771,226	194,000	1,965,226	677,000	1,288,226
Capacity Building of NG-CDFs/PMCs	1,500,000	1,000,000	2,500,000	1,213,618	1,286,382
Sub-Total	3,271,226	1,734,790	5,006,016	2,424,918	2,581,098

NATIONAL GOVERNMENT FINANCIAL STATEMENTS
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3.0 Emergency							
Emergencies							
	5,738,993	2,394,427	8,133,420			6,058,465	
1. Highway manyatta pry toilet renovation					189,347		
2. Mwiki police post roof renovation					148,644		
3. Mwiki police post container fabrication					1,228,486		
4. Ruai Girls Sec purchase of iron sheets					172,500		
5. NG-CDF Office tank plinth and 10,000L tank					335,978		
Sub-Total	5,738,993	2,394,427	8,133,420		2,074,955		6,058,465
4.0 Bursary and Social Security Programme							
Bursary secondary school	15,000,000	6,019,209	21,019,209		21,019,139		70
Bursary tertiary institutions	12,260,219		12,260,219		12,260,219		-
Social Security Programmes -NHIF	-		-				-
Sub-Total	27,260,219	6,019,209	33,279,428		33,279,358		70
5.0 Sports							
Sports activities	2,163,993	651,793	2,815,786		2,043,250		772,536
6.0 Environment							
Sub-Total	2,163,993	1,572,628	3,736,620		3,736,620		-

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASARANI CONSTITUENCY
Reports and Financial Statements
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St. Dominic Secondary School		7,800,000	7,800,000	6,612,000	1,188,000
Ruai Girls Secondary School		750,000	750,000	742,500	7,500
St. Dominic Secondary School		750,000	750,000	742,500	7,500
St. Dominic Secondary School		920,000	920,000	-	920,000
Ruai Girls Secondary School		2,000,000	2,000,000	-	2,000,000
Sub-Total		12,220,000	12,220,000	8,097,000	4,123,000
11.0 Acquisitions of Assets					
1. NG-CDF Office completion		2,875,862	2,875,862	-	2,875,862
2. Purchase of furniture and equipment		2,500,000	2,500,000	2,379,300	120,700
Sub-Total		5,375,862	5,375,862	2,379,300	2,996,562
12.0 Others					
1. Strategic plan		3,204,000	3,204,000	3,190,880	13,120
Sub-Total		3,204,000	3,204,000	3,190,880	13,120
13.0 Unapproved projects					
Mwiki Primary School New School construction	16,100,000		16,100,000	-	16,100,000
Chieko Primary School New School construction	16,100,000		16,100,000	-	16,100,000

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) – KASARANI CONSTITUENCY

Reports and Financial Statements

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Sub-Total	32,200,000		32,200,000		32,200,000
14.0 Unallocated AIA					
Sale of tender documents		55,000	55,000	-	
Sub-Total		55,000	55,000		
GRAND TOTAL	109,040,876	73,441,849	182,482,725	109,054,701	73,428,023

(NB: This statement is a disclosure statement indicating the utilisation in the same format at the Entity's budgets which are programme based. Ensure that this document is completed to enable consolidation by the National Treasury) †



**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASARANI CONSTITUENCY**

Reports and Financial Statements

For the year ended June 30, 2019

IX. SIGNIFICANT ACCOUNTING POLICIES

The principle accounting policies adopted in the preparation of these financial statements are set out below:

1. Statement of Compliance and Basis of Preparation

The financial statements have been prepared in accordance with Cash-basis International Public Sector Accounting Standards (IPSAS) as prescribed by the Public Sector Accounting Standards Board (PSASB) and set out in the accounting policy note below. This cash basis of accounting has been supplemented with accounting for; a) receivables that include imprests and salary advances and b) payables that include deposits and retentions.

The financial statements comply with and conform to the form of presentation prescribed by the PSASB. The accounting policies adopted have been consistently applied to all the years presented.

2. Reporting Entity

The financial statements are for the NG-CDF KASARANI Constituency. The financial statements encompass the reporting entity as specified under section 81 of the PFM Act 2012

3. Reporting Currency

The financial statements are presented in Kenya Shillings (KShs), which is the functional and reporting currency of the Government and all values are rounded to the nearest Kenya Shilling.

4. Significant Accounting Policies

The accounting policies set out in this section have been consistently applied by the Entity for all the years presented.

a) Recognition of Receipts

The Entity recognises all receipts from the various sources when the event occurs and the related cash has actually been received by the Entity.

Tax Receipts

Tax receipts are recognized in the books of accounts when cash is received. Cash is considered as received when notification of tax remittance is received. (Check if this policy is applicable to entity)

Transfers from the Exchequer

Transfers from the exchequer are recognized in the books of accounts when cash is received. Cash is considered as received when payment instruction is issued to the bank and notified to the receiving entity.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASARANI CONSTITUENCY
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SIGNIFICANT ACCOUNTING POLICIES

External Assistance

External assistance is received through grants and loans from multilateral and bilateral development partners.

Grants and loans shall be recognized in the books of accounts when cash is received. Cash is considered as received when a payment advice is received by the recipient entity or by the beneficiary.

In case of grant/loan in kind, such grants are recorded upon receipt of the grant item and upon determination of the value. The date of the transaction is the value date indicated on the payment advice. A similar recognition criteria is applied for loans received in the form of a direct payment.

During the year ended 30th June 2019, there were no instances of non-compliance with terms and conditions which have resulted in cancellation of external assistance loans.

Other receipts

These include Appropriation-in-Aid and relates to receipts such as proceeds from disposal of assets and sale of tender documents. These are recognized in the financial statements the time associated cash is received.

b) Recognition of payments

The Entity recognises all payments when the event occurs and the related cash has actually been paid out by the Entity.

Compensation of Employees

Salaries and wages, allowances, statutory contribution for employees are recognized in the period when the compensation is paid.

Use of Goods and Services

Goods and services are recognized as payments in the period when the goods/services are paid for. Such expenses, if not paid during the period where goods/services are consumed, shall be disclosed as pending bills.

Acquisition of Fixed Assets

The payment on acquisition of property plant and equipment items is not capitalized. The cost of acquisition and proceeds from disposal of these items are treated as payments and receipts items respectively. Where an asset is acquired in a non-exchange transaction for nil or nominal consideration and the fair value of the asset can be reliably established, a contra transaction is recorded as receipt and as a payment.

A fixed asset register is maintained by each public entity and a summary provided for purposes of consolidation. This summary is disclosed as an annexure to the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

5. In-kind contributions

In-kind contributions are donations that are made to the Entity in the form of actual goods and/or services rather than in money or cash terms. These donations may include vehicles, equipment or personnel services. Where the financial value received for in-kind contributions can be reliably determined, the Entity includes such value in the statement of receipts and payments both as receipts and as payments in equal and opposite amounts; otherwise, the contribution is not recorded.

6. Cash and Cash Equivalents

Cash and cash equivalents comprise cash on hand and cash at bank, short-term deposits on call and highly liquid investments with an original maturity of three months or less, which are readily convertible to known amounts of cash and are subject to insignificant risk of changes in value. Bank account balances include amounts held at the Central Bank of Kenya and at various commercial banks at the end of the financial year.

7. Accounts Receivable

For the purposes of these financial statements, imprests and advances to authorised public officers and/or institutions which were not surrendered or accounted for at the end of the financial year are treated as receivables. This is in recognition of the government practice where the imprest payments are recognized as payments when fully accounted for by the imprest or AIE holders. This is an enhancement to the cash accounting policy. Other accounts receivables are disclosed in the financial statements.

8. Accounts Payable

For the purposes of these financial statements, deposits and retentions held on behalf of third parties have been recognized on an accrual basis (as accounts payables). This is in recognition of the government practice of retaining a portion of contracted services and works pending fulfilment of obligations by the contractor and to hold deposits on behalf of third parties. This is an enhancement to the cash accounting policy adopted by National Government Ministries and Agencies. Other liabilities including pending bills are disclosed in the financial statements.

9. Pending Bills

Pending bills consist of unpaid liabilities at the end of the financial year arising from contracted goods or services during the year or in past years. As pending bills do not involve the payment of cash in the reporting period, they recorded as 'memorandum' or 'off-balance' items to provide a sense of the overall net cash position of the Entity at the end of the year. When the pending bills are finally settled, such payments are included in the Statement of Receipts and Payments in the year in which the payments are made.

10. Unutilized Fund

Unutilized funds consist of bank balances in the constituency account and funds not yet disbursed by the Board to the constituency at the end of the financial year. These balances are available for use in the subsequent financial year to fund projects approved in the respective prior financial years consistent with sec 6(2) and sec 7(2) of NGCDF Act, 2015.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASARANI CONSTITUENCY
Reports and Financial Statements
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SIGNIFICANT ACCOUNTING POLICIES

11. Budget

The budget is developed on a comparable accounting basis (cash basis except for imprest and deposits, which are accounted for on an accrual basis), the same accounts classification basis, and for the same period as the financial statements. The original budget was approved by Parliament on June 2018 for the period 1st July 2018 to 30th June 2019 as required by Law. Included in the adjustments are the unutilized funds.

A comparison of the actual performance against the comparable budget for the financial year under review has been included in the financial statements.

12. Comparative Figures

Where necessary, comparative figures for the previous financial year have been amended or reconfigured to conform to the required changes in presentation.

13. Subsequent Events

There have been no events subsequent to the financial year end with a significant impact on the financial statements for the year ended 30th June 2019.

14. Errors

Material prior period errors shall be corrected retrospectively in the first set of financial statements authorized for issue after their discovery by: i. restating the comparative amounts for prior period(s) presented in which the error occurred; or ii. If the error occurred before the earliest prior period presented, restating the opening balances of assets, liabilities and net assets/equity for the earliest prior period presented.

During the year, errors that have been corrected are disclosed under note 14 explaining the nature and amounts.

15. Related Party Transactions

Related party relationships are a normal feature of commerce. Specific information with regards to related party transactions is included in the disclosure notes.

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
KASARANI CONSTITUENCY
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X. NOTES TO THE FINANCIAL STATEMENTS

1. TRANSFERS FROM OTHER GOVERNMENT ENTITIES

	Description	AIE NO	2018-2019 Kshs	2017 - 2018 Kshs
1330407	Normal Allocation			
		B005340	54,784,483	
		B030068	10,000,000	
		B030427	12,000,000	
		B006369	8,000,000	
		B042760	12,000,000	
		B042902	12,000,000	
		A855846		5,500,000
		A896752		37,905,172
1330408	Conditional grants	AIE NO...		-
				-
1330409	Receipt from other Constituency			-
	TOTAL		108,784,483	43,405,172

2. PROCEEDS FROM SALE OF ASSETS

	2018-2019 Kshs	2017-2018 Kshs
Receipts from sale of Buildings		
Receipts from the Sale of Vehicles and Transport Equipment	-	-
Receipts from sale of office and general equipment	-	-
Receipts from the Sale Plant Machinery and Equipment	-	-
	-	-
Total	-	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

3. OTHER RECEIPTS

1400000	3 OTHER RECEIPTS		
	Description	2018-2019	2017 - 2018
		Kshs	Kshs
1410107	Interest Received	-	-
1410405	Rents	-	-
1420601	Sale of Tender Documents	55,000	-
1450207	Other Receipts Not Classified Elsewhere (specify)		-
	TOTAL	55,000	-

4. COMPENSATION OF EMPLOYEES

	Description	2018-2019	2017 - 2018
		Kshs	Kshs
2110201	Basic wages of contractual employees	1,266,044	571,244
	Personal allowances paid as part of salary		
2110301	House allowance	329,500	
2110314	Transport allowance	176,000	
2110320	Leave allowance	-	-
2110326	Other personnel payments	-	-
2120101	Employer contribution to NSSF	11,000	
2710120	Gratuity-Paid	129,620	
	TOTAL	1,912,164	571,244

NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) -

KASARANI CONSTITUENCY

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For the year ended June 30, 2019

NOTES TO THE FINANCIAL STATEMENTS (Continued)

5. USE OF GOODS AND SERVICES

	Description	2018-2019	2017 - 2018
		Kshs	Kshs
2210100	Utilities, supplies and services	1,494,265	
2210200	Communication, supplies and services	-	19,998
2210500	Printing, advertising and information supplies & services	171,006	384,068
2210700	Training expenses	1,213,618	
2210802	Other committee expenses	1,211,300	1,546,600
2210809	Committee allowance	1,853,000	406,000
2211100	Office and general supplies and services		309,240
2211301	Bank service commission and charges	400,959	
	TOTAL	6,344,147	2,665,906

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

6. TRANSFER TO OTHER GOVERNMENT ENTITIES

	Description	2018-2019	2017 - 2018
		Kshs	Kshs
2630204	Transfers to Primary schools	42,077,027	-
2630205	Transfers to Secondary schools	12,017,000	-
2630206	Transfers to Tertiary institutions	-	-
	TIVET	-	-
	TOTAL	54,094,027	-

7. OTHER GRANTS AND OTHER PAYMENTS

	Description	2018-2019	2017 - 2018
		Kshs	Kshs
2640101	Bursary -Secondary	27,053,358	17,005,636
2640102	Bursary -Tertiary	3,636,000	2,940,500
2640104	Bursary-Special schools	590,000	25,000
2640105	Mocks & CAT	-	-
2640507	Security		1,700,000
2640509	Sports	2,043,250	1,312,000
2640510	Environment	3,736,620	-
2640200	Emergency Projects		
	1. Highway manyatta pry toilet renovation	189,347	
	2. Mwiki police post roof renovation	148,644	
	3. Mwiki police post container fabrication	1,228,486	
	4. Ruai Girls Sec purchase of iron sheets	172,500	
	5. NG-CDF Office tank plinth and 10,000L tank	335,978	
	6. Mwiki Police Post container purchase		498,000
	7. Mwiki Police Post roofing		1,266,510
	8. Highway manyatta pry. Roofing of toilets		1,219,379
	TOTAL	41,134,183	25,967,025

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

8. ACQUISITION OF ASSETS

	<u>Non Financial Assets</u>		2018-2019	2017 - 2018
			Kshs	Kshs
3111001	Purchase of office furniture and fittings		1,357,000	
3111002	Purchase of computers ,printers and other IT equipments		1,022,300	
3111005	Purchase of photocopier		-	-
3111009	Purchase of other office equipments		-	-
3111112	Purchase of soft ware		-	-
3130101	Acquisition of Land		-	-
	TOTAL		2,379,300	-

9. OTHER PAYMENTS

	9 Other Payments		2018-2019	2017 - 2018
			Kshs	Kshs
	Strategic Plan		3,190,880	-
	specify		-	-
	specify		-	-
	TOTAL		3,190,880	-

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

10A: Bank Accounts (cash book bank balance)

Name of Bank, Account No. & currency	Account Number	2018-2019	2017 - 2018
		Kshs (30/6/2019)	Kshs (30/6/2018)
<i>FAMILY BANK-KASARANI BRANCH</i>	<i>17000012562</i>	16,568,601	16,602,366

10B: CASH IN HAND		
Location 1	-	-
Location 2	-	-
Location 3	-	-
Other Locations (<i>specify</i>)	-	-
	-	-
Total	-	-
<i>[Provide cash count certificates for each]</i>		

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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NOTES TO THE FINANCIAL STATEMENTS (Continued)

11: OUTSTANDING IMPRESTS

<i>Name of Officer or Institution</i>	<i>Date Imprest Taken</i>	<i>Amount Taken</i>	<i>Amount Surrendered</i>	<i>Balance</i>
		<i>Kshs</i>	<i>Kshs</i>	<i>Kshs</i>
<i>Name of Officer or Institution</i>	N/A	-	-	-
Total				-

[Include an annex of the list is longer than 1 page.]

12A. RETENTION

12 A. Retention			
Supplier/Contractor	PV No.	2018-2019	2017 - 2018
Tamata suppliers limited	23	35,218	
Penko limited	25	35,379	-
Jamuba Engineering and construction Ltd	38 &67	30,712	
Annera company	68	6,150	
TOTAL		107,459	-

[Provide short appropriate explanations as necessary]

12B. STAFF GRATUITY OUTSTANDING

	2018 - 2019	2017-2018
	Kshs	Kshs
Name 1		-
Name 2		-
Name 3		-
Add as appropriate		
Total		-

[Provide short appropriate explanations as necessary]

**NATIONAL GOVERNMENT CONSTITUENCIES DEVELOPMENT FUND (NGCDF) –
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13. BALANCES BROUGHT FORWARD

		2018-2019	2017 - 2018
		(1/7/2018)	(1/7/2017)
		Kshs	Kshs
Bank accounts		16,602,366	1,356,513
Cash in hand			-
Imprest			-
TOTAL		16,602,366	1,356,513

14. PRIOR YEAR ADJUSTMENTS

		2018-2019	2017 - 2018
		Kshs	Kshs
Bank accounts		73,994	1,044,857
Cash in hand		-	-
Imprest			
TOTAL		73,994	1,044,857

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15. OTHER IMPORTANT DISCLOSURES

15.1: PENDING ACCOUNTS PAYABLE (See Annex 1)

	2018-2019	2017-2018
	Kshs	Kshs
Construction of buildings	-	-
Construction of civil works	-	-
Supply of goods	-	-
Supply of services	-	-
	-	-

15.2: PENDING STAFF PAYABLES (See Annex 2)

	2018-2019	2017 - 2018
	Kshs	Kshs
NG-CDFC Staff	2,420,008	-
Others (specify)	-	-
	2,420,008	-

15.3: UNUTILIZED FUND (See Annex 3)

15.3: UNUTILIZED FUND (See Annex 3)			
	2018-2019	2017 - 2018	
	Kshs	Kshs	
Compensation to employees	892,027	1,934,191	
Use of goods and services	1,546,756	3,251,123	
Committee Exp/Capacity Building	4,723,908	891,400	
Amount due to other gvt entities	24,243,574	43,040,574	
Amount due to other grants and transfer	6,938,530	11,012,672	
Acquisition of assets	2,996,562	5,375,862	
Others- Strategic Plan	13,120	3,204,000	
Others- ICT Hubs	-	4,677,027	
Unallocated AIA	55,000		
Unapproved projects	32,200,000		
	TOTAL	73,609,477	73,386,849

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15.4: PMC account balances (See Annex 5)

			2018-2019	2017-2018
PMC	BANK	A/C NO	Kshs	Kshs
PMC BANK ACCOUNTS			21,792,247	116,866
			21,792,247	116,866

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ANNEX 1 - ANALYSIS OF PENDING ACCOUNTS PAYABLE

Supplier of Goods or Services	Original Amount	Date Contracted	Amount Paid To-Date	Outstanding Balance 2019	Comments
	a	b	c	d=a-c	
Construction of buildings					
1.					
2.					
3.					
Sub-Total					
Construction of civil works					
4.					
5.					
6.					
Sub-Total					
Supply of goods					
7.					
8.					
9.					
Sub-Total					
Supply of services					
10.					
11.					
12.					
Sub-Total					
Grand Total					

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ANNEX 2 - ANALYSIS OF PENDING STAFF PAYABLES

Name of Staff	Job Group	Original Amount	Date Payable Contracted	Amount Paid To-Date	Outstanding balance	Comments
	a	b	c			
NG-CDFC Staff gratuity						
JOSEPH OGOLLA		254,820	March 2014	0	254,820	1 st payment to be done in FY 019/020
LILIAN WAWERU		445,780	March 2014	0	445,780	1 st payment to be done in FY 019/020
BONIFACE NGUNGU		210,180	March 2014	0	210,180	1 st payment to be done in FY 019/020
SAMUEL MWIRIGI		167,400	March 2014	0	167,400	1 st payment to be done in FY 019/020
JOSEPH NGANGA		167,400	March 2014	0	167,400	1 st payment to be done in FY 019/020
ZIPPORAH MORAA		156,240	March 2014	0	156,240	1 st payment to be done in FY 019/020
BENSON KEGA		279,930	August 2014	0	279,930	1 st payment to be done in FY 019/020
SOPHIA WANGARI		141,670	August 2014	0	141,670	1 st payment to be done in FY 019/020
JAMES GATHENGE		167,400	August 2014	0	167,400	1 st payment to be done in FY 019/020
COLLETA GITAU		116,250	July 2015	0	116,250	1 st payment to be done in FY 019/020
BENSON NGANGA	J	122,324	March 2018	0	122,324	Payment date not yet due
EMMANUEL BAHATI	H	95,842	March 2018	0	95,842	Payment date not yet due
MARY KIHU	G	82,792	March 2018	0	82,792	Payment date not yet due
VALENTINE ASORO	H	11,980	May 2019	0	11,980	Payment date not yet due
Grand Total		2,420,008			2,420,008	

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ANNEX 3 – UNUTILIZED FUNDS

Name	Brief Transaction Description	Outstanding Balance 2018/19	Outstanding Balance 2017/18	Comments
Compensation of employees		892,027	1,934,191	
Use of goods & services		1,546,756	3,251,123	
Committee Exp/Capacity Building		4,723,908	891,400	
Amounts due to other Government entities				
RUI PRY SCHOOL BUS PURCHASE		12,000,000		
MUREMA PRY SCHOOL BUS PURCHASE		7,100,000		
ST DOMINIC SEC TOILET CONSTRUCTION		920,000	920,000	
ST DOMINIC SEC CLASSES CONSTRUCTION (BALANCE)		1,188,000	7,800,000	
HIGHWAY MANYATTA PRY CLASSES CONSTRUCTION(BALANCE)		750,000	7,800,000	
PURCHASE OF SCHOOLS LOCKERS & CHAIRS (BALANCE)		65,000	6,500,000	
DRUMVALLE PRY SCHOOL (BALANCE 016/017)		220,574	220,574	
RUI SEC SCHOOL CLASSES COMPLETION		2,000,000	2,000,000	
ATHI PRY SCHOOL			3,000,000	

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NJIRU PRY SCHOOL				7,800,000	
ST DOMINIC PRY PURCHASE OF BUS				7,000,000	
Sub-Total			24,243,574	43,040,574	
Amounts due to other grants and other transfers					
EMERGENCY			6,058,465	2,154,042	
EMERGENCY- RETENTION			107,459		
BURSARY			70	5,714,209	
SPORTS			772,536	651,793	
RUAI DCC OFFICE TOILET				920,000	
ENVIRONMENT				1,572,628	
Sub-Total			6,938,530	11,012,672	
Acquisition of assets					
NG-CDF OFFICE FURNITURE & EQUIPMENT			120,700	2,500,000	
NG-CDF OFFICE COMPLETION			2,875,862	2,875,862	
Sub-Total			2,996,562	5,375,862	
Others (specify)					
STRATEGIC PLAN			13,120	3,204,000	

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ICT HUB				
	Sub-Total		4,677,027	
Unapproved projects		13,120	7,881,027	
MWIKI PRY SCHOOL CONSTRUCTION		16,100,000		
CHIEKO PRY CONSTRUCTION		16,100,000		
	Sub-Total	32,200,000		
Unallocated AIA				
Sale of tender documents		55,000		
	Sub-Total	55,000		
	Grand Total	73,609,477	73,386,849	

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ANNEX 4 – SUMMARY OF FIXED ASSET REGISTER

Asset class	Historical Cost b/f (Kshs) 2018/19	Additions during the year (Kshs)	Disposals during the year (Kshs)	Historical Cost (Kshs) 2018/19
Land	0			
Buildings and structures	3,015,000	90,000.00	-	3,105,000
Transport equipment	2,995,000			2,995,000
Office equipment, furniture and fittings	159,617	1,357,000.00	-	1,516,617
ICT Equipment, Software and Other ICT Assets	370,000	1,022,300.00	-	1,392,300
Other Machinery and Equipment	0			
Heritage and cultural assets	0			
Intangible assets	0			
Total	6,539,617			9,008,917

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ANNEX 5 –PMC BANK BALANCES AS AT 30TH JUNE 2019

PMC	Bank	Account number	Bank Balance	Bank Balance
			2018/19	2017/18
ST DOMINIC SECONDARY SCHOOL	EQUITY	1180278575240.00	2,177,199	0
MUREMA PRIMARY SCHOOL	EQUITY	1180278576415.00	7,797,950	0
HIGHWAY MANYATTA PRIMARY SCHOOL	EQUITY	1440278572278.00	7,050,000	0
NILE ROAD SEC SPECIAL SCHOOL	EQUITY	1440278611298.00	3,920,000	0
ATHI PRIMARY SCHOOL	EQUITY	1440278930974.00	500,000	0
ENVIRONMENT PMC	FAMILY	17000013017.00	347,098	0
ATHI PRIMARY SCHOOL TOILET BLOCK	EQUITY	1180263490508.00	A/C CLOSED	110
CHOKAA MAIN ROAD	EQUITY	1180263533160.00	A/C CLOSED	205
CLAYCITY AP CAMP	EQUITY	1180263490538.00	A/C CLOSED	2528
GITUAMBA DAN-BULL ROAD	EQUITY	1180165215699.00	A/C CLOSED	819
GITUAMBA WATER PROJECT	EQUITY	1180165704251.00	A/C CLOSED	9,685.00
JEHOVAH JIREH PRIMARY TOILET BLOCK	EQUITY	1180262202348.00	A/C CLOSED	428
JEHOVAH JIREH SECONDARY SCHOOL	EQUITY	1180262202426.00	A/C CLOSED	775
JOHN NJOROGE SECONDARY	EQUITY	1180262202314.00	A/C CLOSED	61.37
KAMUNYONGE AP CAMP	EQUITY	1180169313172.00	A/C CLOSED	709.60
KASARANI CDF ENVIRONMENT	EQUITY	1180165695393.00	A/C CLOSED	908.15
KASARANI CDF SPORTS	EQUITY	1180263490469.00	A/C CLOSED	271
KASARANI CDF WEBSITE	EQUITY	1180166034564.00	A/C CLOSED	10,440.00

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KASARANI HEALTH CENTRE	EQUITY	1180263651555.00	A/C CLOSED	1,095.00
KASARANI YOUTH RESOURCE CENTRE TOILET BLOCK	EQUITY	1180262715388.00	A/C CLOSED	1,016.00
MAILI SABA DISPENSARY	EQUITY	1180164152519.00	A/C CLOSED	52,550.35
MANYATTA TOILET BLOCK	EQUITY	1180262202593.00	A/C CLOSED	3,349.00
MLIMANI- DELIVERANCE ROAD	EQUITY	1180263533566.00	A/C CLOSED	1,689.00
MWENGENYE PRIMARY SCHOOL	EQUITY	1180264985673.00	A/C CLOSED	1,188.00
MWIKI HEALTH CENTRE	EQUITY	1180164152443.00	A/C CLOSED	900
NEW NJIRU SECONDARY SCHOOL	EQUITY	1180167104061.00	A/C CLOSED	27,864.00
RED SOIL ROAD	EQUITY	1180266315756.00	A/C CLOSED	275
Total			21,792,247	116,866.47

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PROGRESS ON FOLLOW UP OF AUDITOR RECOMMENDATIONS

The following is the summary of issues raised by the external auditor, and management comments that were provided to the auditor. We have nominated focal persons to resolve the various issues as shown below with the associated time frame within which we expect the issues to be resolved.

Reference No. on the external audit Report	Issue / Observations from Auditor	Management comments	Focal Point person to resolve the issue (Name and designation)	Status: (Resolved / Not Resolved)	Timeframe: (Put a date when you expect the issue to be resolved)
1	Failure to undertake Environmental Impact Assessment of construction of Njiru Secondary school hence its not possible to confirm the extent to which the school will be impacted by the sewer and the quarry	The management of Njiru Secondary School will undertake an Environmental Impact Assessment in consultation with NEMA to determine the viability of the school	Jane Kariuki-FAM	NOT RESOLVED	Dec. 2019

